

AGENDA

Notice is hereby given of a meeting of the Board of Commissioners of Burkburnett to be held on **Monday, December 19, 2011 at 7:00 p.m.** at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas for the purpose of considering the following agenda items.

The Board of Commissioners may discuss and take action on any item on this agenda. The Board of Commissioners reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

The public may speak on items listed on the posted agenda. All persons desiring to address a specific agenda item must submit an "Appearance Before the City Commissioners" form prior to the reading of the item to the City Clerk, Janelle Dolan. The Mayor will allow comments before each agenda item for which they have requested to be heard. Comments will be limited to three (3) minutes with a maximum two (2) minute extension following approval by a majority of the members of the Board of Commissioners.

Item 1. Mayor: Call meeting to order.

Item 2. Invocation-Reverend John Munson, Vicar of St. John the Divine Anglican Church

Item 3. Pledge of Allegiance.

Item 4. CONSENT AGENDA

A. Approval of Minutes from November 21, 2011.

Item 5. Discuss and take any action necessary on Cemetery Board appointments.

Item 6. Discuss and take any action necessary on Resolution Number 518. A resolution authorizing Mayor to sign a resolution supporting a joint land use study (JLUS) with Sheppard Air Force Base (SAFB) and surrounding communities.

Item 7. Discuss and take any action necessary on contract with The Retail Coach for professional services pertaining to economic development.

Item 8. Discuss and authorize Mayor to execute service agreement with Texas Department of Information Resources.

Item 9 Discuss and take any action necessary on the reappointments of the following individuals to serve on the TIF Zone Board as Chairman, David Strayhorn and Vice-Chairman, Bin Ellett.

Item 10. Discuss and take any action necessary on Resolution Number 515. A resolution authorizing the consolidation of the City of Burkburnett's Local Registrar duties to the Office of the Wichita County Clerk.

Item 11. Discuss and take any action necessary on final plat, Lot 1, Block 1, WM. P. B. Dubose Survey, A-335.

Item 12. Mayor to close regular meeting and open “Public Hearing” for the following Planning & Zoning Commission Cases:

Case #2011-92, re-zone application, 1.25 Acre Tract of Land out of the WM. P.B. Dubose Survey, A-335

Item 13. Mayor to close Public Hearing and reopen the regular meeting and take action on Planning & Zoning Commission Cases:

Case #2011-92, re-zone application, 1.25 Acre Tract of Land out of the WM. P.B. Dubose Survey, A-335

Item 14. Mayor to close regular meeting and open “Executive Session”.

Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Commissioners may convene in Executive Session regarding the following matters:

A. SECTION 551.0729(b)-Deliberation Regarding Real Property

(1) Consider purchase of land for the purpose of drainage.

Item 15. Reconvene to regular session and take action, if any, on matters discussed in Executive Session.

Item 16. Review of monthly reports.

- A. Administration
- B. Public Works
- C. Public Safety

Item 17. Public Comments.

The Board of Commissioners invites citizens to speak on any topic.

Please fill out an “Appearance Before City Commissioners” form in order to address the Commissioners and turn the form in prior to 7:00 p.m. to City Clerk, Janelle Dolan.

Public Comments are limited to five minutes. Time limits can be adjusted by the Mayor as to accommodate more or fewer speakers.

Unless the item is specifically noted on this agenda, the Board of Commissioners is required under the Texas Open Meetings Act to limit its response to one of the following:

- *Responding with a statement of specific factual information or reciting the City’s existing policy on that issue; or
- *Directing the person making the inquiry to visit with City Staff about the issue. (No Commissioner deliberation is permitted.)

Item 18. City Manager’s report.

- A. City Hall Holiday Schedule

Item 19. Commissioner’s Comments.

Pursuant to Government Code Section 551.0415, City Commissioner Members may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- *Expressions of thanks, congratulations, or condolence;
- *Information regarding holiday schedules;
- *An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutary recognition for purposes of this subdivision;
- *A reminder about an upcoming event organized or sponsored by the governing body;
- *Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Item 20. Adjournment.

I, Janelle Dolan, City Clerk for the City of Burkburnett, Texas do hereby certify that I posted this agenda on the glass front door of the City Hall, facing the outside at 9:00 a.m. Friday, December 16, 2011 in compliance with the Open Meeting Act Chapter 551.



Janelle Dolan, City Clerk

Posted 12/16/11 @ 9:00 a.m.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 72 hours prior to this meeting. Please contact the City Clerk's office at (940) 569-2263 for further information.