NOTICE OF MEETING

The Board of Commissioners of the City of Burkburnett, Texas may be in attendance at, and participate in, a meeting of the Board of Directors of Burkburnett Development Corporation which will be held at 104 W. Third, Burkburnett, Texas at 8:00 a.m. on October 11, 2011. The subject matter of the meeting will be as follows:

Item 1. Meeting called to order.

Item 2. Roll call.

Item 3. Approval of minutes
- September 13, 2011 regular meeting minutes
- October 3, 2011 special called meeting

Item 4. Approval of the September 2011 financials

Item 5. Strategic Planning Schedule

Item 6. Director's Report
-New Businesses/Potential New Business
- Maggie's slated to open in mid October
- The Party Box

-Koa Incentive Payment
-Bella's Italian Restaurant
-Computer skills training for local businesses
-Friendship Festival Update

Item 7. Committee Appointments

Item 8. Personal Audience Comments to Board Members/Comments on Agenda Items.

Please fill out an "Appearance Before the Burkburnett Development Corporation Board" form in order to address the Board Members and turn the form in prior to Citizens/Visitors Comments to the Executive Director/Kelly Bolen.

Personal Audience Comments are limited to five minutes and Comments on Agenda Items are limited to three minutes. Time limits can be adjusted by the President as to accommodate more or fewer speakers.

The purpose of this item is to allow citizens an opportunity to address the Burkburnett Development Corporation on issues that are not the subject of a public hearing. Any item

requiring a Public Hearing will allow citizens or visitors to speak at the time that item appears on this agenda as indicated as a "Public Hearing".

Item 9. Board Member Comments

Item 10. Adjournment

I, Janelle Dolan, City Clerk for the City of Burkburnett, do hereby certify that I posted the agenda on the front door facing the outside at least 72 hours prior to the scheduled meeting in compliance with the Open Meeting Act 551

Janelle Dolan

Janelle Dolan, City Clerk