

AGENDA

Notice is hereby given of a meeting of the Board of Commissioners of Burkburnett to be held on **Monday, March 21, 2016 at 7:00 p.m.** at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas for the purpose of considering the following agenda items. The Board of Commissioners may discuss and take action on any item on this agenda. The Board of Commissioners reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

The public may speak on items listed on the posted agenda. All persons desiring to address a specific agenda item must submit an "Appearance before the City Commissioners" form prior to the reading of the item to the City Clerk, Janelle Dolan. The Mayor will allow comments before each agenda item for which they have requested to be heard. Comments will be limited to three (3) minutes with a maximum two (2) minute extension following approval by a majority of the members of the Board of Commissioners.

Item 1. Mayor: Call meeting to order.

Item 2. Invocation- Liz Talbert, Pastor of First United Methodist Church.

Item 3. Pledge of Allegiance.

Item 4. CONSENT AGENDA:

- A. Approval of Minutes from February 15, 2016 Regular Meeting and February 19, 2016 Special Called Meeting

Item 5. Discuss and take any action necessary on professional service agreement with Bundy, Young, Sims & Potter, Inc. for a Police Department Complex.

Item 6. Mayor to close regular meeting and open "Public Hearing" for the following Planning & Zoning Commission Case:

- A. Case #2016-27, re-zone application for 1000 and 1100 Blocks of Frances, block rezoned as a carport overlay district.

Item 7. Mayor to close Public Hearing and reopen the regular meeting and take any action necessary on Planning & Zoning Commission Cases:

- A. Case #2016-27, re-zone application for 1000 and 1100 Blocks of Frances, block rezoned as a carport overlay district.

Item 8. Discuss and take any action necessary on bids for delinquent properties: 133 N. Ave F, 122 W. 1st, and 209 S. Ave B.

Item 9. Discuss and take any action necessary on proposal from Pyro Shows of Texas for 4th of July Celebration.

Item 10. Review of monthly reports.

- A. Public Works

- Glendale Drainage Project

Item 11. Public Comments.

The Board of Commissioners invites citizens to speak on any topic.

Please fill out an "Appearance Before City Commissioners" form in order to address the Commissioners and turn the form in prior to 7:00 p.m. to City Clerk, Janelle Dolan.

Public Comments are limited to five minutes. Time limits can be adjusted by the Mayor as to accommodate more or fewer speakers.

Unless the item is specifically noted on this agenda, the Board of Commissioners is required under the Texas Open Meetings Act to limit its response to one of the following:

Responding with a statement of specific factual information or reciting the City's existing policy on that issue.

Item 12. City Manager's report.

- BVFD-Annual Easter Egg Hunt-10 am-March 26th, Permian Park

Item 13. Commissioner's Comments.

Pursuant to Government Code Section 551.0415, City Commissioner Members may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

*Expressions of thanks, congratulations, or condolence;

*Information regarding holiday schedules;

*An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutory recognition for purposes of this subdivision;

*A reminder about an upcoming event organized or sponsored by the governing body;

*Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and

*Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Item 14. Adjournment.

I, Janelle Dolan, City Clerk for the City of Burkburnett, Texas do hereby certify that I posted this agenda on the glass front door of the City Hall, facing the outside at 9:15 a.m. on March 18, 2016 in compliance with the Open Meeting Act Chapter 551.



Janelle Dolan, City Clerk

Posted 3/18/16 @ 9:15am

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 72 hours prior to this meeting. Please contact the City Clerk's office at (940) 569-2263 for further information.

MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas met in a regular meeting on Monday, February 15, 2016 at 7:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Bill Lindenborn	Mayor Pro Tem
Randy Brewster	Commissioner
Frank Ducos	Commissioner
Don Hardy	Commissioner
Marguerite Love	Commissioner
Mike Tugman	Commissioner

Others present: Mike Whaley, City Manager; Trish Holley, Director of Administration; Gordon Smith, Director of Public Works; Janelle Dolan, City Clerk; Gary Robinett, Economic Development Director; Ed Stahr, Police Chief; Francene Neff, Utility Billing Supervisor; Megan January, Aquatic Manager; and Chris Eckrut, NewGen Strategies & Solutions.

Item 1. Mayor Law called the meeting to order and welcomed the visitors.

Item 2. Invocation was given by Commissioner Love.

Item 3. The Pledge of Allegiance was led by Commissioner Lindenborn.

Item 4. Consent Agenda.

- A. Approval of Minutes from January 18, 2016 Regular Meeting and January 25, 2016 Special Called Meeting

Motion was made by Commissioner Love, seconded by Commissioner Lindenborn to approve Consent Agenda 4. Motion carried unanimously.

Item 5. Mayor Law closed the meeting at 7:02 p.m. and opened the Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code; the Board of Commissioners may convene in Executive Session regarding the following:

- A. SECTION 551.072-Deliberation Regarding Real Property
 - a. Facility Assessment

Item 6. Mayor Law reconvened the regular meeting at 7:54 p.m.

Motion was made by Commissioner Ducos, seconded by Commissioner Love to give the City Manager permission to negotiate for the purchase of the properties at 124 E. 1st and 101 N. Ave B. Motion carried unanimously.

Item 7. Mike Whaley, City Manager, addressed the Mayor and Commissioners and stated Resolution Number 603 makes provisions for a bond proposition to be placed on the May ballot for the purpose of acquiring land/buildings, construction, renovation, improving and equipping police station/municipal court, and demolition of any substandard buildings. The resolution and ballot language were prepared by Norton Rose Fulbright US LLP. David Medanich, First Southwest, presented financing options to the Mayor and Commissioners.

Motion was made by Commissioner Ducos, seconded by Commissioner Love to approve Resolution Number 603 as presented.

Ayes: Commissioner Ducos

Nays: Mayor Law; Commissioners Lindenborn, Brewster, Hardy, Love, and Tugman

Motion failed

Item 8. Valerie Halverson, MWH Group, presented the final FY2015 Audit.

Motion was made by Commissioner Tugman, seconded by Commissioner Hardy to accept FY2015 audit as presented. Motion carried unanimously.

Item 9. Ordinance Number 895 was presented. Caption of same being:

AN ORDINANCE SUPERSEDING ORDINANCE NUMBER 883 OF THE CITY OF BURKBURNETT, TEXAS PRESENTLY CODIFIED AS CHAPTER 53, WATER IN THE CODE OF ORDINANCES, SPECIFYING THE EFFECTIVE DATE; DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

Mr. Whaley addressed the Mayor and Commissioners and reported staff is presenting two options for water rates. One option has residential and commercial rates as two separate rates. The second option leaves them as a combined rate. Chris Eckrut, NewGen Strategies & Solutions, addressed the Mayor and Commissioners and reviewed each option and revenue impact.

Motion was made by Commissioner Brewster, seconded by Commissioner Hardy to approve Ordinance Number 895, Option 2, with the following rate blocks.

Minimum First 2,000 Gallons	\$24.50
2,001-10,000 gallons	\$6.61 per 1,000 gallons

10,001-15,000 gallons	\$7.57 per 1,000 gallons
15,001-20,000 gallons	\$8.00 per 1,000 gallons
20,001 + gallons	\$9.00 per 1,000 gallons

Ayes: Mayor Law; Commissioners Lindenborn, Brewster, Ducos, Hardy, and Love
 Nays: Commissioner Tugman
 Motion carried.

Item 10. Mr. Whaley addressed the Mayor and Commissioners and discussed the following information on the Boomtown Family Aquatic Center operations:

1. Proposed 2016 Operations Calendar

(98 days, 10 – parties only)

- Opening Day – Saturday, May 28th (Memorial Day May 30th)
- Full operation until Sunday August 21st
- Parties only from August 22nd-26th, August 29th – September 2nd
- Full operation on weekends: August 27th, 28th and September 3rd, 4th
- Last Day September 5th (Labor Day)

2. Proposed Hours of Operation

- Swim Lessons 10 am-12pm
- Monday – Saturday 12pm-6pm
- Sunday 1pm-6pm
- Parties (Tuesday-Sunday) 6:30pm-8:30pm
- (Mondays) Open Night 6:00pm-8:30pm/10pm

(We are going to try extended hours of operation on Monday nights to see how well it is attended.)

3. Proposed Rates (Resolution)

- Admission \$ 5.00
- Season Pass-Single \$ 75.00
- Season Pass-Family (5) \$ 250.00
- Passbook (25 visits) \$ 100.00
- 2 hr. Party Private Party (100) \$ 325.00 (was 275.00)
- 2 hr. Semi-Private Party (50) \$ 200.00 (was 175.00)
- (NEW) Corporate Party (150) \$ 500.00 (will add 200.00 for every additional 50 people up to 400)
- Pavilion Rental Half day (3hrs) \$ 50.00
- Pavilion Rental Full day (6hrs) \$ 100.00
- Swimming Lessons \$ 45.00

Discussion was also held on sponsorships, concessions/food trucks, and advertising/marketing.

Item 11. Resolution Number 601 was presented in its entirety. A resolution amending the fees for the Burkburnett Family Aquatic Center.

Mr. Whaley addressed the Mayor and Commissioners and stated Resolution Number 601 effectively establishes the fees for the Burkburnett Family Aquatic Center. It includes the proposed changes to the party fees as well as an additional fee for corporate parties.

Motion was made by Commissioner Brewster, seconded by Commissioner Hardy to approve Resolution Number 601 as presented. Motion carried unanimously.

Item 12. Resolution Number 600 was presented in its entirety. A resolution authorizing the Texas Coalition for Affordable Power, Inc. (TCAP) to negotiate an electric supply agreement for five years for deliveries of electricity effective January 1, 2018.

Mr. Whaley addressed the Mayor and Commissioners and stated the City is a member of Texas Coalition for Affordable Power (TCAP). Resolution Number 600 gives authorization to TCAP to negotiate on the behalf of the City of Burkburnett a five year electric supply agreement which would become effective January 1, 2018 and end in 2022. Mr. Whaley stated he recommends choosing Option 1 which locks in a fixed rate not to exceed 4.1 cents per kwh.

Motion was made by Commissioner Hardy, seconded by Commissioner Lindenborn to approve Resolution Number 600 with Option 1. Motion carried unanimously.

Item 13. Gordon Smith, Director of Public Works, addressed the Mayor and Commissioners and reported Lynn Landrum and Richard Boyd, owners of the property located at 1701 Sheppard Rd. presented an application request for a Final Plat to subdivide a 10 acre tract into 7 residential lots. The property is a 10 acre tract out of Tract 1, Myers Subdivision of the west 100 acres of Block 3, Red River Valley Land, Burkburnett, Wichita County, Texas.

The property is zoned SF -6 Single Family (6,000 S.F. Lots) and will remain SF-6. Lot 1 has an existing brick home and will front Sheppard and the remaining 6 lots will front Gilbert Rd. Mr. Smith stated the plat does meet the subdivision requirements.

On February 8, 2016 staff presented the information for review to the Planning and Zoning Board which voted unanimously (4-0) in favor of approving the request.

Motion was made by Commissioner Lindenborn, seconded by Commissioner Brewster to approve the final plat to subdivide the 10 acre tract into 7 residential lots. Motion carried unanimously.

Item 14. Resolution Number 602 was presented in its entirety. A resolution ordering a general election to be held on May 7, 2016 to elect four (4) City Commissioners.

Motion was made by Commissioner Hardy, seconded by Commissioner Tugman to approve Resolution Number 602 as presented. Motion passed unanimously.

Item 15. Motion was made by Commissioner Brewster, seconded by Commissioner Tugman to approve the permit application for the 10th Annual Taste of the Town and the Lions Club to use the Community Center on April 30, 2016. Motion carried unanimously.

Item 16. Review of monthly reports.

- A. City Clerk
- B.
 - Election Update
- C. Public Works
 - TWUA Meeting – February 18, 2016

Item 17. The following addressed the Mayor and Commissioners:

- Josh Andrajack, 1109 Bluejay

Item 18. No City Manager comments.

Item 19. No Commissioner comments.

Item 20. Motion was made by Commissioner Lindenborn, seconded by Commissioner Tugman to adjourn. Motion carried unanimously.

Carl Law, Mayor

ATTEST:

Janelle Dolan, City Clerk

MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas met in a special called meeting on February 19, 2016 at 12:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Bill Lindenborn	Mayor Pro-Tem
Randy Brewster	Commissioner
Don Hardy	Commissioner
Frank Ducos	Commissioner
Marguerite Love	Commissioner
Mike Tugman	Commissioner

Others present: Mike Whaley, City Manager; Trish Holley, Director of Public Works; Gordon Smith, Director of Public Works; Ed Stahr; Police Chief; and Janelle Dolan, City Clerk

Item 1. Mayor Law called the meeting to order and welcomed the visitors.

Item 2. Invocation was given by Commissioner Ducos.

Item 3. The Pledge of Allegiance was led by Commissioner Brewster.

Item 4. Mayor Law closed the meeting at 12:01 p.m. and opened the Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code; the Board of Commissioners may convene in Executive Session regarding the following:

A. SECTION 551.072-Deliberation Regarding Real Property

a. Facility Assessment

Item 5. Mayor Law reconvened the regular meeting at 12:27 p.m.

Motion was made by Commissioner Brewster, seconded by Commissioner Lindenborn to approve Resolution Number 604 approving and authorizing publication of notice of intention to issue certificates of obligation. Motion carried unanimously.

Item 6. No City Manager comments.

Item 7. No Commissioner comments.

Item 8. Motion was made by Commissioner Lindenborn, seconded by Commissioner Tugman to adjourn. Motion carried unanimously.

Carl Law, Mayor

ATTEST:

Janelle Dolan, City Clerk



City Commission Agenda Memo

From: Mike Whaley
City Manager

Date: March 21st, 2016

Item: Professional Service Agreement, Bund, Young, Sims & Potter: Facility Master Plan

Background

The Architectural firm of Bundy, Young, Sims & Potter has been working with the City of Burkburnett to develop our Facility Assessment Plan, specifically as it pertains to the Police Department Project. They have submitted a proposal to continue to work with the City as we move into the design/bid/construct phase of the project. A copy of said proposal is attached for your review. BYS&P has also partnered with Brinkley, Sargent, Wiginton Architects who specializes in public law enforcement design for this particular project. They have proposed a fee of 8% of the final cost of the project. At current estimates, the fee would be approximately \$384,000. As a comparison, we paid \$400,000 (close to 10%) on the aquatic center. Staff has reviewed the proposal and is recommending approval.

Fiscal Impact

Approximately \$384,000

Options

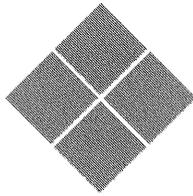
- Approve Proposal
- Reject Proposal

Staff Recommendation

Staff recommends approval as presented

Attachments

Proposal Agreement, Bundy, Young, Sims & Potter



BUNDY, YOUNG, SIMS & POTTER, INC.

Architects ♦ Planners ♦ Interior Design

March 2, 2016

Mr. Mike Whaley, City Manager
City of Burkburnett
501 Sheppard Road
Burkburnett, Texas 76354

Re: City of Burkburnett – New Police Station
Proposal Letter for Architectural Services

Dear Mike:

We are looking forward to the opportunity to move into the next phase of the design and construction of the new Burkburnett Police Station and always appreciate working with you and the councilors of the City of Burkburnett. Seldom does a city like Burkburnett take the step of building a new police station, we anticipate that this facility will likely be used for the next 75-100 years. Toward that end, we believe the design efficiency, cost-effectiveness and functional creativity of your project warrants our collaboration with an architectural firm whose expertise in the field of Law Enforcement design is widely acclaimed throughout Texas and the Southwest. We have attached a resume and examples of some of *BSW Architects* representative work for your reference.

Our firm has worked with Jim Wiginton AIA of *Brinkley/Sargent/Wiginton Architects* from Dallas over the past 33 years on various Law Enforcement facilities in Texas and Oklahoma. Jim's expertise began when he completed the first jail project ever approved by the Texas Jail Commission. He and his firm have continued their specialization in Public Law Enforcement design and have just recently completed the consulting and design services for the Harris County Sheriff and City of Houston Police Joint Processing Center. We propose a design team that includes Jim and his staff as design consultants who would be heavily involved in the design oversight and collaboration under our leadership. This collaboration would require no additional fees for services but would yield a design-team approach best suited for this project and ultimately the citizens of Burkburnett.

For complete Architectural and Engineering Basic Services on the new Burkburnett Police Station, we propose a fee of **eight percent (8%)** of the final cost of the project. The project includes renovations to an existing building to be repurposed into a Municipal Court Building. If this fee is agreeable in concept, we will prepare a draft of the American Institute of Architects B-101, Standard Agreement between Owner and Architect for your review.

Dick Bundy, FAIA ♦ Tom Young, AIA (1949-1993) ♦ Rick Sims, AIA ♦ David Potter, AIA

1005 Ninth Street - Suite 200, Wichita Falls, Texas 76301 (940) 761-2404 - FAX (940) 761-2119

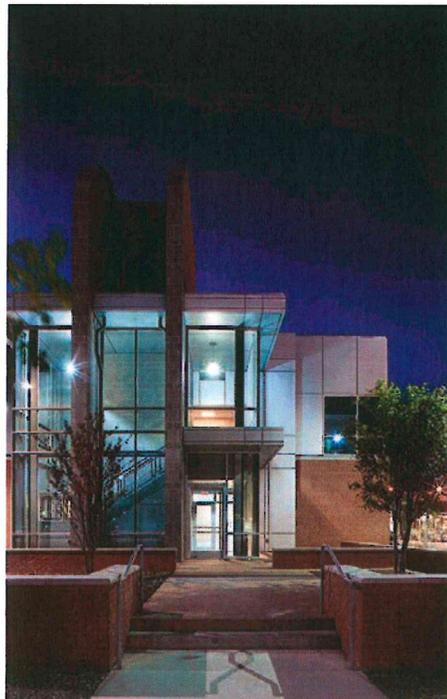
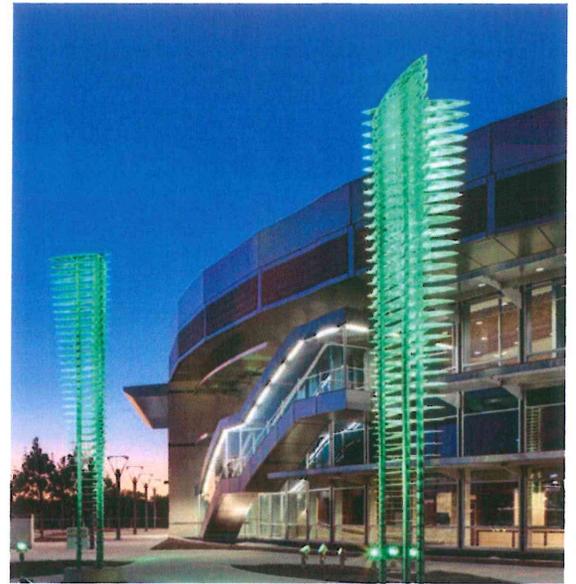
We typically invoice on a monthly basis and bill *reimbursable expenses at 1.1 times their cost* (i.e. printing, travel mileage, fed-ex, phone calls.) I am excited about this project and the impact it will have on the City and citizens of Burkburnett; we look forward to continue working with you and the City staff, please don't hesitate to contact me with questions.

Very truly yours,

A handwritten signature in blue ink that reads "Rick Sims". The signature is written in a cursive, flowing style.

Rick Sims AIA
Vice-President

40 BRINKLEY
SARGENT
WIGINTON
ARCHITECTS
Celebrating forty years



Police and Related Experience

Jim Wiginton, AIA
5000 Quorum, Suite 600
Dallas, Texas 75254
(972) 960-9970
jwiginton@bsw-architects.com

Brinkley Sargent Wiginton Architects

On January 1, 2015, Brinkley Sargent Architects and Wiginton Hooker Jeffrey Architects joined forces to become **Brinkley Sargent Wiginton Architects, Inc.** serving clients across the United States. Brinkley Sargent Wiginton combines the expertise and experience of two firms that share a passion for creating excellent public projects and a commitment to personalized service, as well as similar histories and specialties. (Each firm had been serving public clients for forty years.)

Brinkley Sargent Wiginton is at the forefront of working with public entities in planning for the future, and takes pride in the services we provide to publicly funded clients. We are speakers at conferences, honored with design awards, and offer seminars to provide needs assessment and design information to clients. The firm is managed by eight principals that work together through an understanding of distinct specialties. Project architects and designers have broad experience covering all types of public projects. With this experience of working in public architecture, our staff has the experience and knowledge to lead you through the process.

Expertise At Work Everyday

Architecture defines communities, and Brinkley Sargent Wiginton has worked with government and public agencies for forty years. It is a unique working relationship because the government client is held accountable to the citizens. We take very seriously the burden to deliver the most efficient and cost effective project, yet desirable and reflective of the community. Most notable to that goal is the repeat business received from numerous clients.

Uniquely Brinkley Sargent Wiginton

Brinkley Sargent Wiginton continues to operate with the philosophy of principal-level leadership through every phase of a project. While every team member brings something different to the table with individual insight and diverse expertise, each project has the benefit of the company's accomplished principals. They interact personally with clients to ensure a quality product is delivered throughout each project phase – from planning to design and completion.

At Brinkley Sargent Wiginton, collaboration extends beyond just the architect and the client. The firm understands the importance of interaction for project input with key groups such as advisory boards, special interest groups and public agencies. Working with these groups is vital for success as Brinkley Sargent Wiginton knows the impact these facilities have on the communities they are built to serve.



Dallas Office

5000 Quorum Drive
Suite 600
Dallas, Texas 75254
972.960.9970
972.960.9751 Fax

Austin Office

611 South Congress Avenue
Suite 225
Austin, Texas 78704
512.610.4700
512.610.4703

Waco Office

900 Washington Avenue
Suite 502
Waco, Texas 76701
254.722.5988

Type of Organization
Corporation

Number of Employees
40

Owners / Principals

Harold E. Sargent
Gary D. Beeman
James O. Wiginton
Gregory W. Read
Stephen C. Springs
Denny D. Boles
Anthony M. Jeffry
Donald I. Greer

Visit our Website
www.BSW-architects.com

POLICE PROJECTS

Brinkley Sargent Wiginton Architects works almost exclusively with Municipal Governments. Below is a partial list of police project experience by our firm.

- Ada, OK Police and Central Fire Station
- Alvin Justice Center
- Arlington 911 Center
- Arlington Public Safety Building
- Artesia, NM Public Safety and Municipal Court Facility
- Aurora, CO Police Department District
- Austin Municipal Court and Police Substation
- Baytown Municipal Courts and Jail
- Boerne Police, EOC, Municipal Court Facility
- Bryan Justice Center
- Carrollton Police Facility
- Cary, NC Police Facility*
- Cedar Hill Police Station, Municipal Court, City Hall
- Cedar Park Municipal Court / Police Station
- Colleyville Police and Court Facility
- Collin College Public Safety Training Center
- The Colony Police and Municipal Courts Study
- Columbia, MO Police and 911/EOC Facility
- Coppell Police Expansion
- Copperas Cove Police Facility
- Dallas Police Headquarters Study and Design
- Dallas Police Identification Laboratory
- DART Police Headquarters
- DFW Airport
- DPS Florence Campus Training Academy
- DPS Tyler Crime Lab
- Eagle Pass Police and Courts Study
- Farmers Branch Justice Center
- Fairview Police and Fire Facility
- Flower Mound Police Headquarters Design
- Forney Justice Center
- Fort Collins, CO Police Services Facility*
- Fort Worth Public Safety Training Center*
- Garland Police and Fire Communications Center
- Georgetown Police Facility
- Grapevine Police, Court, and Fire Administration
- Grand Prairie Public Safety Facility
- Greenville Police and Court Facility
- Haltom City Municipal Campus Study
- Haltom City Fire Station #2 & Central Fire Station
- Hickory Creek Police Station, Municipal Court, Town Hall
- Highland Park Public Safety Building (Police and Fire Station) and Municipal Jail
- Irving Police, Courts and Jail Study
- Irving Police Substation No. 1 and Fire Station No. 11
- Keller Police and Court Facility
- Lancaster, PA Bureau of Police / County Magistrate
- Laredo Police Headquarters and City Jail
- Leander Police Station
- Leesburg, VA Public Safety Facility Expansion Facility
- Lewisville Court and EOC Facility
- Lewisville Police Remodel and Addition
- Live Oak Police Station
- Mesquite Municipal Campus Police, Court, City Hall
- Mexia Police Headquarters and Central Fire Station Programming and Design
- Mustang, OK Police Facility
- North Richland Hills Police and City Hall Facility
- Olathe, KS Public Safety/Court Facility*
- Pflugerville Justice Center*
- Plano Police Department Evidence Expansion/Reno
- Plano Justice Center
- Plano Fire/EMS Station #6 & Police Substation
- Plano Police Substation Renovation
- Rockwall Police and Court Facility Renovation
- Round Rock Police Facility
- Salina, KS Firing Range Assessment
- San Angelo Police Headquarters Study
- San Antonio Public Safety Headquarters*
- San Benito Police Headquarters and Municipal Courts Study
- San Juan Public Safety Facility
- Selma Police Station
- Sherman Public Safety Building
- Southeast Dallas Police
- Suffolk, VA Police Renovation/Addition
- Sweetwater Police Station
- Terrell Police Facility
- Thornton, CO Police and Court Facility
- University of Oklahoma Police Facility
- Waxahachie Police Facility

* *Police Design Architect*



JAMES O. WIGINTON, AIA EXECUTIVE VICE PRESIDENT



Location

Dallas, Texas



Years of Experience

43



Education

Bachelor of Architecture
University of Texas at Austin
1972



Registration

Architect, Texas No. 5958
Interior Designer, Texas No.
2863

Jim Wiginton has been extensively involved in the planning and design of County Jails and Law Enforcement Facilities for over 40 years. Mr. Wiginton has worked closely with the Client and User staff to assess needs, develop in depth programming to satisfy future space needs and create building designs that result in cost-effective solutions. His designs are noted for their high level of efficiency, cost-effectiveness, and creative solutions to functional requirements and design issues.

Mr. Wiginton has served in the capacities of Principal-in-Charge, Programmer, Planner, Project Manager and or Designer on various type projects including over 40 law enforcement projects, over 50 detention/jail projects and approximately 25 court facilities. He also authored "Cost Effective Jails", an article for County Progress Magazine. He was the project architect on the first jail ever approved by the Texas Jail Commission.

Selected Project Experience

**Boerne Police / E.O.C. and
Municipal Court Facility**
Boerne, Texas

**San Antonio Public Safety
Headquarters**
San Antonio, Texas

Selma Police Station
Selma, Texas

Ada, OK Police and Central Fire Station
Ada, Oklahoma

Sweetwater Police Station
Sweetwater, Texas

Brazos County Sheriff's Office
Bryan, Texas

Laredo Police / Jail Facility
Laredo, Texas

Leander Police Station
Leander, Texas

The Colony City Jail
The Colony, Texas

Selma Police Station
Selma, Texas

**Cedar Hill City Hall, Police and
Municipal Courts**
Cedar Hill, Texas

**Artesia Police, Jail, Fire and
Municipal Court Building**
Artesia, New Mexico

Baytown Municipal Courts
Baytown, Texas

Gillespie County Jail / E.O.C. / Court
Fredericksburg, Texas

**Austin Municipal Court and
Police Substation**
Austin, Texas

**Cedar Park Municipal Court /
Police Station**
Cedar Park, Texas

Tarrant County Jail
Fort Worth, Texas

Live Oak Police Station
Live Oak, Texas



GREG READ, AIA SENIOR PRINCIPAL



Location

Dallas, Texas



Years of Experience

22



Education

Bachelor of Science in
Architecture
University of Texas at
Arlington, 1989



Registration

Architect, Texas No. 19301

Mr. Read's responsibilities include the role of project architect on a large number of complex projects requiring the project management skills to oversee a diverse group of consultants. During his tenure with the firm, he has worked on a wide variety of highly specialized building types including municipal police and courts facilities, state and federal prisons and jails.

As Project Architect, Greg prepares and reviews plans, construction bid documents and specifications. During the development of a project, he is responsible for coordination with all consultants as well as tracking project progress and costs. He will oversee the production staff and provide guidance as needed in reviewing their progress. In addition to his involvement during the design phases, he will be available during construction to review shop drawings, change order proposals, and other construction contract documents as necessary.

Selected Project Experience

**Grand Prairie Public Safety
Headquarters**
Grand Prairie, Texas

**Dallas Area Rapid Transit
Headquarters**
Dallas, Texas

Bryan Justice Center
Bryan, Texas

Fort Collins Police Services Facility
Fort Collins, Colorado

Round Rock Police Facility
Round Rock, Texas

Thornton Police & Court Facility
Thornton, Colorado

Greenville Police and Courts Facility
Greenville, Texas

Suffolk Police Renovation/Addition
Suffolk, Virginia

**Fort Worth Public Safety
Training Center**
Fort Worth, Texas

**Grapevine Public Safety & Court
Building**
Grapevine, Texas

Paris Police and Courts Facility
Paris, Texas

Ector County Courthouse Study
Odessa, Texas

Rockwall County Justice Center
Rockwall, Texas

Midland Municipal Court
Midland, Texas

**Texas Department of Public Safety
Tyler Crime Lab**
Tyler, Texas

**North Richland Hills Municipal
Complex (Police, Court, City Hall)**
North Richland Hills, Texas

SWEETWATER POLICE STATION
SWEETWATER, TEXAS

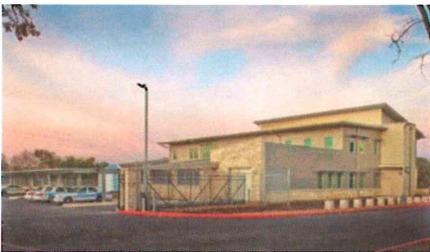


COMPLETION YEAR 2015
SQUARE FOOTAGE 14,600

REFERENCE:
Chief Brian Frieda
Chief of Police
City of Sweetwater
201 East 4th Street
PO Box 450
Sweetwater, Texas 79556
(325) 236-6687

This is a new 14,600 s.f. facility to replace the existing downtown Sweetwater Police Station. The building will contain the latest in security and communications, as well as a 'hardened' interior area for dispatch personnel, 911 and equipment. The facility will also include a training room that can be opened up and used by the public, as well as locker rooms, showers, a work out area for the officers, and expanded administrations and evidence areas.

BOERNE POLICE / E.O.C. AND MUNICIPAL COURT FACILITY
 BOERNE, TEXAS

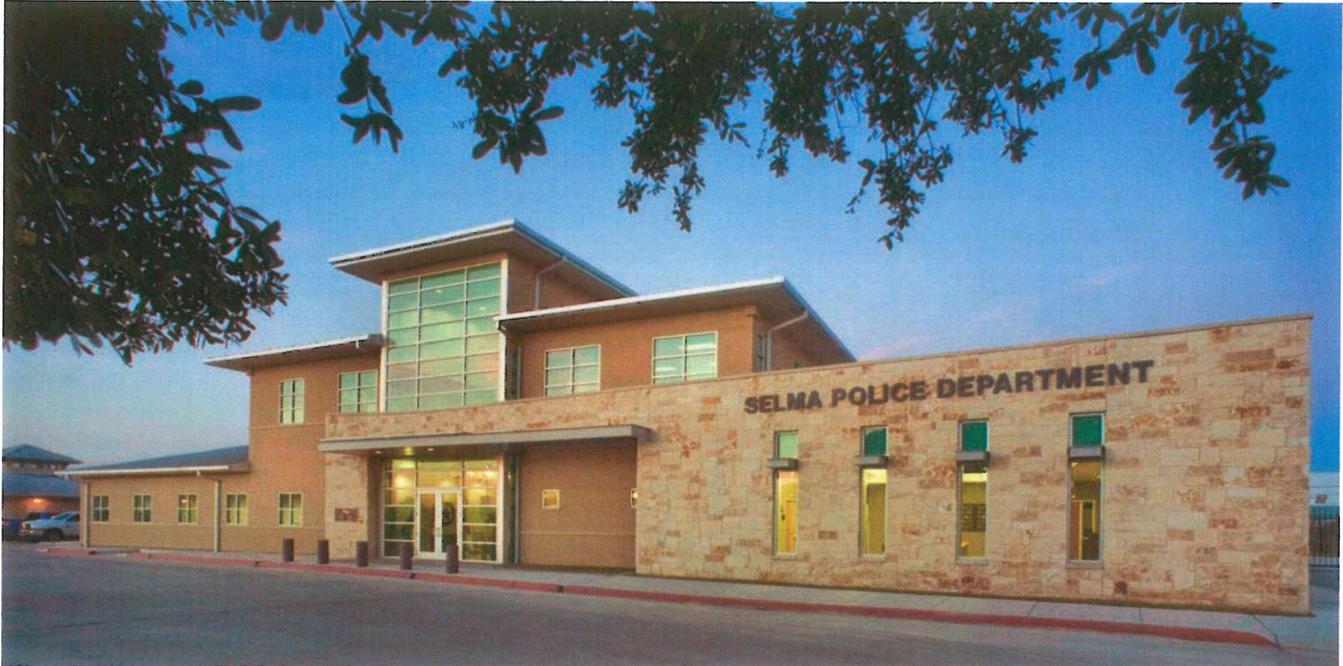


COMPLETION YEAR 2010
 SQUARE FOOTAGE 28,000

REFERENCE:
 Gary Miller
 Retired Police Chief
 City of Boerne
 124 Old San Antonio Road
 Boerne, Texas 78006
 (210) 289-8410

Project includes a Needs Assessment, Programming, and Design for a new Police Station, Municipal Court and Council Chamber building. The City of Boerne is a growing community with a service population of approximately 25,000. This facility will house the entire police operations, which includes the Emergency 911 Public Safety Answering Point for all of Kendall County, holding and interrogation rooms, training areas and classrooms, an emergency operation center for disaster control, locker rooms, administrative office space, sally port, vehicle storage areas and secure onsite parking. The Municipal Court/Council Chamber contains space for an audience of approximately 75. The building includes space for a secure combined conference and Jury deliberation room, as well as a lobby and administrative office space for the Court Clerk and Judge.

SELMA POLICE STATION
SELMA, TEXAS



COMPLETION YEAR 2010
SQUARE FOOTAGE 14,500

REFERENCE:
Chief Syd Hall
Chief of Police
City of Selma
9375 Corporate Drive
Selma, Texas 78154
(210) 651-5368

The Selma Police Station is a 14,500 SF two story building that is designed to blend with the existing City Hall and Fire Station in a campus setting. The available land area was limited so the design required a two story layout with the Administration and Criminal Investigation Departments on the upper floor and clerical, patrol, records, evidence and a holding area with sally port on the lower floor. The facility also contains a large training room and a fitness room with shared access for other City staff. The site was designed to limit public access to the front area while accommodating a sheltered outdoor area for the staff and officers in the back as well as covered patrol car parking.

KELLER POLICE, DISPATCH, JAIL, ANIMAL ADOPTION FACILITY
KELLER, TEXAS



COMPLETION YEAR	2005
EXPANSION	2014
SQUARE FOOTAGE	39,370

REFERENCE:
 Mr. Mark Hafner
 City Manager
 City of Keller
 330 Rufe Snow
 Keller, Texas 76244
 (817) 431-1510

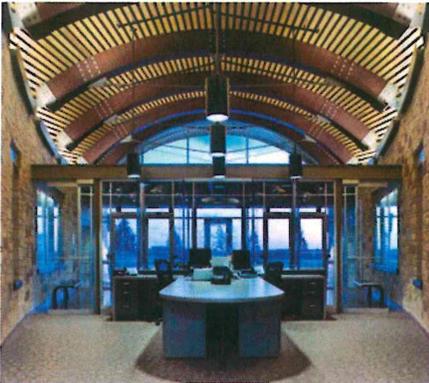


The Keller Police Department began this process with an in depth needs assessment study that forecast the growth of the department in conjunction with the population growth of the City. This project is a renovation and expansion of the existing facility. The completed first phase consists of approximately 24,375 square feet. New construction was roughly 17,500 square feet with the remaining square footage contained within the perimeter of the existing building.

As the expansion process began, the City's dispatch center changed into a regional dispatch center. Our design took this expanded capability in stride, and was able to keep the dispatch center completely operational through multiple moves during the renovation process.

BSW just completed the second expansion of the facility, to address areas of the facility that were not expanded in 2005. The changes now provide a new, enlarged jail facility that serves multiple cities as well as a multi-jurisdictional animal adoption center and animal control. Once the new jail was completed, old jail cells were modified to become segregated animal holding rooms while additional space was provided for open and inviting kennels and display zones for the adoption center.

FORNEY JUSTICE CENTER
FORNEY, TEXAS



COMPLETION DATE	2009
SQUARE FOOTAGE	40,000

REFERENCE:
Chief Rick Barnes
Forney Police Department
110 Justice Center Drive
Forney, Texas 75126
(972) 552-3932

Forney is located in a fast growth area of Northwest Kaufman County. The City realized that the population increase was effecting public safety needs of their community. Brinkley Sargent Wiginton Architects was hired to perform a needs assessment study for ten and twenty years to an ultimate build out population of 43,000. Site feasibility and selection was also a part of the study process.

In the fall of 2007, the City successfully passed a bond package for the development of a new justice center to be built adjacent to a large municipal park under development at the time. The facility anchors the park at the main access point and provides 26,000 sf for police, 10,000 sf for Court and 4,000 sf for support building functions..

The design elements include a single lobby vestibule area which will lead visitors to either the police or court area with visible site lines either direction for security purposes. Areas necessary for public access are located on the first floor for both staff and visitors convenience. The site and building have been master planned for a future community/training room addition between the police and court wings.

MESQUITE POLICE FACILITY
MESQUITE, TEXAS



COMPLETION YEAR 2009
SQUARE FOOTAGE 74,639

REFERENCE:
Assistant Chief David Faaborg
City of Mesquite
777 N. Galloway Ave.
Mesquite, Texas 75149
(972) 216-6232

This project was born from a comprehensive city wide needs assessment study developed by Brinkley Sargent Wiginton Architects. Proposed priority projects included the need to address the deficiencies in the crowded existing City Hall which housed City Administration as well as Police.

The redevelopment plan for the City of Mesquite included developing a new Municipal Campus in three phases with Police completed first followed by a new City Hall and Court Building. The buildings were master planned in a campus setting adjacent to one another with park elements surrounding the buildings.

The new Police Headquarters houses police administration, crime lab, evidence processing and storage, holding, records, homeland security, emergency operations center, communications, and an exercise facility. The buildings are designed to meet LEED Silver Certification. Phase Two Mesquite City Hall was completed in October 2011. The final phase is currently scheduled to begin design in 2017.

SAN ANTONIO PUBLIC SAFETY HEADQUARTERS

SAN ANTONIO, TEXAS



COMPLETION YEAR: 2012
SQUARE FOOTAGE: 230,000

REFERENCE:
Ms. Cathleen Crabb
Senior Architect
City of San Antonio Capital
Improvements Management Services
114 W. Commerce Street
San Antonio, TX 78205
(210) 207-2737

The interior planning for the Public Safety Headquarters is developed around strong, clear separation of public and staff circulation, and open, clearly organized internal staff circulation. The two-story entry pavilion is flooded with natural light creating an open and welcoming environment. A security control desk is located with visual control of all public access into both the administration building and police & fire records located on the first level of the parking garage. A ceremonial stair located just within the security perimeter of the lobby leads to a second floor mezzanine. Once past the main security perimeter, separate public elevators move visitors vertically in the building. At each floor public access is held to restrooms and limited visitor waiting rooms. The openness of the entry pavilion along with the limited, controlled visitor movement in the building, combine to create a public safety facility that is inviting and user friendly while simultaneously providing a secure and safe environment for city staff.

An open light well at the building core brings natural light deeper into the interior of the building reducing energy usage and creating a healthier more enjoyable work environment for the staff. The four-story light well creates a strong organizational and orientation device. The various Police departments are organized around the light well and building core circulation. An internal stair connects the third through sixth floors aiding in inter-departmental circulation speed and efficiency. Visual connection and interaction between floors and departments creates a sense of openness and teamwork. Common areas and break rooms located at the north end of the light well and circulation loop provide opportunities for casual interaction and communication between staff and departments.

This project was done in association with Ford Powell Carson Architects.

MUSTANG POLICE FACILITY
MUSTANG, OKLAHOMA



COMPLETION YEAR 2002
SQUARE FOOTAGE 19,000

REFERENCE:
Mr. David Cockrell
(Former City Manager, City of Mustang)
City Manager
City of Atlanta
310 North Louise Street
Atlanta, Texas 75551
(903) 796-2192

The City of Mustang has a population of 14,000 and is a suburb of Oklahoma City. BSW programmed a facility for a population of 25,000, which is the estimated population for the year 2017. This project was part of a citywide needs assessment that we conducted. The police facility was phase one of the capital improvement plan for the city. A prominent feature of this facility is the community room that will be used for community meetings, staff and community training, as well as the courtroom. This facility includes all of the police functions along with a small holding facility and communications.



DALLAS

AUSTIN

WACO

Jim Wiginton
5000 Quorum Drive
Suite #600
Dallas, Texas 75254
www.bsw-architects.com 972.960.9970



City Commission Agenda Memo

From: Gordon Smith, Director of Public Works

Date: March 15, 2016

Item: Rezone Application: Carport Overlay District- Frances Street

Background

The application was presented by LaDonna Anderson owner of property located at 1027 Frances. This request is to allow for a carport overlay district on the 1000 block and 1100 Block of Frances. All publishing and mail out requirements have been met. Also, the required amount of signatures (75%) has been satisfied and property ownership has been verified by City Staff. Twenty Seven (27) out of the Thirty Four (34) total property owners on the block have signed the petition.

Public Notices as required by the Zoning Ordinance were sent to the proposed district and all properties 200 feet adjacent to the proposed district. Staff received two contacts back in favor of the district.

On March 7, 2016 the Planning and Zoning Board met and staff presented the information for review and a recommendation to City Commissioners. A public hearing was conducted and Ms. Anderson was in attendance and presented additional information. One additional Frances Street resident was in attendance and stated that he would also like to make improvements to his existing carport and is in favor of the carport overlay district.

The Board discussed the case and consider the overall evaluation of the request, and its assessment regarding how the request relates to the City's Comprehensive Plan. Then a motion was made and seconded for approval of the zoning change request. With all Board Members Present, Chairman Tim Cornelius took a vote. The vote was 5-0 in favor of approving the request.

Zoning Ordinance

The request follows the guidelines as set forth by the Zoning Ordinance.

Comprehensive Plan

N/A

Subdivision Ordinance

N/A

Staff Recommendation

Approval

Attachments

Application

Petition

Area map highlighting block to be overlaid

CITY OF BURKBURNETT
REZONING APPLICATION

OFFICE USE:

CASE NO. 2016-27

FEE PAID \$150.00

PROPERTY ADDRESS: 1027 Frances Street Burkburnett, TX 76354

LEGAL DESCRIPTION: 16 6 4 Clement Addition
LOT (S) BLOCK SECTION SUBDIVISION

AREA IN ACRES _____

PRESENT ZONING CLASSIFICATION SF-6 PROPOSED ZONING Carport overlay district

PRESENT USE Residential - private

PROPOSED USE Residential - private SF-6

REASON FOR REQUEST Construction of carport

NAME OF APPLICANT Ladonna J. Anderson

ADDRESS 1027 Frances Street Burkburnett, TX 76354

PHONE # 940-257-1911

I hereby certify that all information contained herein is true and correct, and that all required submissions (see reverse) have been submitted.

SIGNATURE OF APPLICANT Ladonna Anderson DATE 02-14-16

SIGNATURE OF PROPERTY OWNER Ladonna Anderson DATE 02-14-16

NOTE: SEE REVERSE SIDE FOR INSTRUCTIONS

Attach PUD application for a Planned Unit Development

COMMIT (To be completed by the Planning Department)

The rezoning request is hereby approved based on Ord. No. _____

The rezoning request is hereby disapproved by City Council on _____

Director of Planning Date _____

City of Burk Burnett



Carpport Overlay District (CP) Request Form

Note: All property owners should verify deed restrictions regarding carpports prior to signing

Property Address	Property Legal Description	Property Owner	Contact Number	Signature
1124 Frances Burkburnett, TX 76354	Lot 29, Block 5, Clement 4	Robert + Lilly Goad - Deceased - % Lori Mullins 934 Thrift Rd	(940) 337-5878 (940) 613-2156	<i>[Signature]</i> Robert Goad, R.
1122 Frances Burkburnett, TX 76354	Lot 30 Block 5, Clement 4	David Lopez	(940) 636-7738	<i>[Signature]</i>
1120 Frances St.	Lot 31 Block 5, Clement 4	Margaret + Elmer Ford	569-1015	<i>[Signature]</i> Margaret Ford
1118 Frances St	Lot 32, Block 5, Clement 4	900 Kiowa Dr Shirley Briggs 2412 Arlon McKinney, TX 75071	(940) 704-9936 (M 906)	<i>[Signature]</i>
1116 Frances St	Lot 33, Block 5, Clement 4	Glen Ronald Hair and Elaine Ristler	Thelma Christ Core Center (940) 569-9532	<i>[Signature]</i> Ronald John Hair Elaine Ristler
1114 Frances St	Lot 34, Block 5, Clement 4	Roseleen Coenen	(940) 569-0870	<i>[Signature]</i>
1112 Frances St	Lot 35, Block 5, Clement 4	Angela Greenholt Naomi Bettleife	FN Facility (940) 332-0039	<i>[Signature]</i> Angela Greenholt
1110 Frances St	Lot 36, Block 5, Clement 4	Nikki Ross	(940) 867-1426	<i>[Signature]</i> Nikki Ross
1108 Frances St	Lot 37, Block 5, Clement 4	William Waddle	940-632-8228	<i>[Signature]</i> William Waddle
1106 Frances St	Lot 38 Block 5, Clement 4	Brenda/William Connor "Bill"	(940) 569-0894	<i>[Signature]</i> Brenda Connor
1104 Frances St	Lot 39 Block 5, Clement	Jerry Hagberg 1055 Justice	N/A	<i>[Signature]</i> Jerry Hagberg
1102 Frances St	Lot 40 Block 5, Clement	Michelle Green	940-224-0152	<i>[Signature]</i> Michelle Green
1100 Frances St	Lot 41 Block 5 Clement 4	David Turner	<i>[Signature]</i>	<i>[Signature]</i>
11012 Frances St	Lot 42 Block 5, Clement 4	Michaell Margaret Callins	Margaret Collins	940-232-2151
11010 Frances St	Lot 13 Block 5, Clement 2	R... ..		940-823-2442

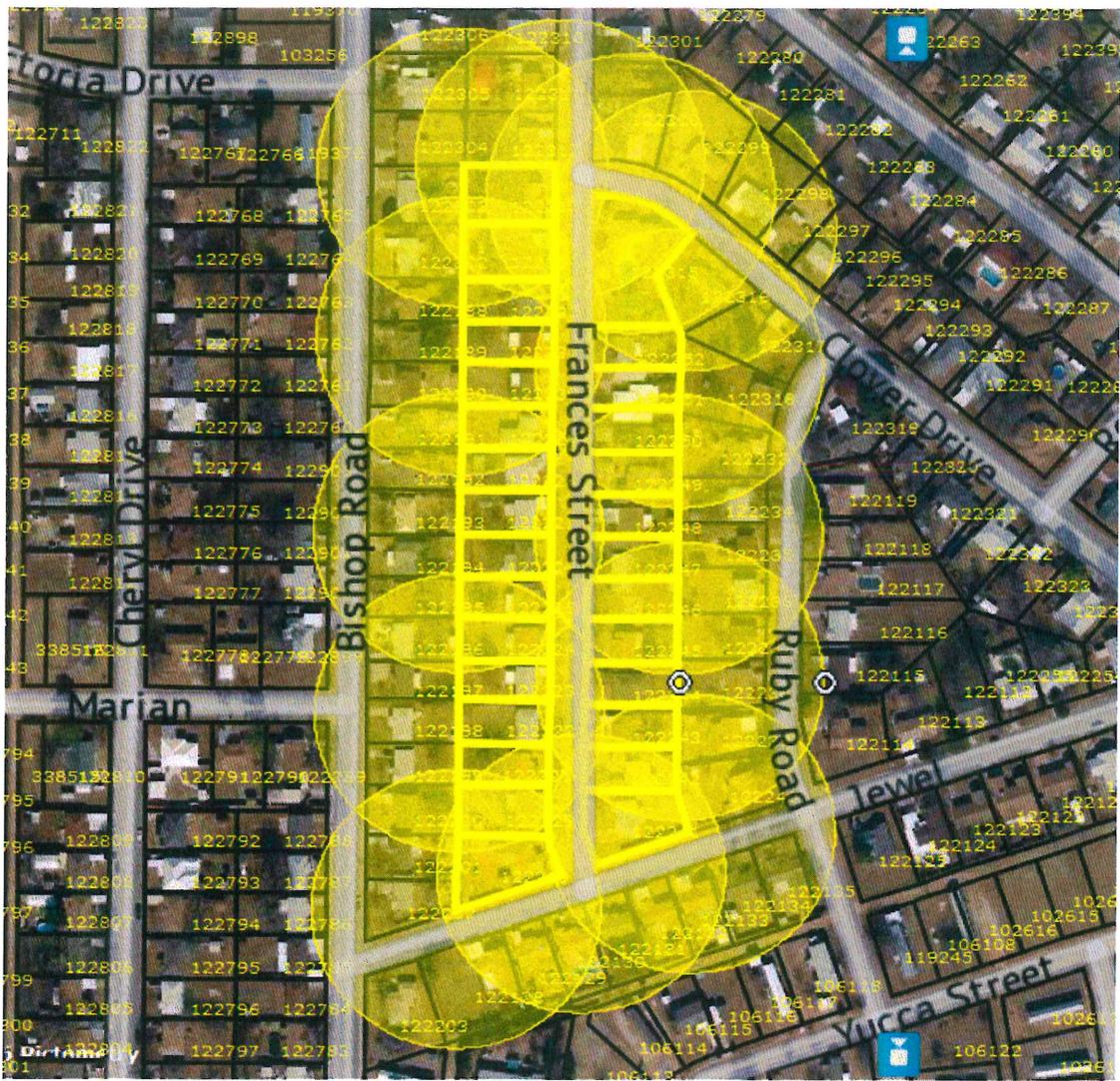
City of Burk Burnett



Carpport Overlay District (CP) Request Form

Note: All property owners should verify deed restrictions regarding carpports prior to signing

Property Address	Property Legal Description	Property Owner	Contact Number	Signature
16 1033 Frances St. Burkburnett, TX 76354	Lot 13, Block 6, Clement 4	Wolfe Laban Estate	(940) 569-0492	<i>Michael Wolfe</i>
7 1031 Frances St	Lot 14, Block 6, Clement 4	Virgil Sloach	(940) 224-3918	<i>Virgil Sloach</i>
8 1029 Frances St	Lot 15, Block 6, Clement 4	Krystal Babin		
9 1027 Frances St	Lot 16, Block 6, Clement 4	Ladonna Anderson	940-257-1911	<i>Ladonna Anderson</i>
10 1021 Frances St	N 8' Lot 18, S 52' of Lot 19 Block 6 Clement 4	Cassandra Tabion	940-642-4628	<i>Joan Smith</i>
11 1019 Frances St	N 8' Lot 19 Lot 20 less E 29' Block 6, Clement 4	William Koehler	940-781-4450	<i>Bradley Koehler</i>
12 1017 Frances St	N 2' Lot 20 S 55' Lot 21 Block 6, Clement 4	Carol Carrine Carol 569-4721	940-569-4721	-
13 1015 Frances St	N 4' of Lot 21 S 53' of Lot 22 Block 6, Clement 4	Nathan Platt 1410 Red Fox Lane, Burkburnett 76354	940 569 2318	<i>[Signature]</i>
14 1013 Frances St	Lot 23, less N 7' + N 6' of Lot 23 Block 6, Clement 4	Patsy Kennedy Fisher	940-636-5553	<i>R.A. Fisher</i>
15 1011 Frances St	N 7' of Lot 23 All Lot 24 Block 6, Clement 4	Edward Annie Taylor	940-133-4874	<i>Annie Taylor</i>
16 1007 Frances St	Lots 1 & 25 Block 6, Clement 4	Rickie Sharp		
17 1008 Frances St	Lot 12 Block 5, Clement 2	Scared/Jenny Powell PO Box 1, Voca, TX 76887	Out of State	





City Commission Agenda Memo

From: Mike Whaley
City Manager

Date: March 21st, 2016

Item: Review of bids on delinquent properties 133 N. Ave F, 122 W. 1st St, & 209 S Ave B

Background

Perdue, Brandon, Fielder, Collins, & Mott, LLP received bids from Dennis Wicks of Benbrook, TX for 3 delinquent properties currently stricken off to the City of Burkburnett:

	Bid	Min. Bid
133 N Ave F	\$8,000	\$9,687.83
122 W 1 st St.	\$2,000	\$3,779.25
109 S Ave B	\$2,000	\$8,359.99

If bids are accepted, because they are lower than the minimum required bid, we would still have to seek approval from both Wichita County and the BISD.

Fiscal Impact

N/A (maintenance costs if the properties are not bid out)

Options

- Accept less than minimum bid (seek further approval from the ISD and County)
- Deny anything less than minimum bid

Staff Recommendation

Staff recommends accepting the bids as presented

Attachments

Bid Letter
Tax Resale Deed
Map/Pics of Properties

PerdueBrandonFielderCollins&MottLLP
ATTORNEYS AT LAW

P.O. BOX 8188
WICHITA FALLS, TEXAS 76301
TELEPHONE 940-723-4323
FAX 940-723-8553
www.pbfc.com

Jeanmarie Baer
ATTORNEY AT LAW
jbaer@pbfc.com

March 11, 2016

Janelle Dolan
City of Burkburnett
501 Sheppard Rd
Burkburnett TX 76354

Re: Resale 133 N. Ave F – Bid \$8,000.00
Resale 122 W. 1st St. – Bid \$2,000.00
Resale 109 S. Ave B – Bid \$2,000.00

Enclosed, please find the Tax Resale Deed regarding the above referenced properties. Please place these bids on the city council's agenda to see if the council will accept these bids. If the council approves the bids, the mayor and city secretary will need to sign the deed and have notarized.

Once this has been done, please return the deed back to me in the self-addressed, stamped envelope.

If you have any questions, please call.

Cordially,



Darla Allen
Legal Assistant

Grantee accepts the property without warranty and in "AS IS, WHERE IS" condition and subject to any environmental conditions that might have or still exist on said property, and subject to any title defects and deficiencies, and subject to the right of redemption, if any, provided under the Texas Property Tax Code.

Taxes for the current year are assumed by Grantee.

This conveyance is made and accepted subject to the following matters to the extent that the same are in effect at this time: any and all rights of redemption, restrictions, covenants, conditions, easements, encumbrances and outstanding mineral interests, if any, relating to the hereinabove described property, but only to the extent they are still in effect, shown of record in the hereinabove mentioned County and State, and to all zoning laws, regulations and ordinances of municipal and/or other governmental authorities, if any but only to the extent that they are still in effect, relating to the hereinabove described property.

IN TESTIMONY WHEREOF, THE CITY OF BURKBURNETT, TRUSTEE, the BURKBURNETT INDEPENDENT SCHOOL DISTRICT, and WICHITA COUNTY, has caused these presents to be executed this _____ day of _____, 2016.

ATTESTED:

CITY OF BURKBURNETT

City Secretary

Carl Law, Mayor

STATE OF TEXAS §
COUNTY OF WICHITA §

This instrument was acknowledged before me on the _____ day of _____, 2016, by Carl Law, in his capacity as Mayor for the City of Burkburnett as the act of the City of Burkburnett.

Notary Public, State of Texas

ATTESTED:

BURKBURNETT INDEPENDENT SCHOOL DISTRICT, TRUSTEE

Secretary, Board of Trustees

Jason Durst, President Board of Trustees

STATE OF TEXAS §
COUNTY OF WICHITA §

This instrument was acknowledged before me on the ____ day of _____, 2015, by Jason Durst, in his capacity as President of the Board of Trustees for the Burkburnett Independent School District as the act of the Burkburnett Independent School District.

Notary Public, State of Texas

ATTESTED:

COUNTY OF WICHITA

Lori Bohannon, County Clerk

By: _____
Woodrow W. Gossom, Jr., County Judge

STATE OF TEXAS §
COUNTY OF WICHITA §

This instrument was acknowledged before me on the ___ day of _____, 2016, by Woodrow W. Gossom, Jr., in his capacity as Judge of the County of Wichita as the act of the County of Wichita.

Notary Public, State of Texas

GRANTEE'S ADDRESS:

**DENNIS WICKS
1312 BRAZOS DR.
BENBROOK TX 76126**

Minimum Required Bid:

133 N. Ave F \$9,687.83

122 W. 1st St. \$3,779.25

109 S. Ave B \$8,359.99

Wichita CAD - Map of Property ID 120458 for Year 2015



Property Details

Account

Property ID: 120458
 Geo ID: 5J060060000
 Type: Real
 Legal Description: LOTS 2 & 3 BLK 2 MUSGRAVE

Location

Situs Address: 133 N AVENUE F
 Neighborhood: ORIGINAL TOWN BURK
 Mapsco:
 Jurisdictions: 03, 04, 12, CAD

Owner

Owner Name: BURKBURNETT CITY OF TRUSTEE
 Mailing Address: , 501 SHEPPARD RD, , BURKBURNETT, TX 76354

Property

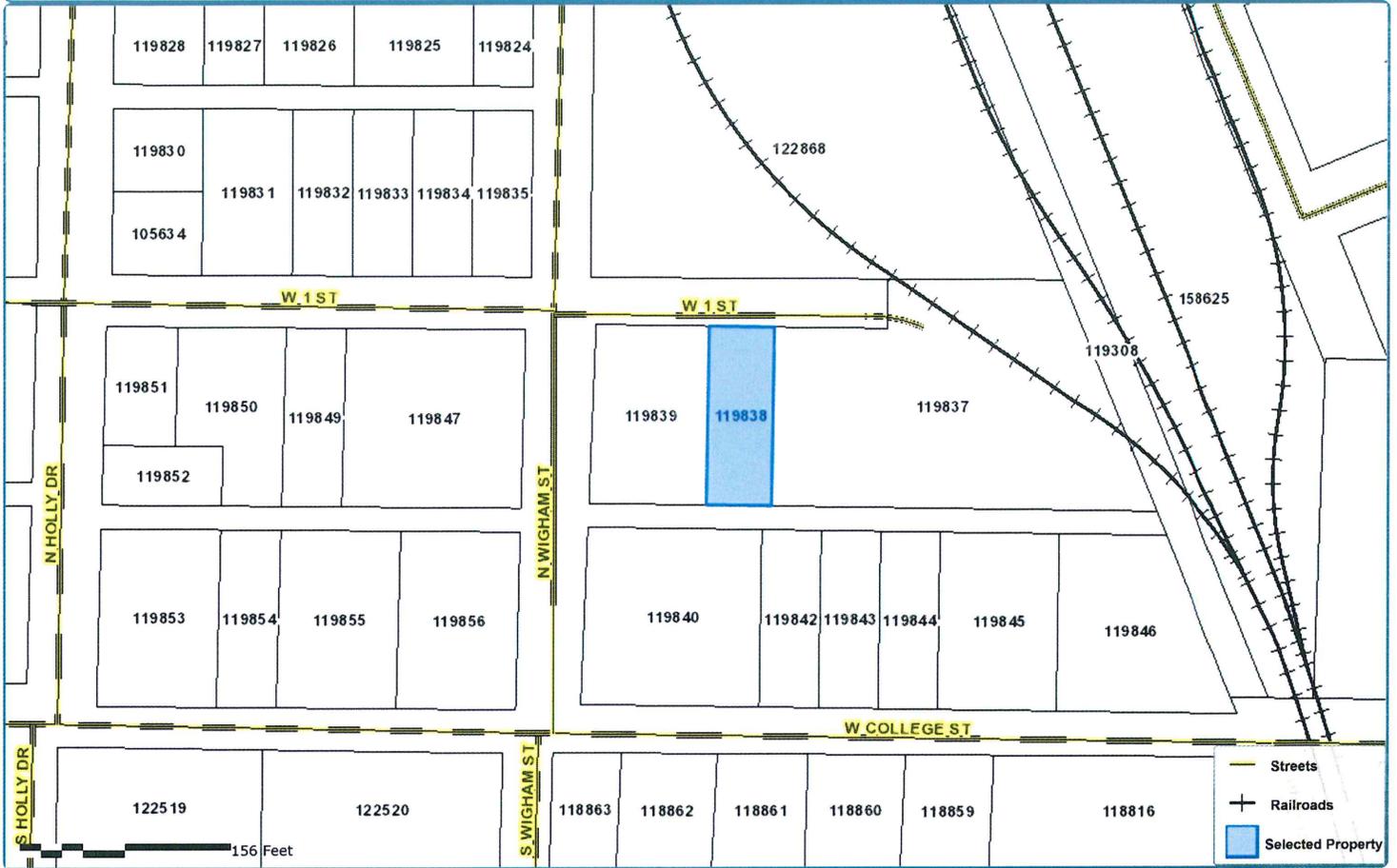
Appraised Value: \$80123

<http://propaccess.wadtx.com/Map/View/Map/1/120458/2015>

powered by:
PropertyACCESS
www.trueautomation.com

Map Disclaimer: This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. The Wichita County Appraisal District expressly disclaims any and all liability in connection herewith.

Wichita CAD - Map of Property ID 119838 for Year 2015



Property Details

Account

Property ID: 119838
 Geo ID: 5L100370000
 Type: Real

Legal Description: LOT 6 & 5' OF LOT 7 BLK 7 WIGHAMS

Location

Situs Address: 122 W 1ST ST
 Neighborhood: ORIGINAL TOWN BURK
 Mapsco:
 Jurisdictions: 03, 04, 12, CAD

Owner

Owner Name: BURKBURNETT CITY OF TRUSTEE
 Mailing Address: , 501 SHEPPARD RD, , BURKBURNETT, TX 76354

Property

Appraised Value: \$19066

<http://propaccess.wadtx.com/Map/View/Map/1/119838/2015>

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PropertyACCESS
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Wichita CAD - Map of Property ID 120250 for Year 2015



Property Details

Account

Property ID: 120250
 Geo ID: 5J100080000
 Type: Real
 Legal Description: LOT 7 BLK 1 PARSONS

Location

Situs Address: 109 S AVENUE B
 Neighborhood: ORIGINAL TOWN BURK - A2'S
 Mapsco:
 Jurisdictions: 03, 04, 12, CAD

Owner

Owner Name: BURKBURNETT CITY OF TRUSTEE
 Mailing Address: , 501 SHEPPARD RD, , BURKBURNETT, TX 76354

Property

Appraised Value: \$21167

<http://propaccess.watx.com/Map/View/Map/1/120250/2015>

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PropertyACCESS
www.trueautomation.com

Map Disclaimer: This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. The Wichita County Appraisal District expressly disclaims any and all liability in connection herewith.



City Commission Agenda Memo

From: Gordon Smith
Director of Public Works

Date: March 15, 2016

Item: Discussion and take any action necessary on proposal and contract From Pyro Shows of Texas Inc. for the 4th of July Fireworks Display

Background

The City has requested a proposal and contract from PYRO SHOWS OF TEXAS, Inc.. to produce a firework display in conjunction with the July 4th celebration to be held on Saturday July 2, 2016. Pyro Shows of Texas Inc. is one of two companies the City has used in the past. This year the companies schedule were full, but staff was able to secure the July 2, 2016 date with Pyro Shows of Texas for a celebration.

City of Wichita Falls will be holding their fireworks celebration on July 4th.

Current Status

City Staff presented to the Parks and Recreation Board on March 8, 2016 a proposed itinerary for the 4th of July Celebration. That itinerary includes area local bands, limited food vendors, children's area and Fireworks.

Fiscal Impact

Contract is for a 20 minute Fireworks Display of 611 shells with sizes ranging from 3 inch to 6 inch for a total amount of \$10,000. Staff is currently seeking sponsorship on the Fireworks and Music.

Staff Recommendation

Recommends approval of the contract.

Attachments

- 1) Proposal
- 2) Contract
- 3) Map of Fireworks location
- 4) Letter of authorization and support from Burkburnett Independent School District



Custom Proposal for

THE CITY OF BURKKBURNETT

July 2, 2016



*Transforming special occasions into **EPIC EVENTS***

All information is proprietary and confidential. No part may be copied or forwarded without the expressed permission of Pyro Shows.

At Pyro Shows of Texas, our mission is to provide an **EPIC** fireworks event to excite and delight your audience while attracting a larger number of spectators to your venue!

We place great emphasis on product value, quality, and performance. Our dedication behind the scenes ensures the outstanding results that we are known to provide.

Enjoy reviewing this proposal and remember, “customization” is the key. We will be happy to make adjustments to the proposal to achieve your vision of the show.



Pyro Shows is pleased to submit the following customized proposal for the City of Burkburnett’s fireworks display on July 2, 2016.

We look forward to hearing from you.

Janson Stanley
Sales Representative



CUSTOM PROPOSAL
16-TX-07-02-CUST-10000-0058
February 26, 2016

PRESENTED TO:

The City of Burkburnett
501 Sheppard Rd
Burkburnett, Texas, 76354

For

Burkburnett Independence Day Celebration
July 2, 2016
\$10,000

By

Pyro Shows of Texas
6601 Nine Mile Azle Road
Fort Worth, Texas 76135
800-488-7976





SHOW OVERVIEW

Burkburnett, Texas

Program Cost: \$10,000

Program Date: July 2, 2016

Included Services

Insurance Liability Coverages:

General Liability \$5,000,000.00

Automobile Liability \$5,000,000.00

Workers Compensation:

Full coverage as required by State and Federal law, including United States Longshoreman and Harbormaster coverage.

Insurance Agency:

Britton-Gallagher and Associates

1375 E. 9th Street, 30th Floor

Cleveland, OH 44114

Compliance:

Pyro Shows adheres to the following regulatory requirements:

- BATFE – Bureau Alcohol, Tobacco, Firearms & Explosives
- FAA – Federal Aviation Administration
- NFPA 1123, 1124
- U.S. Coast Guard
- Department of Transportation
- OSHA
- State and Local Code Ordinance

MANUFACTURERS

Pyro Shows uses a wide variety of American, Spanish, Japanese, and Chinese manufacturers to provide the widest assortment of colors and effects.

All **ELECTRIC THUNDER SALUTES** are selected from Sunny, Lidu, or Icon for the best Titanium effects, tail duration, and reliable performance.

Our **FANCY COLORED SHELLS** are selected from Golden Peak, Freedom, or Dancing. Although priced economically, they provide a vivid array of bright primary and pastel colors.

Our **EXTRA FANCY SHELLS** are selected from Glorious, Sunny, An Ping, Flower King, and Lidu to combine great colors with astonishing secondary effects such as crackles, whistles, and shell of shells. These assortments also include pattern shells such as smiling faces, hearts, stars, cubes, spirals, and atomic rings.

Our **SUPER DELUXE SHELLS** are selected from Icon, Vulcan, and other International suppliers, and include magnalium compositions for extra bright colors. Some of the aerial shells are cylinder in shape to accommodate additional special effects such as whistles, serpents, and tourbillions.

Our **SPECIAL EFFECT AND MULTIPLE BREAK SHELLS** include the ultimate in art and science. These shells come from Vulcan in China or one of the several Caballer factories in Valencia, Spain. They include farfallas, fish and whistles, serpents and stars, gold twinkle crossettes, battle in the clouds, gold kamuro to fuchsia strobe, and other stunning effects.

MAIN BODY



The Main Body of your fireworks program is the opportunity to artistically explore the full range of shell varieties, design elements, and intensity levels.

In the main body of your show, Pyro Shows will feature a combination of unique shells that will provide vibrant effects. We will choose from a selection of colorful peonies; color-changing chrysanthemums; dazzling gold and silver palms and crossettes and pattern shells such as hearts, stars, pulsating French, Spanish, and Chinese Roman candles; and high-caliber mines and salutes.

MAIN BODY

3" DIAMETER AERIAL SHELLS

- 18 ELECTRIC THUNDER SALUTES.** These are real sky shakers. These aerial bombs contain the maximum amount of high powered flash powder and titanium. This provides a blast of sound and lash of light to resemble the crash of thunder and lightning.
- 63 FANCY COLORED SHELLS** - These specially selected aerial shells are composed of cylinder and ball shells to give you a combination of superior quality and quantity in a wide variety of effects. Some of the combinations and effects include brocade, crossette, peony, and diadem. Special pattern shells are also included in this group such as Rings, Hearts, and Stars. Optional shells available upon request.
- 63 EXTRA FANCY SHELLS** - These more intricate multiple effect and precision shells are composed of many of the very best imported shells from France, Germany, Spain, China, Taiwan, & the USA, made throughout the world. The variety includes The Golden Butterfly, Bees, Palm Trees, Color Chrysanthemum, Atomic Rings, Saturn Rings, Dragon Eggs, Thousand Oriental Flowers, and more.
- 18 SUPER DELUXE** - These shells also come in cylinder and sphere shapes. All shell colors are magnesium compounds to provide the brightest and most vivid colors available. These very powerful shells often break with the size, pattern, and density of shells twice their size. Colors include Glittering Tiger Tail to Purple Willow, Golden Dahlia, Rainbow, Orange and Silver Flitter, Weeping Cascade, and Golden Brocade Kamuro.
- 18 SPECIAL EFFECT/ MULTIPLE BREAK SHELLS** - This class includes the ultimate in the art and science of pyrotechnology. It includes such favorites as Fish & Whistles, Serpents & Stars, Whistles and Color, Silver or Gold Glitter Crossettes, Artillery, and Tourbillion.

MAIN BODY

4" DIAMETER AERIAL SHELLS

- 48 FANCY COLORED SHELLS** - These specially selected aerial shells are composed of cylinder and ball shells to give you a combination of superior quality and quantity in a wide variety of effects. Some of the combinations and effects include brocade, crossette, peony, and diadem. Special pattern shells are also included in this group such as Rings, Hearts, and Stars. Optional shells available upon request.
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MAIN BODY

5" DIAMETER AERIAL SHELLS

- 32 FANCY COLORED SHELLS** - These specially selected aerial shells are composed of cylinder and ball shells to give you a combination of superior quality and quantity in a wide variety of effects. Some of the combinations and effects include brocade, crossette, peony, and diadem. Special pattern shells are also included in this group such as Rings, Hearts, and Stars. Optional shells available upon request.
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MAIN BODY

6" DIAMETER AERIAL SHELLS

- 9 FANCY COLORED SHELLS** - These specially selected aerial shells are composed of cylinder and ball shells to give you a combination of superior quality and quantity in a wide variety of effects. Some of the combinations and effects include brocade, crossette, peony, and diadem. Special pattern shells are also included in this group such as Rings, Hearts, and Stars. Optional shells available upon request.
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GRAND FINALE



The Grand Finale! It's what puts an epic *exclamation point* in the show and it's everyone's favorite part! Pyro Shows is known for our powerful, vibrant, grand finales. A variety of shell sizes will transform the sky into a massive wall of color. As the grand finale progresses, a gradual shift will occur from color to thundering booms. The closing moments will feature an earth-shaking barrage of salutes ending with a flight of towering brocade and colored chrysanthemums.



GRAND FINALE

The sweetest taste of the night is provided by your splendid **GRAND FINALE**. The selection of shells will provide a sparkling and dynamic ending to your show. It will include a variety of highest-quality color shells, reports, and comets. Light 'er up and let 'er rip!

Your customized **GRAND FINALE**:

3" DIAMETER AERIAL SHELLS

180 FANCY COLORED SHELLS - These specially selected aerial shells are composed of cylinder and ball shells to give you a combination of superior quality and quantity in a wide variety of effects. Some of the combinations and effects include brocade, crossette, peony, and diadem. Special pattern shells are also included in this group such as Rings, Hearts, and Stars. Optional shells available upon request.

4" DIAMETER AERIAL SHELLS

20 EXTRA FANCY SHELLS - These more intricate multiple effect and precision shells are composed of many of the very best imported shells from France, Germany, Spain, China, Taiwan, & the USA, made throughout the world. The variety includes The Golden Butterfly, Bees, Palm Trees, Color Chrysanthemum, Atomic Rings, Saturn Rings, Dragon Eggs, Thousand Oriental Flowers, and more.

5" DIAMETER AERIAL SHELLS

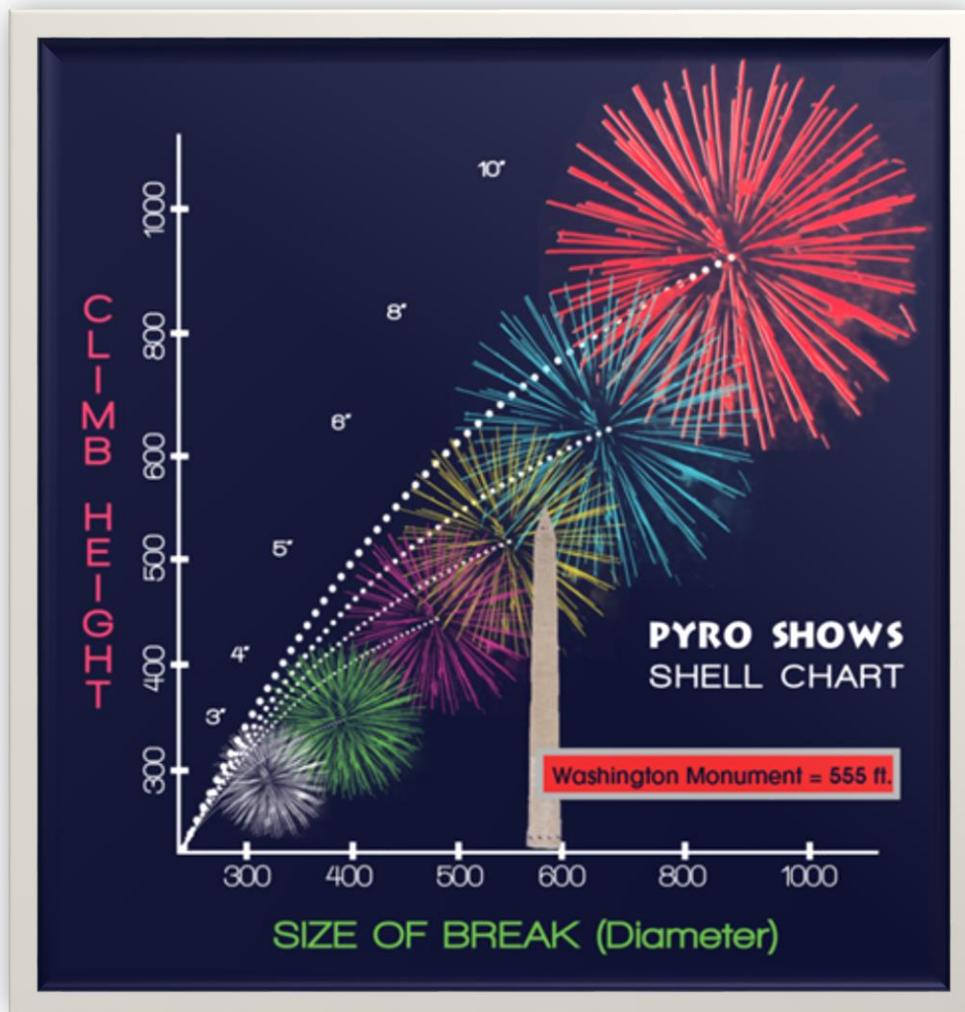
10 SUPER DELUXE - These shells also come in cylinder and sphere shapes. All shell colors are magnesium compounds to provide the brightest and most vivid colors available. These very powerful shells often break with the size, pattern, and density of shells twice their size. Colors include Glittering Tiger Tail to Purple Willow, Golden Dahlia, Rainbow, Orange and Silver Flitter, Weeping Cascade, and Golden Brocade Kamuro.

AERIAL SHELL INFORMATION

The bigger the boom, the bigger the break! In the world of fireworks, the size of the shell determines the “climb height” and the size of the break.

We’ve illustrated a visual reference scale we use to calculate the specific altitude of customized shows.

As shown, the climb height and the size of the break of a 10” shell is substantially larger than that of a 3” shell. The larger the shell, the more robust the result!





SHELL SUMMARY

**City of Burkburnett
Saturday, July 02, 2016**

\$10,000.00

<u>SHELL SIZE</u>	<u>MAIN BODY</u>	<u>FINALE</u>	<u>TOTAL</u>
3"	180	180	360
4"	120	20	140
5"	80	10	90
6"	21		21
TOTAL SHELL COUNT			611

Fireworks 1.3 G Display
Largest Shell 6"
Safety Radius 420'



PYRO SHOWS COMPANY HISTORY

Pyro Shows started in 1969 as Lansden Hill Enterprises. The name Pyro Shows, Inc., began in the early 80's as the company grew to both national and international prominence. The Tennessee Company grew quickly throughout the decade of the 1980's.

Lansden E. Hill Jr., is the President and CEO of Pyro Shows, Inc. Mr. Hill graduated from the University of Tennessee with a Bachelor's Degree in Business Administration in 1974. He returned to LaFollette, Tennessee, his childhood hometown, and joined other members of his family in the insurance business. Mr. Hill's background in insurance combined with his innovative approach to the fireworks display business, got him a call from the National Fire Protection Association (NFPA) with an invitation to join the NFPA Technical Committee on pyrotechnics. Mr. Hill accepted the invitation, and he has continued as a committee member on the NFPA Technical Committee on Pyrotechnics since the late 1980's.

Michael E. Walden is the Vice President of Pyro Shows, Inc. Mr. Walden graduated from the University of Tennessee with a Bachelor of Science Degree in Biology in 1990. Mr. Walden joined Pyro Shows in 1993 as a pyrotechnician while working as a full time high school chemistry teacher. In addition to Mr. Walden's role at Pyro Shows, Inc., in 2013, Mr. Walden was named President of Pyro Shows of Texas after Atlas Enterprises was acquired by Pyro Shows, Inc. Pyro Shows of Texas is located in Fort Worth, and serves Texas and surrounding states.

Pyro Shows, Inc. is staffed with 28 full time employees. The national headquarters is located in LaFollette, Tennessee, with a second office located in Fort Worth, Texas. Pyro Shows performs over 1,000 firework display shows each year. Approximately 400 shows are shot during 4th of July holiday season. Pyro Shows has a 47 year history of performing shows safely and on schedule. We want to bring that same dependability, reliability, and consistency to your fireworks celebration.

Pyro Shows as been providing fireworks entertainment throughout the world for 47 years. From Stockholm, Sweden, to San Sebastian, Spain, and from Abu Dhabi in the UAE, to Taipei, Taiwan, Pyro Shows has competed in some of the most prestigious international competitions. Pyro Shows won first place in the North American Fireworks Competition in Norfolk, Virginia, and has had the honor to provide the 4th of July fireworks at the Washington Monument in Washington, D.C. for 13 of the last 20 years.

**PYRO SHOWS OF TEXAS
6601 NINE MILE AZLE ROAD
FORT WORTH, TX 76135**

Contract Agreement

This Agreement, made this 26th Day of February 2016, by and between **PYRO SHOWS OF TEXAS, Inc.**, a Texas Corporation, whose address is 6601 Nine Mile Azle Road, Fort Worth, Texas, and hereinafter referred to as **PYRO SHOWS** and **THE CITY OF BURKBURNETT**, with its principle place of business located at 501 Sheppard Rd., Burkburnett, Texas, 76354, hereinafter referred to as "Customer."

WITNESSETH

In consideration of the mutual promises and undertakings set forth herein, receipt of said consideration being acknowledged, the parties hereby agree as follows:

I. FIREWORKS DISPLAY: PYRO SHOWS agrees to furnish to customer a firework display (hereinafter "SHOW") pursuant to our custom proposal 16-TX-07-02-CUST-10000-0058 dated the 26th Day of February 2016. The show will be given on the **2nd Day of July, 2016**. In case of rainout, display show will be held on _____.

II. CANCELLATION: PYRO SHOWS shall determine what weather conditions prohibit PYRO SHOWS from proceeding with the Show; in which case, PYRO SHOWS agrees to present the Show on the following day or previously agreed upon rain date. In addition to contracted Show cost, Customer shall remit the actual additional expenses PYRO SHOWS shall incur in presenting the show on subsequent occasion to include labor, lodging, per diem etc.; in no event shall these additional expenses be less than ten percent (10%) of the contracted price of the Show. In the event the Show must be **RESCHEDULED** to a mutually agreed upon date other than the previously agreed upon rain date, In addition to contracted Show cost, Customer shall remit the actual additional expenses PYRO SHOWS shall incur in presenting the Show on subsequent occasion to include labor, lodging, per diem etc.; in no event shall these expenses be less than thirty percent (30%) of the contracted price of the Show. Should Customer elect to **CANCEL** the Show for any reason, Customer must provide PYRO SHOWS with a thirty (30) days' written notice by certified mail, return receipt, to PYRO SHOWS' address as set forth above. Customer agrees that PYRO SHOWS shall incur substantial expense in preparation for the Show and, accordingly, agrees to pay PYRO SHOWS fifty percent (50%) of the total contract price for the show as liquidated damages for cancellation. If the Customer does not provide PYRO SHOWS with notice as set forth herein, Customer shall pay PYRO SHOWS the entire amount or one hundred percent (100%) of the contract price for the Show as liquidated damages.

III. SECURITY AREA: Customer agrees to furnish sufficient space for PYRO SHOWS to properly conduct the Show as determined by NFPA 1123-2010 (hereinafter "Security Area"). Customer agrees to provide adequate security protection to preclude persons unauthorized by PYRO SHOWS from entering the Security Area. For the purposes of the Agreement, "Unauthorized Persons" shall mean anyone other than the employees of PYRO SHOWS or persons specifically designated in writing by the sponsor, and submitted and approved, to PYRO SHOWS prior to the event.

IV. SITE CLEANUP: PYRO SHOWS shall be responsible for basic cleanup of the launch area to include policing of the fallout zone for any unexploded ordnance and removal of all large paper debris, wood, wire, foil, racks, mortars and firing equipment used in the setup for the show. Customer shall be responsible for cleanup of fireworks debris located in and around fallout zone.

V. INDEMNIFICATION AND HOLD HARMLESS: To the extent permitted by law, Customer agrees to hold PYRO SHOWS harmless from any damages caused to Customer which result as a consequence of unauthorized persons entering the Security Area. Furthermore, Customer agrees to defend and indemnify PYRO SHOWS from any and all claims brought against PYRO SHOWS for damages caused wholly or in part by Unauthorized Person who have entered the Security Area.

VI. AMENDMENT & ASSIGNMENT: To the extent permitted by law, this agreement is deemed personal and confidential to Customer, his heirs, executors and administrators only, and may not be sold, assigned, amended, or transferred without the prior written consent of PYRO SHOWS.

VII. PERMITS AND LICENSES: PYRO SHOWS shall be responsible for and Customer agrees to assist PYRO SHOWS in the acquisition and maintenance of all necessary permits and licenses to enable PYRO SHOWS to perform fully hereunder unless otherwise forbidden by any other applicable statute, rule or otherwise. **Any expenses for security or stand by fire protection shall be the responsibility of the customer.** It is hereby stipulated that this Agreement is to be construed and governed by the laws of the State of Texas, and any suit involving this contract shall be brought in the Courts of Tarrant County in the State of Texas, and the Customer hereby submits itself to the jurisdiction of said Courts and waives its rights to proceed against PYRO SHOWS in and other actions, in any other jurisdiction.

VIII. COMPLIANCE WITH OTHER LAWS AND REGULATIONS: Except as provided for in Section VII. PERMITS AND LICENSES, promptly upon the execution of this Agreement, Customer shall apply for the approval hereof to any agency, officer or authority of any government if such approval is required by any applicable law, ordinance, code or regulation. Customer agrees to indemnify and hold harmless PYRO SHOWS from against all claims, suits, and causes of action, demands, penalties, losses or damages which may arise or accrue because of the failure or neglect of customer to obtain such approval. This Agreement is made expressly subject to and Customer expressly agrees to comply with and abide by all applicable laws, ordinances, codes and regulations insofar as the same may be applicable to the terms and conditions of this Agreement, including all rules and regulations now existing or that may be promulgated under and in accordance with any such law or laws.

IX. LATE PAYMENT: PYRO SHOWS shall charge, and Customer agrees to pay, one and one half percent (1 1/2%) per month late payment fee for each month until PYRO SHOWS is paid the amount set forth in Paragraph XIV herein. The stated late payment fee shall begin to run from the applicable date(s) established in Section XV, unless this provision is prohibited by law.

X. ADVERTISEMENT AND PROMOTIONS: Customer agrees to state that fireworks display is being provided by Pyro Shows in all advertisements and promotions. Furthermore, Customer agrees to allow Pyro Shows to use sponsors name in Pyro Shows list of clients and any Pyro Shows advertisements and promotions.

XI. COMPLAINTS: In the event that Customer has a complaint concerning the Show, or any material or product used in or pursuant to the Show, or of the conduct of the Show by PYRO SHOWS, or any act or omission of PYRO SHOWS or its agents, either directly or indirectly, without limitation, Customer shall make complaint known to PYRO SHOWS in writing by certified mail to PYRO SHOWS' address as set forth above, within ten (10) days after the date of the Show. In the event that Customer fails to register any complaint in the time and in the manner specified, Customer agrees that it shall not claim such complaint as cause for an offset or withhold any payment due to PYRO SHOWS hereunder on account of or because of such complaint or any matter arising from, relating to or a consequence of the complaint. Furthermore, Customer agrees that should PYRO SHOWS have to collect any amount due PYRO SHOWS hereunder which Customer claims as an offset or which is withheld by Customer on account of, or because of, a complaint not registered with PYRO SHOWS in the time and in the manner specified herein, by law or through an Attorney-at-Law, PYRO SHOWS shall be entitled to collect attorneys' fees in the amount of 15% of the amount owing PYRO SHOWS or the maximum amount allowed by law, whichever is greater, along with all cost of collection.

XII. WORKER'S COMPENSATION/EMPLOYEES: PYRO SHOWS shall provide Worker's Compensation insurance for its employees only.

XIII. INSURANCE: Pyro Shows will provide General Liability Insurance and Automobile Liability in the amount of \$5,000,000, combined single limit, covering its activities and services in connection with the show described in this contract. Pyro Shows also agrees to include Customer and Customer's Sponsors as additional insured's under the terms of this coverage. Pyro Shows of Texas, Inc. will provide a certificate of Insurance. All entities listed on the certificate will be deemed an additional Insured per this contract.

XIV. PAYMENT TERMS: THE CITY OF BURKBURNETT shall pay PYRO SHOWS \$10,000 plus all applicable taxes according to the terms and conditions set forth in the attached Proposal for presenting the Show. Customer shall submit a 50% deposit (\$5,000) upon return of signed contract by March 28, 2016. Balance will be due in PYRO SHOWS office prior to the day of show.

XV. TAXES: Customer shall be responsible for all applicable sales taxes.

IMPORTANT: Checks must be payable to PYRO SHOWS OF TEXAS, INC.

All the terms and conditions set forth on any addendum attached to this Agreement are made part of this Agreement and incorporated by reference herein.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

PYRO SHOWS OF TEXAS, INC.

BY: _____ Date _____
Steve Frantz, Vice President

CITY OF BURKBURNETT

BY: _____ Signature _____ Print Name _____ Title _____ Date _____

WARRANTY EXCLUSIONS

EXCEPT AS SPECIFICALLY PROVIDED HEREIN, THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

No representation of affirmation of fact including but not limited to statement regarding capacity, suitability for use, or performance of equipment or products shall be, or be deemed to be, a warranty by PYRO SHOWS for any purpose, nor give rise to any liability or obligation of PYRO SHOWS whatsoever.

IN NO EVENT SHALL PYRO SHOWS BE LIABLE FOR ANY LOSS OF PROFITS OR OTHER ECONOMIC LOSS, INDIRECT, SPECIAL, CONSEQUENTIAL, OR OTHER SIMILAR DAMAGES ARISING OUT OF ANY CLAIMED BREACH OF OBLIGATIONS HEREUNDER.

Untitled Map

Write a description for your map.

Legend

-  Burkburnett City Manager
-  Burkburnett High School
-  Burkburnett Masonic Lodge
-  Feature 1
-  Feature 2
-  Feature 3
-  Friendship Park
-  US Post Office





BURKBURNETT
INDEPENDENT SCHOOL DISTRICT

Mindy L. Simmons
Director of Business and Administrative Services
416 Glendale
Burkburnett TX 76354
(940) 569-3326 Ext. 2 – 3
mindy.simmons@burkburnettisd.org

February 29, 2016

Mr. Mike Whaley
City of Burkburnett
501 Sheppard Road
Burkburnett TX 76354

Dear Mike,

The Burkburnett Independent School District acknowledges that you will utilize the north soccer and practice fields at Burkburnett High School for an Independence Day fireworks display contracted by the City of Burkburnett, on or about July 2, 2016.

We understand that Burkburnett ISD will be listed as an additional insured on your event contractor's liability insurance policy with a coverage amount of \$5 million. Please send the insurance coverage certificate to me at mindy.simmons@burkburnettisd.org

Sincerely,

Mindy L. Simmons
Director of Business and Administrative Services

Cc: Tylor Chaplin, Superintendent
Scott Riecker, BISD Dir. Buildings & Grounds
Gordon Smith, Dir. Public Works