

MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas met in a regular meeting on Monday, December 16, 2013 at 7:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Bill Lindenborn	Mayor Pro-Tem
Josh Andrajack	Commissioner
Randy Brewster	Commissioner
Don Hardy	Commissioner
Marguerite Love	Commissioner
Michael Tugman	Commissioner

Others present: Chester Nolen, Interim City Manager; Mike Whaley, Assistant City Manager; Trish Holley, Director of Administration; Janelle Dolan, City Clerk and Ed Stahr; Police Chief.

Item 1. Mayor Law called the meeting to order and welcomed the visitors.

Item 2. Invocation was given by Commissioner Love.

Item 3. The Pledge of Allegiance was led by Johnathon Sanchez, Boy Scout Troop 600.

Item 4. Consent Agenda.

- A. Approval of Minutes from November 4 and November 15 Special Called Meetings and November 18, 2013.

Motion was made by Commissioner Brewster, seconded by Commissioner Lindenborn to approve Consent Agenda 4. Motion carried unanimously.

Item 5. Chester Nolen, Interim City Manager, addressed the Mayor and Commissioners and stated at its regular meeting in December, the Burkburnett Development Corporation (BDC) Board unanimously approved submitting the name of Brint Richter to the Board of Commissioners for appointment to the BDC Board as an Ex-Officio member.

Motion was made by Commissioner Tugman, seconded by Commissioner Lindenborn to approve the appointment of Brint Richter to the BDC Board as an Ex-Officio member. Motion carried unanimously.

Item 6. Resolution Number 553 was presented in its entirety. A resolution designating signatures for all City of Burkburnett checking accounts.

Motion was made by Commissioner Andrajack, seconded by Commissioner Tugman to approve Resolution Number 553 with the following correction: change five to six in the second paragraph. Motion carried unanimously.

Item 7. Mike Whaley, Assistant City Manager, addressed the Mayor and Commissioners and informed them the term for Lyn Seebo, Zoning Board of Adjustment (ZBA) board member expired and she has indicated she is willing to serve another two year term on the ZBA.

Motion was made by Commissioner Love, seconded by Commissioner Andrajack to approve the re-appointment of Lynn Seebo to the ZBA. Motion carried unanimously.

Item 8. Motion was made by Commissioner Tugman, seconded by Commissioner Brewster to approve the reappointment of Dan King to the Emergency Medical Service Advisory Board. Motion carried unanimously.

Item 9. Mr. Whaley addressed the Mayor and Commissioners and reported eight bids were received for the Family Aquatic Center project. Mr. Whaley stated the Mega Prime Contractors submitted the lowest total bid including all four alternate bid items at \$3,982,373. Kimley-Horn also provided a letter stating both Mega Prime and their pool subcontractor, Sunbelt Pools, have performed in an acceptable manner on multiple similar projects and they can find no reason why the City should not award the project to the low bidder, Mega Prime Contractors for the base bid and all four alternate bid items. Mr. Whaley stated it is the Staff's recommendation to accept the low bid from Mega Prime Contractors for \$3,982,373.

Motion was made by Commissioner Brewster, seconded by Commissioner Hardy to accept the bid from Mega Prime Contractors for the Family Aquatic Center project.

Ayes: Mayor Law; Commissioners Lindenborn, Brewster, Hardy, Love, and Tugman

Abstained: Commissioner Andrajack

Motion carried.

Item 10. Mayor Law closed the meeting at 7:11 p.m. and opened the Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code; the Board of Commissioners may convene in Executive Session regarding the following matters:

SECTION 551.074(a)-Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

1) Assistant City Manager Evaluation Report

Item 11. Mayor Law reconvened the regular meeting at 7:28 p.m. No action was taken.

Item 12. Review of monthly reports.

- A. Administration-
- B. Public Works-
- C. Public Safety-

Item 13. There were no public comments.

Item 14. City Manager's report.

- A. Holiday Schedule- 12/24-early closing
12/25-Christmas closed

Item 15. Commission comments.

Item 16. Motion was made by Commissioner Tugman, seconded by Commissioner Hardy to adjourn. Motion carried unanimously.

Carl Law, Mayor

ATTEST:

Janelle Dolan, City Clerk