

## AGENDA

Special Called  
Commissioners Meeting  
September 2, 2014  
6:00 P.M.-City Hall  
501 Sheppard Road  
Burkburnett, Texas 76354

**Item 1.** Mayor: Call meeting to order.

**Item 2.** Invocation.

**Item 3.** Pledge of Allegiance.

**Item 4.** Resolution Number 567. A resolution ordering payment of up to \$180,000 for the purchase of entryway signage, Final Reading.

**Item 5.** Mayor to close the special called meeting and open the "Public Hearing" to discuss:

- a) Proposed City Operating Budget for Fiscal Year 2014-2015
- b) Proposed Property Tax Rate for Fiscal Year 2014-2015

**Item 6.** Mayor to close the Public Hearing and re-open the special called Commissioners meeting.

**Item 7.** Discuss and take any action necessary for any changes to:

- a) Proposed City Operating Budget for Fiscal Year 2014-2015
- b) Proposed Property Tax Rate for Fiscal Year 2014-2015

**Item 8.** Commissioner's Comments.

**Item 9.** Adjournment.

I, Janelle Dolan, City Clerk for the City of Burkburnett, Texas do hereby certify that I posted this agenda on the glass front door of the City Hall, facing the outside at 2:00 p.m. August 29, 2014 in compliance with the Open Meeting Act Chapter 551.



Janelle Dolan, City Clerk

Posted 8/29/14 @ 2:00 pm.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (940) 569-2263 for further information.



## City Commission Agenda Memo

**From:** Deana Sheriff, Executive Director, Burkburnett Development Corporation

**Date:** September 2, 2014

**Item:** Resolution Number 567. A resolution ordering payment of up to \$180,000 for the purchase of entryway signage.

### Background

Purchase and install two (2) City of Burkburnett entryway signs along Interstate 44. Purpose is to denote the city limits of the City of Burkburnett, welcoming visitors to the community. Furthermore, the signs will establish a highly visible public presence for the community, showcasing Burkburnett's pride in the community. The entryway signs shall be placed along Interstate 44 on the north and south end of the city limits. The entryway signage will be low maintenance, have solar lighting to highlight the signage, and incorporate oil derricks as part of the character and history of Burkburnett.

### Fiscal Impact

Up to \$180,000 of Type B funds from Burkburnett Development Corporation shall be expended for the purchase and installation of the entryway signs. The funds shall come from BDC reserve funds.

### Options

- Approve Resolution Number 567
- Not approve Resolution Number 567

### Staff Recommendation

Approve Resolution Number 567

### Attachments

Resolution Number 567

Concept Rendering and Construction Budget Estimate

**RESOLUTION NUMBER 567**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS AUTHORIZING AN AGREEMENT BETWEEN THE BURKBURNETT DEVELOPMENT CORPORATION AND THE CITY OF BURKBURNETT FOR THE PURCHASE AND INSTALLATION OF TWO ENTRYWAY SIGNS LOCATED AT THE NORTH AND SOUTH CITY LIMITS ALONG INTERSTATE 44, AND AGREEING TO FUND UP TO ONE-HUNDRED-EIGHTY-THOUSAND DOLLARS.**

**WHEREAS**, the Burkburnett Development Corporation (the “BDC”) is a Type B economic development corporation created by the City of Burkburnett, Texas (the “City”), which has a population of less than 20,000; and

**WHEREAS**, the BDC has proposed entering into an agreement with the City of Burkburnett to fund up to one-hundred-eighty-thousand dollars for the purchase and installation of two stone and metal entryway signs located on the northern and southern city limits along Interstate 44 : and

**WHEREAS**, this resolution has been given two readings before the Board of Commissioners: one on August 18, 2014 and another on the date this resolution was approved; and

**WHEREAS**, this resolution was approved in a meeting which was open to the public and preceded by proper notice as required by Chapter 551 of the Texas Government Code;

**NOW, THEREFORE, BE IT RESOLVED** that the BDC is hereby authorized to enter into the *agreement* with the City of Burkburnett, whereas the Burkburnett Development Corporation would agree to fund up to one-hundred-eighty-thousand thousand dollars for the purchase and installation of two stone and metal entryway signs located on the northern and southern city limits along Interstate 44;

**FURTHER RESOLVED** that the officers of the City are hereby authorized and directed to take such action as may be reasonably necessary to carry this resolution into effect.

First reading on August 18, 2014

**APPROVED** on this \_\_\_ day of \_\_\_\_\_, 2014, Second and Final Reading.

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Carl Law, Mayor

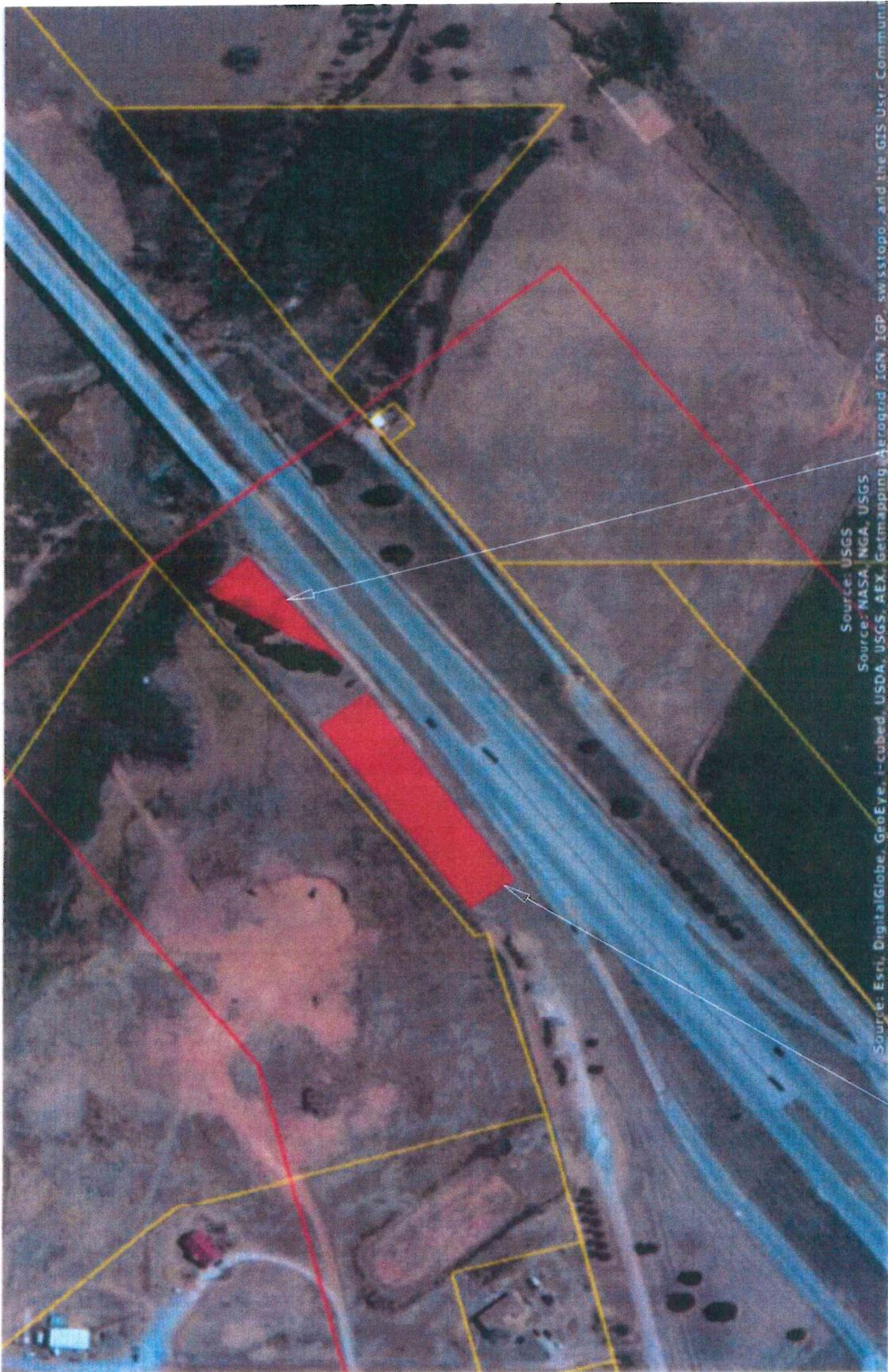
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Janelle Dolan, City Clerk



**City of Burkburnett**  
**Entry Signage**

1. Preferred Locations:
  - 1a. I-44 South Bound
    - (1) Immediately south of Red River Bridge within indicated triangle
    - (2) Immediately north of Exit 14 within indicated rectangle
  - 1b. I-44 North Bound
    - (1) Immediately north of rest stop on the north side and just inside city limits within indicated triangle
2. Concept Plan – Sketch
3. Concept Plan
4. Concept Rendering – Sketch
5. Concept Rendering
6. Existing Derrick Plan & Elevations
7. Construction Budget Estimate



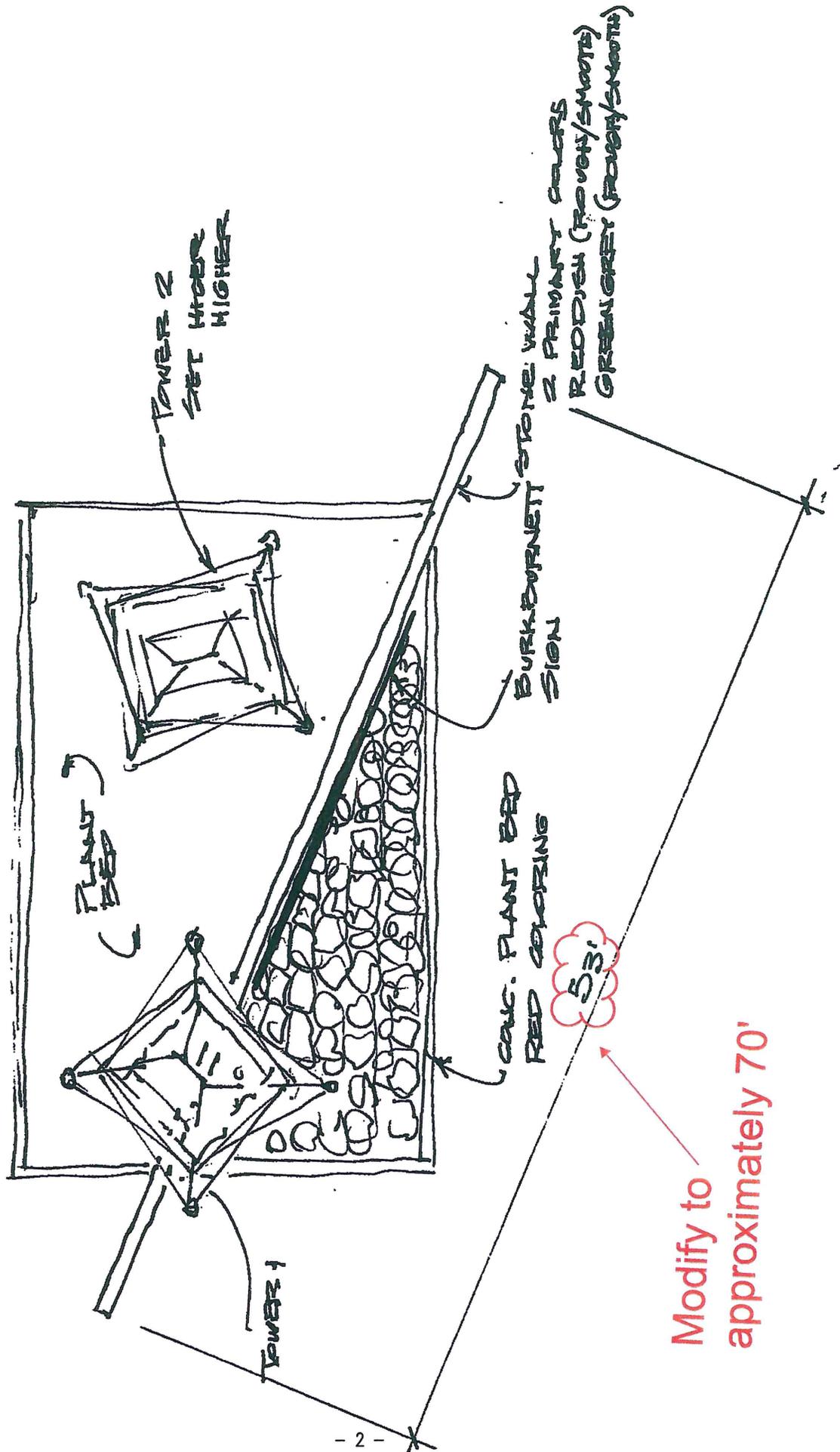
NOTE  
1a-(1)

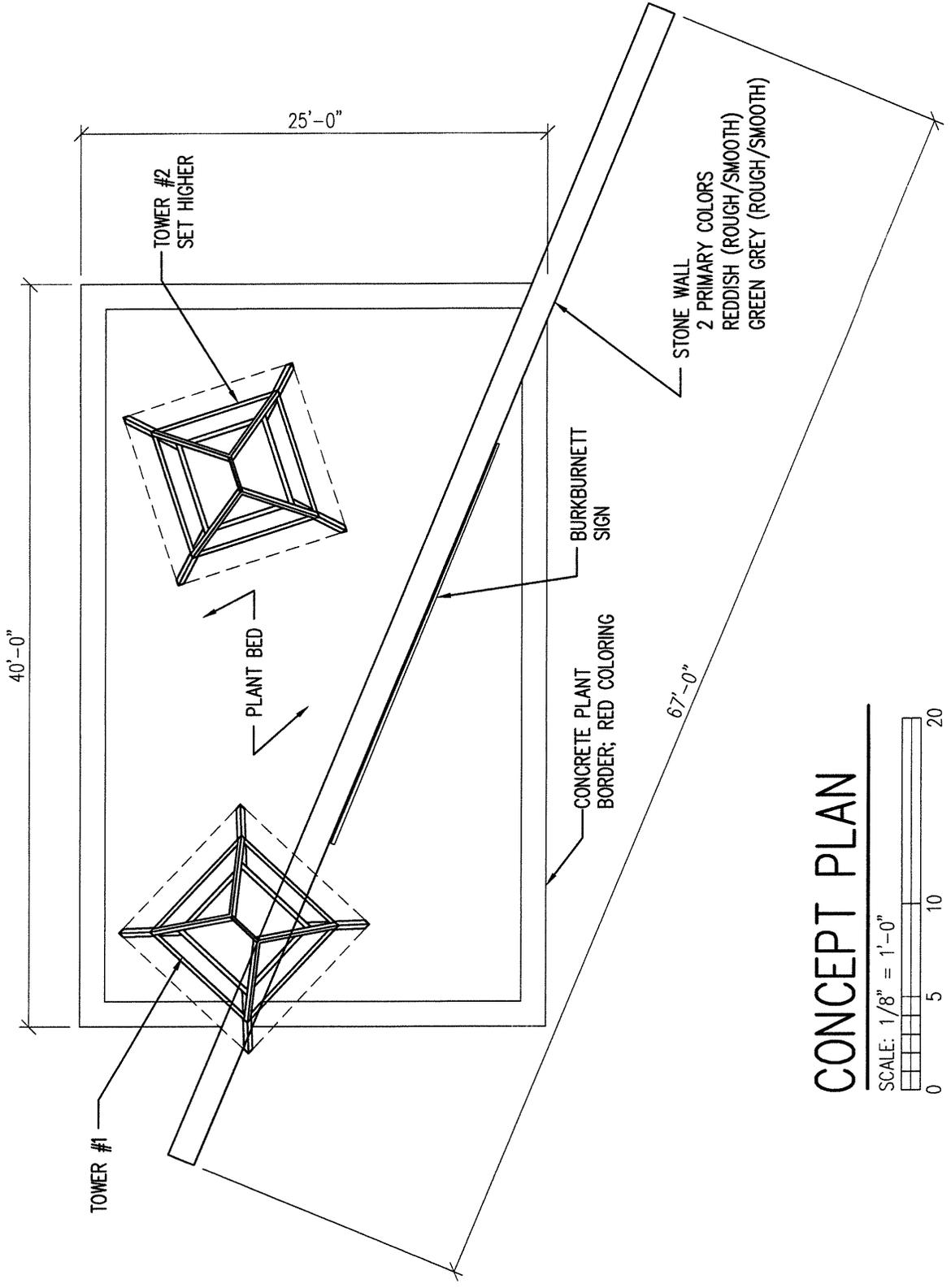
I-44 SOUTH BOUND

NOTE  
1a-(2)

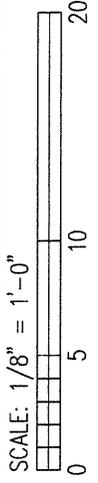


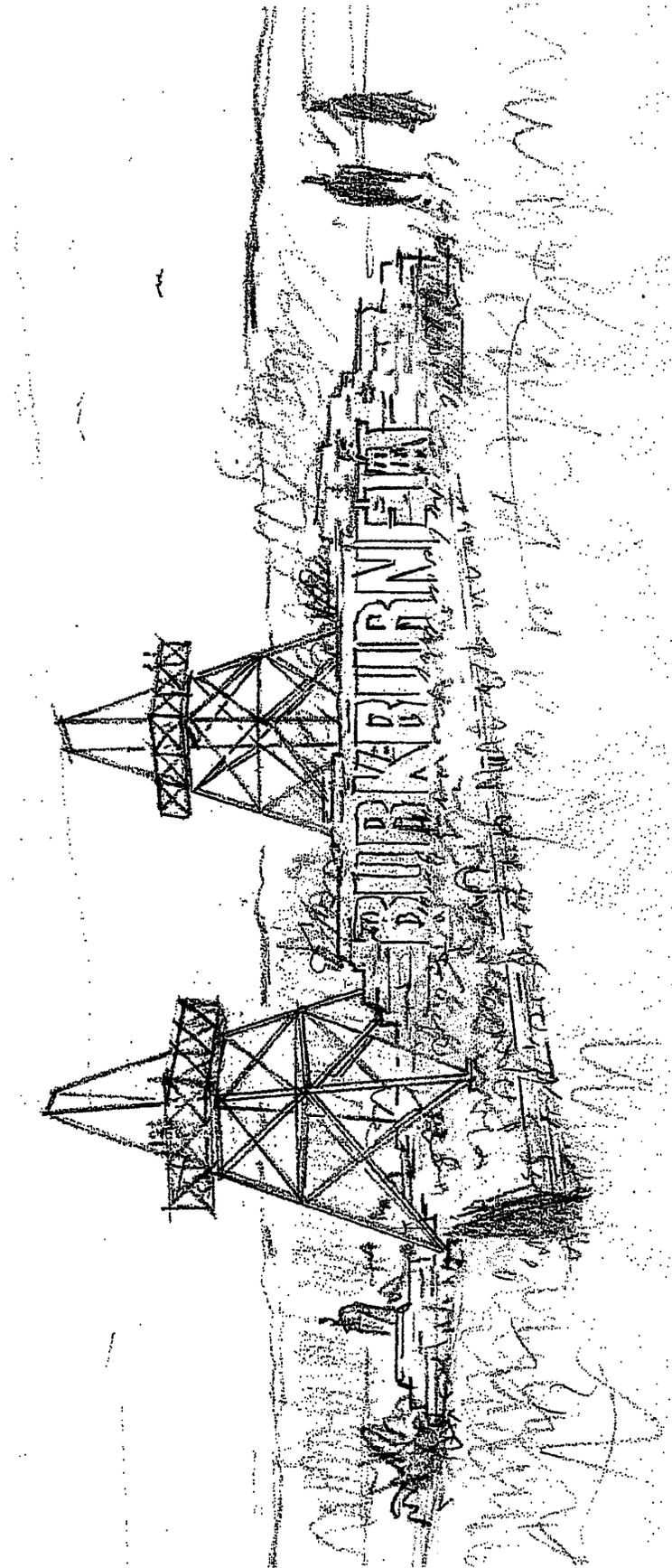
I-44 NORTH BOUND





# CONCEPT PLAN

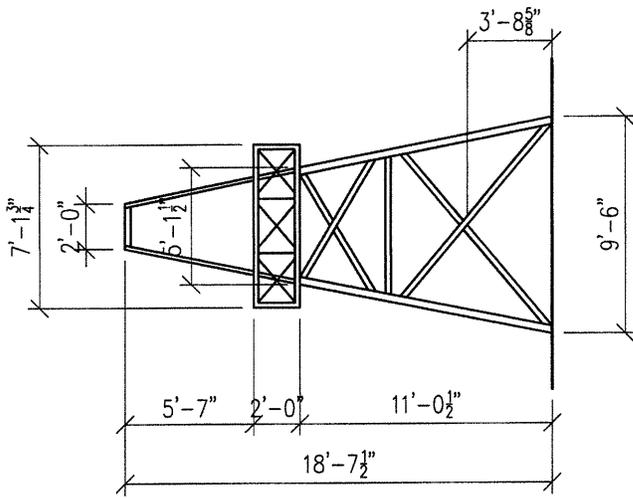




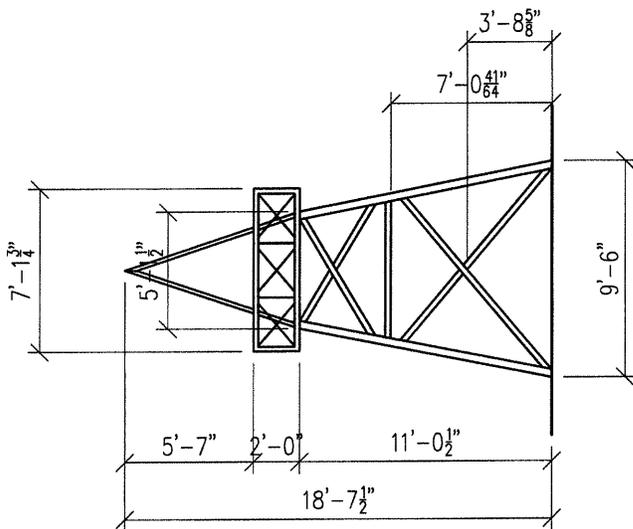
CONCEPT RENDERING – SKETCH



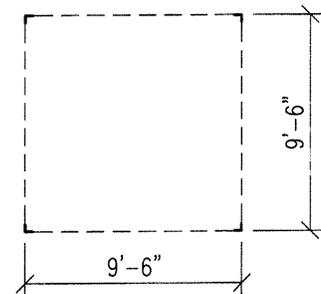
CONCEPT RENDERING



**2 ELEVATION 2**



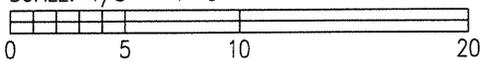
**2 ELEVATION 1**



**1 FLOOR PLAN**

# 1 EXISTING DERRICK PLAN & ELEVATIONS

SCALE: 1/8" = 1'-0"





**City of Burkburnett**  
**Entry Signage**

**Preliminary Budget**  
**TOTAL PROJECT COST**

**The estimated project includes the following:**

1. Site Work – prep (cut & fill) and final grading.
2. Foundation for Masonry and Stone Monument Sign.
3. Monument Sign:
  - a. 8” CMU vertical reinforcing tied to foundation
  - b. Stone Veneer – front, back, & top (to match local and regional stone color)
4. Foundation for two derricks at each location
5. Existing Derricks: repair & repaint and install as indicated.
6. Provide and install flat metal (painted) Burkburnett (logo) sign on stone masonry.
7. Provide and install concrete curbed planting bed with zero-scape landscaping grass.
8. Provide and install signage lighting with solar panels for power.
9. Contractor supervision, Insurance, Bonding, etc.

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1. Estimated Cost per sign is \$80,000.00 to \$90,000.00
  2. Estimated Total Project Cost for budgeting two signs is \$160,000.00 to \$180,000.00