



Board of Commissioners Agenda Memo

From: Tim James, P.E. – City Manager

Date: January 7, 2013

Item: Discuss and take any action necessary on professional services agreement with Kimley-Horn & Associates for family aquatic center concept design and feasibility analysis.

Background

The City sent out a request for qualifications (RFQ) in December to eight firms that have experience in the design of municipal pools. We received 7 RFQ responses. The Parks and Recreation Board met on December 19th to review the RFQ's and subsequently decided to interview 4 firms. The Parks and Recreation Board conducted interviews on January 2nd and recommended that the Board of Commissioners enter into a professional service agreement with Kimley-Horn and Associates to perform a concept design and feasibility analysis for a family aquatic center. The firms that were interviewed included:

- Schrickel, Rollins, and Associates, Inc.
- Brinkley Sargent Architects
- Larkin Aquatics
- Kimley-Horn & Associates

Fiscal Impact

The proposed cost is \$30,000. The BDC has approved a funding up to \$30,000 for this project.

Options

- Approve the professional services agreement with Kimley-Horn and Associates
- Recommend changes to the agreement
- Take no Action

Staff Recommendation

Staff recommends that the Board of Commissioners approve the professional services agreement with Kimley-Horn and Associates.

Attachments

- Professional Services agreement