

AGENDA

Cemetery Board
Meeting 6:00 pm
October 13, 2014
City Hall Council Chambers
501 Sheppard Road
Burkburnett, Texas 76354

Item 1. Call meeting to order.

Item 2. Consent Agenda.

A. Approval of minutes for September 8, 2014.

Item 3. Discuss and take any action necessary on cemetery plot prices.

Item 6. Discuss and take any action necessary on pavilion items:

- Screening
- Military Name Plates

Item 7. Director of Public Works update.

Item 8. Citizen/Board member comments.

Item 9. Adjournment.

I, Janelle Dolan, City Clerk for the City of Burkburnett, Texas do hereby certify that I posted this agenda on the glass front door of the facing the outside at 4:00 pm on October 10, 2014 in compliance with the Open Meeting Act Chapter 551.



Janelle Dolan

Posted 10/10/14 @ 4pm

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (940)569-2263 for further information.

MINUTES

CEMETERY BOARD MEETING

The Cemetery Board of Directors of the City of Burkburnett, Texas met in a regular called meeting on September 8, 2014 at 6:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meeting Act. The following were present:

Cemetery Board Members present: Ron Clark, Denise Kirkpatrick, Kathy Patterson, Ted Kwas, Brenda Whaley, Nova Dickson, and Paula Smith

Others Present: Mike Whaley, City Manager.

Item 1. Ron Clarke, the meeting to order.

Item 2. Consent Agenda.

A. Approval of minutes: August 11, 2014.

Motion was made by Ted Kwas, seconded by Kathy Patterson to approve the consent agenda. Motion carried unanimously.

Item 3. Board members were given the Social Media Policy and signed the acknowledgement for Mr. Whaley.

Item 4. Ron Clarke reported the Lions Club will be donating eight benches for the cemetery pavilion.

Item 5. Discussion was held on cemetery plot prices. Kathy Patterson agreed to call surrounding communities to obtain their current c prices.

Item 6. Discuss any new business.

- Discussion held on screening for the pavilion. No action taken.
- Military name plate applications are to be distributed to the Board members by Mr. Whaley.

Item 7. Mr. Whaley provided update on the pavilion and discussion was held on getting a fan for the pavilion.

Item 8. Citizen/Board member comments.

Ted said he was glad to be here. Paula Smith commented on a situation that took place during last clean up at the cemetery about breaking equipment and not being able to use the gator. Ron Clarke said the next time the flags will be put out will be Columbus Day.

Item 9. There being no further business the meeting was adjourned.

Ron Clarke, Chair

ATTEST:

Janelle Dolan, City Clerk