BURKBURNETT Texas
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City Commission Agenda Memo

From: Tim James, P.E. – City Manager

Date: April 16, 2012

Item: Discuss and take any action necessary on layout of Phase III of the Cemetery

Background

The City Commission authorized Bundy, Young, Sims & Potter, Inc to provide Architectural services for the Cemetery in November 2011. The scope of services included a conceptual layout of Phase III of the Cemetery and for the Cemetery Pavilion. The first step in the process was to complete the conceptual layout of the Cemetery and then move to the conceptual design of the Pavilion. The Phase III layout was recommended for approval by the Cemetery Board on April 9, 2012.

Fiscal Impact

The funds for the conceptual design are included in the FY 2012 budget.

Options

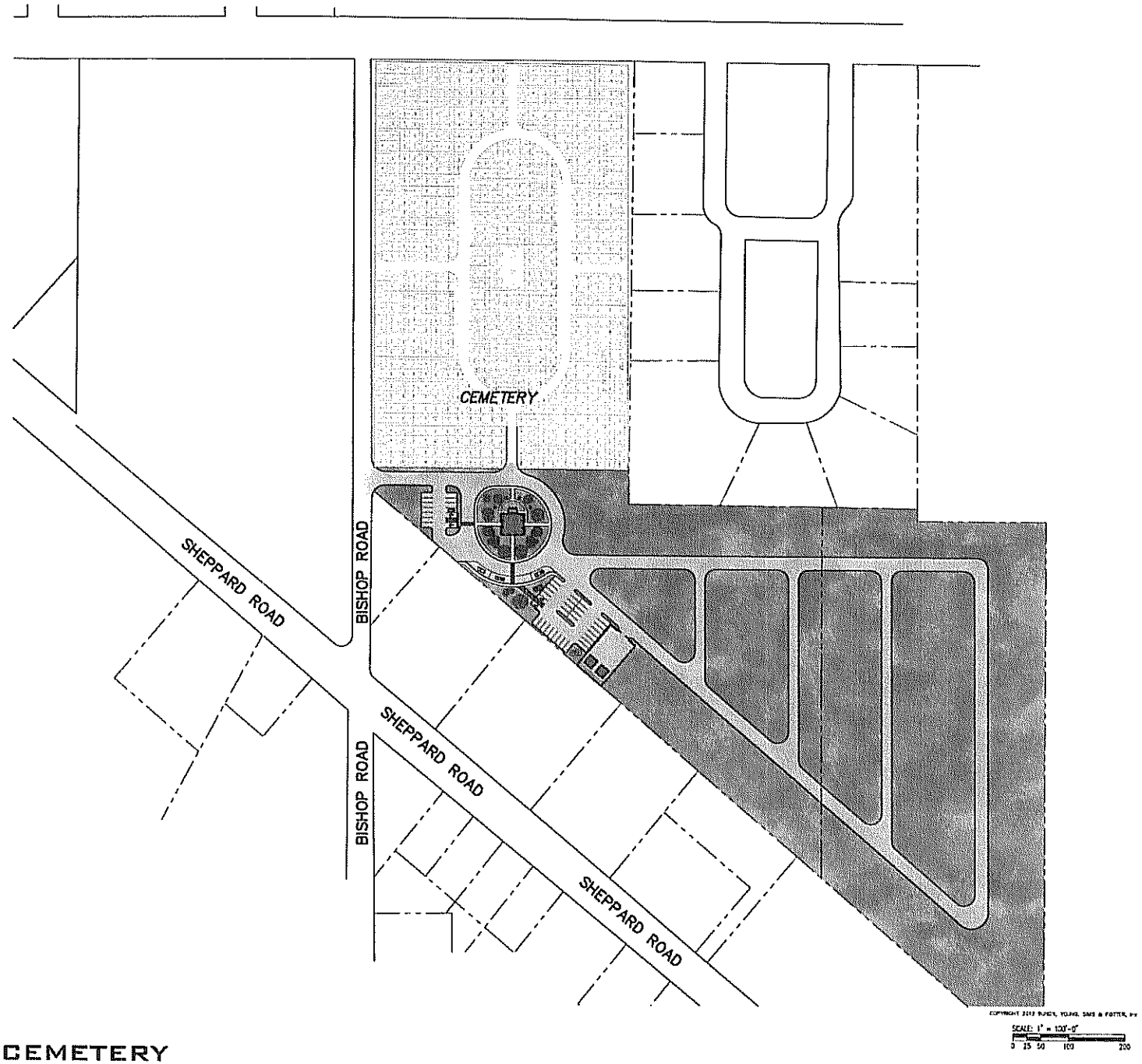
- Approve the layout of Phase III
- Provided comments on the layout of Phase III
- Take no Action

Staff Recommendation

Staff recommends that the Commission approve the layout for Phase III of the Cemetery

Attachments

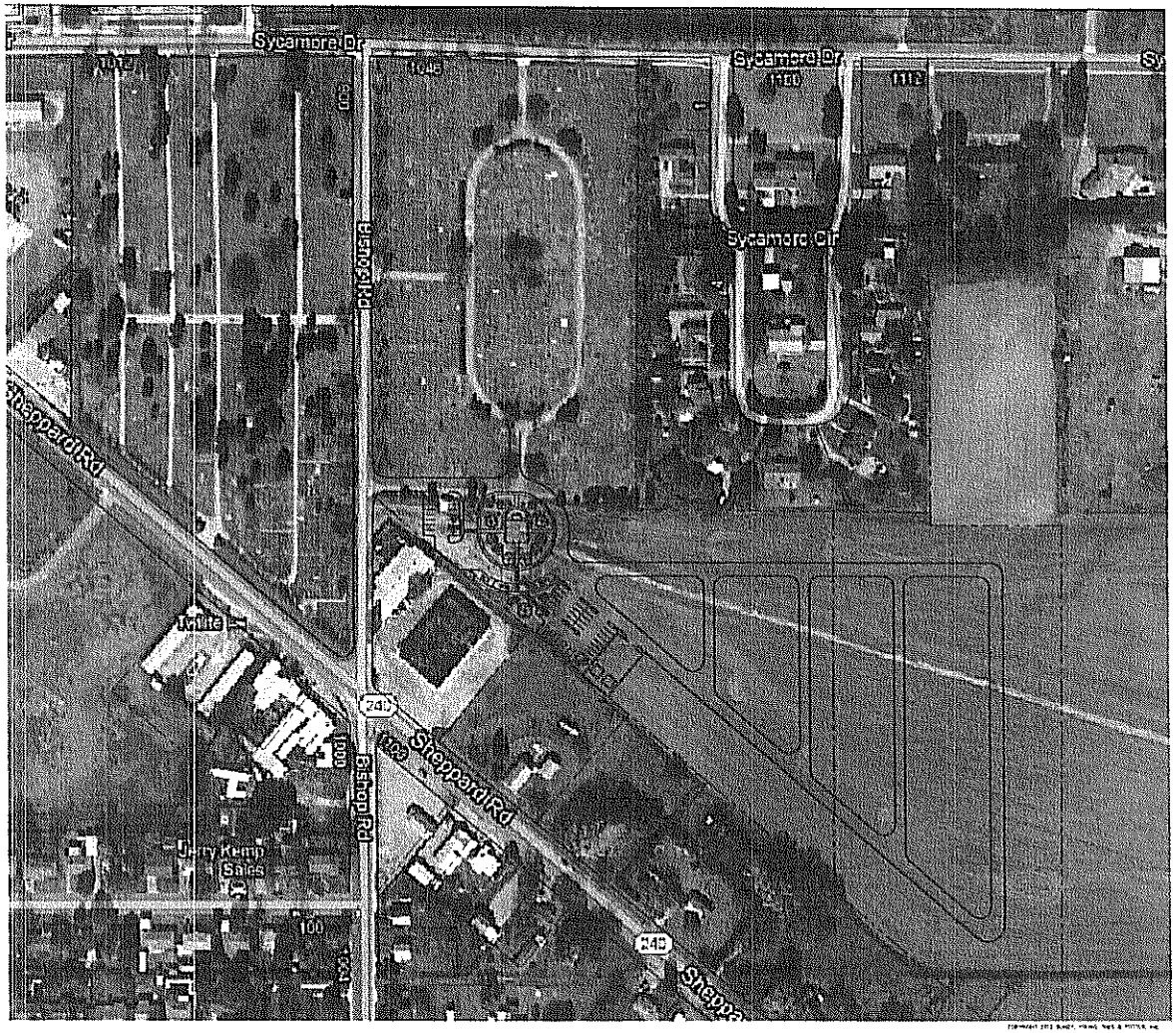
- Phase III layout



BURKBURNETT CEMETERY

APRIL 9, 2012

Bundy, Young, Sh
Architects/Planners/In


Sycamore Dr
Sycamore Dr
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Bishop Rd
Sheppard Rd
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Jerry Kemp Sales
240
240
100
1112
1100
1046
1012
1000
1109
SCALE: 1" = 100'-0"
0 25 50 100 200

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City Commission Agenda Memo

From: Tim James, P.E. – City Manager

Date: April 16, 2012

Item: Discuss and take any action necessary on the appointment of Mr. Dan Fears to serve on the Wichita-Wilbarger 9-1-1 District Board of Managers (representing the surrounding municipalities)

Background

Currently, Dan Fears serves on the Wichita-Wilbarger 9-1-1 District Board of Managers and represents municipalities. There are seven members on the Board. Two of the members are appointed to represent municipalities. Mr. Fears term expires on May 15, 2012 and has indicated he is willing to serve on the Board again.

Fiscal Impact

N/A

Options

- Recommend that Dan Fears be reappointed to the Wichita-Wilbarger 9-1-1 District Board of Managers
- Provide an alternate recommendation
- Take no Action

Staff Recommendation

Staff recommends that the Commission recommend the re-appointment of Dan Fears to the Wichita-Wilbarger 9-1-1 District Board of Directors.

Attachments

- Letter from Wichita-Wilbarger 9-1-1 District

Wichita-Wilbarger 9-1-1 District
906 Travis Street
P.O. Box 1829
Wichita Falls, Texas 76307
Phone - 940-723-8225 Fax - 940-723-5355

March 28, 2012

Tim James, City Manager
City of Burkburnett
501 Sheppard Rd
Burkburnett, Texas 76354

Dear Mr. James,

The term of Mr. Dan Fears, of Iowa Park, one of the "cities appointees" to the Wichita-Wilbarger 9-1-1 District Board of Managers, expires on May 15, 2012. Mr. Fears has expressed his interest and willingness to be re-appointed to the board. Mr. Fears has represented all of the cities within our district with honor and integrity.

I want to take a moment to explain the Board of Managers structure. The legislature which governs this 9-1-1 Board is the "Health and Safety Code, Title 9, ch. 772, subchapter d," for counties with a population over 20,000, and the legislated board makeup is a follows:

1. Two members appointed by the commissioners' court from the original county in the district. (Wichita)

2. Two members appointed jointly by all the participating municipalities in the district. (One of these positions is the subject of this letter.) These appointees represent all of the cities in the district collectively.

3. One member appointed jointly by the volunteer fire departments. This member represents all volunteer fire departments in the district.

4. One member appointed by counties, which joined the district subsequent to its inception. (Wilbarger)

5. One non-voting member appointed by the principal service supplier.

#8

No action needed for this Agenda Item.