

AGENDA

Notice is hereby given of a meeting of the Board of Commissioners of Burkburnett to be held on **Monday, November 21, 2011 at 7:00 p.m.** at City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas for the purpose of considering the following agenda items.

The Board of Commissioners may discuss and take action on any item on this agenda. The Board of Commissioners reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

The public may speak on items listed on the posted agenda. All persons desiring to address a specific agenda item must submit an "Appearance Before the City Commissioners" form prior to the reading of the item to the City Clerk, Janelle Dolan. The Mayor will allow comments before each agenda item for which they have requested to be heard. Comments will be limited to three (3) minutes with a maximum two (2) minute extension following approval by a majority of the members of the Board of Commissioners.

Item 1. Mayor: Call meeting to order.

Item 2. Invocation-Phillip Kenedy, Pastor of New Hope Church of the Nazarene.

Item 3. Pledge of Allegiance.

Item 4. **CONSENT AGENDA**

A. Approval of Minutes from October 17, 2011.

Item 5. Discuss and take any action necessary on First United Methodist Church request to encroach into City right-of-way on N. Ave. C.

Item 6. Ordinance Number 817. An ordinance creating a Cemetery Board; defining its duties and powers.

Item 7. Discuss and take any action necessary on Architectural Fee Proposal from Bundy, Young, Sims & Potter, Inc. for conceptual design of cemetery improvements.

Item 8. Discuss and take any action necessary on contract with R.W. Harden & Associates, Inc. for professional services pertaining to Aquifer and Well Evaluation.

Item 9. Discuss and take any action necessary on bids received for the purchase of the Pocket Park.

Item 10. Mayor to close regular meeting and open "Public Hearing" for public input on a proposed amendment to the Zoning Ordinance that will include a Carport (CP) Overlay District.

Item 11. Mayor to close Public Hearing and reopen the regular meeting to discuss and take any action necessary on Ordinance 818. An ordinance amending the Zoning Ordinance to add a (CP) -Carport Overlay District.

Item 12. Mayor to close regular meeting and open “Executive Session”.

Pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, the Board of Commissioners may convene in Executive Session regarding the following matters:

A. SECTION 551.0729(b)-Deliberation Regarding Real Property

(1) Consider purchase of land for the purpose of drainage.

Item 13. Reconvene to regular session and take action, if any, on matters discussed in Executive Session.

Item 14. Review of monthly reports.

- A. Administration
- B. Public Works
- C. Public Safety
 - 1. Back-up generator

Item 15. Public Comments.

The Board of Commissioners invites citizens to speak on any topic.

Please fill out an “Appearance Before City Commissioners” form in order to address the Commissioners and turn the form in prior to 7:00 p.m. to City Clerk, Janelle Dolan.

Public Comments are limited to five minutes. Time limits can be adjusted by the Mayor as to accommodate more or fewer speakers.

Unless the item is specifically noted on this agenda, the Board of Commissioners is required under the Texas Open Meetings Act to limit its response to one of the following:

- *Responding with a statement of specific factual information or reciting the City’s existing policy on that issue; or
- *Directing the person making the inquiry to visit with City Staff about the issue. (No Commissioner deliberation is permitted.)

Item 16. City Manager’s report.

- A. Espy services
- B. City Christmas Party
- C. Lighted Christmas Parade
- D. City Hall Holiday Schedule

Item 17. Commissioner’s Comments.

Pursuant to Government Code Section 551.0415, City Commissioner Members may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- *Expressions of thanks, congratulations, or condolence;
- *Information regarding holiday schedules;
- *An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of the person’s public office of public employment is not an honorary or salutory recognition for purposes of this subdivision;
- *A reminder about an upcoming event organized or sponsored by the governing body;

*Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and

*Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Item 18. Adjournment.

I, Janelle Dolan, City Clerk for the City of Burkburnett, Texas do hereby certify that I posted this agenda on the glass front door of the City Hall, facing the outside at 8:00 a.m. Friday, November 18, 2011 in compliance with the Open Meeting Act Chapter 551.



Janelle Dolan, City Clerk

Posted 11/18/11 @ 8:00am

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 72 hours prior to this meeting. Please contact the City Clerk's office at (940) 569-2263 for further information.