

AGENDA

Notice is hereby given of a Special Called Meeting of the Board of Commissioners of Burkburnett to be held on **Monday, June 24, 2013 at 7:00 p.m.** at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas for the purpose of considering the following agenda items.

The Board of Commissioners may discuss and take action on any item on this agenda. The Board of Commissioners reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

The public may speak on items listed on the posted agenda. All persons desiring to address a specific agenda item must submit an "Appearance before the City Commissioners" form prior to the reading of the item to the City Clerk, Janelle Dolan. The Mayor will allow comments before each agenda item for which they have requested to be heard. Comments will be limited to three (3) minutes with a maximum two (2) minute extension following approval by a majority of the members of the Board of Commissioners.

Item 1. Mayor: Call meeting to order.

Item 2. Discuss and take any action necessary on amendment to Purchase and Sale Agreement for Water Supply Property.

Item 3. Discuss and take any action necessary on water rate changes due to drought conditions.

Item 4. Discuss and take any action necessary on appointment of Judge Diane Dockery as Associate Judge for municipal court.

Item 5. Mayor to close regular meeting and open "Executive Session".

Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Commissioners may convene in Executive Session regarding the following matters:

A. SECTION 551.074(a)-Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

1) Conduct interviews of candidates for Interim City Manager.

2) Employment of Interim City Manager and/or City Manager.

Item 6. Reconvene to regular session and take action, if any, on matters discussed in Executive Session.

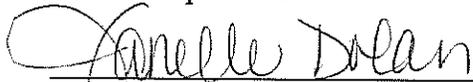
Item 7. Commissioner's Comments.

Pursuant to Government Code Section 551.0415, City Commissioner Members may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- *Expressions of thanks, congratulations, or condolence;
- *Information regarding holiday schedules;
- *An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutory recognition for purposes of this subdivision;
- *A reminder about an upcoming event organized or sponsored by the governing body;
- *Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- *Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Item 8. Adjournment.

I, Janelle Dolan, City Clerk for the City of Burkburnett, Texas do hereby certify that I posted this agenda on the glass front door of the City Hall, facing the outside at 2:30 p.m. Friday, June 21, 2013 in compliance with the Open Meeting Act Chapter 551.



Janelle Dolan, City Clerk
Posted 6/21/13 @ 2:30pm

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 72 hours prior to this meeting. Please contact the City Clerk's office at (940) 569-2263 for further information.



Board of Commissioners Agenda Memo

From: Tim James, P.E. – City Manager

Date: June 24, 2013

Item: Discuss and take any action necessary on amendment to Purchase and Sale Agreement for Water Supply Property

Background

The Board of Commissioners approved the Purchase and Sale Agreement with Fred Dwyer on May 8, 2013. Since the approval of the original agreement, the Seller has been unable to provide free and clear title to a forty (40) acre tract along Hwy 240. The amendment to the agreement reduces the purchase price in accordance with the original agreed prices and provides a revised legal description of the property.

Fiscal Impact

The purchase price for the land has been reduced by \$141,000.

Options

- Approve amended agreement
- Recommend changes to amended agreement
- Take no Action

Staff Recommendation

Staff recommends approval of the amended agreement

Attachments

- Amended agreement



Board of Commissioners Agenda Memo

From: Tim James, P.E. – City Manager

Date: June 24, 2013

Item: Discuss and take any action necessary on water rate changes due to drought conditions

Background

With the implementation of the City's Drought Contingency Plan the overall consumption of water in Burkburnett has declined. When the consumption of water declines, the revenue received by the City from water sales also declines. The City of Burkburnett's water rates are based on the revenue from projected water sales to pay for the operational cost of the water system each year. Due to the projected reduction in water sales, there will also be a projected deficit in the water fund for the FY 2013 budget. The Board of Commissioners may alter water rates at any time to address budget conditions. To offset the projected deficit from reduced water sales during the drought conditions, the Board of Commissioners may consider raising rates or using reserve funds to cover the anticipated deficit.

Fiscal Impact

Staff will present fiscal impact options.

Options

- Approve a water rate change
- Approve the use of reserve funds
- Take no Action

Staff Recommendation

Staff recommends approval of a water rate change

Attachments

- None



Board of Commissioners Agenda Memo

From: Tim James, P.E. – City Manager

Date: June 24, 2013

Item: Discuss and take any action necessary on appointment of Judge Diane Dockery as Associate Judge for Municipal Court

Background

Due to unforeseen circumstances, Municipal Court Judge Dan Tompkins may be unavailable for Municipal Court business for a period of time in June and July. The volume of work in the Municipal Court is such that Judge Tompkins has recommended the appointment of an Associate Judge to serve in his absence. Judge Tompkins has recommended Judge Diane Dockery to serve as the Associate Judge.

Fiscal Impact

There will be no increase in cost to the City. The Associate Judge will be paid in the same manner as Judge Tompkins.

Options

- Approve the appointment Judge Diane Dockery as the Associate Judge for Municipal Court
- Recommend an alternate appointment
- Take no Action

Staff Recommendation

Staff recommends the appointment of Judge Diane Dockery as the Associate Judge

Attachments

- None