

AGENDA

Park and Recreation Board
Meeting November 5, 2014
3:00 p.m. City Hall
501 Sheppard Rd
Burkburnett, Texas 76354

Item 1. Call meeting to order.

Item 2. Consider and act upon approval of the minutes from September 3, 2014.

Item 3. Discuss and take any action necessary on resignation of Mark Swope from the Parks and Recreation Board.

Item 4. Discuss and take any action necessary on nominations for new board member.

Item 5. Discuss and take any action necessary on election of Chairperson.

Item 6. Discuss and take any action necessary on election of Vice-Chairperson.

Item 7. Discuss and take any action necessary on election of Secretary.

Item 8. Discuss any new business.

Item 9. Director of Public Works comments.

- Update on Family Aquatic Center and fundraising raising efforts
- Update on Request for Qualifications for Park Master Plan

Item 10. Committee member comments.

Item 11. Adjournment.

I, Janelle Dolan, City Clerk for the City of Burkburnett, Texas do hereby certify that I posted this agenda on the glass front door of the City Hall facing the outside at 10:30 a.m. on October 31, 2014.



Janelle Dolan, City Clerk
Posted 10/31/2014 @ 10:30 a.m

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (940)569-2263 for further information.

MINUTES

PARK AND RECREATION ADVISORY BOARD MEETING

The Park and Recreation Advisory Board of the City of Burkburnett, Texas met in a regular called meeting on September 3, 2014 at 3:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The following were present:

Park Advisory Committee Members present: Mark Swope, Kelly Brunson, Jeremy Duff, Cory Brinkley and Curtis Willis.

Rodney McCleskey Jr. and Brian Love were not present.

Mike Whaley, City Manager and Janelle Dolan, City Clerk, were in attendance.

Item 1. Mark Swope, Chairperson, called the meeting to order.

Item 2. Motion was made by Jeremy Duff, seconded by Cory Brinkley to approve the minutes from June 4, 2014. Motion carried unanimously.

Item 3. Board members were given the Social Media Policy for appointed officials. Each Board member signed the returned the acknowledgement.

Item 4. Mike Whaley, City Manager, addressed the Board about fund raising efforts for the Family Aquatic Center. Discussion was held on the donor and sponsorship form Jeremy Duff created which consisted of some potential fund raising ideas such as sponsorships of certain Family Aquatic Center features and donor levels categorized by donation amount. Mr. Whaley stated it may be necessary to have a special called meeting with the Board of Commissioners for the Park and Recreation Board to provide their recommendations to the Board of Commissioners.

Item 5. Discuss any new business- None.

Item 6. Mr. Whaley provided an update on the Family Aquatic Center (FAC). It remains on schedule and there is a lot of ground work occurring at this time. Mr. Whaley discussed a possible “walk through” of the facility. Mr. Whaley stated the Request for Qualifications (RFQs) for the Park Master Plan are near completion. Mr. Whaley also discussed the time line for this process with the Board. Janelle Dolan, City Clerk, provided an update on Friendship Festival which will be held on October 25, 2014.

Item 7. Mark Swope, Chairperson, submitted his resignation from the Park and Recreation Board as he will be moving in the near future.

Item 8. Motion was made by Curtis Willis, seconded by Kelly Brunson to adjourn. Motion carried unanimously.

Chairperson

ATTEST:

Janelle Dolan, City Clerk