

AGENDA

Commissioners Meeting
June 21, 2010
7:00 P.M.-City Hall
501 Sheppard Road
Burkburnett, Texas 76354

Item 1. Mayor: Call meeting to order.

Item 2. Invocation-Reverend Kenneth MacKenzie, Vicar of St. John the Divine Episcopal Church.

Item 3. Pledge of Allegiance.

Item 4. CONSENT AGENDA

- A. Approval of minutes from May 11, 2010, May 17, 2010 workshop session and May 17, 2010 regular meeting.

Item 5. Cemetery Committee update-Denise Kirkpatrick

1. Discuss cemetery space price adjustment
2. Recommend adding 2 board members-Paula Smith and Kathy Patterson
3. Discuss vision for Phase III for the Burkburnett Memorial Cemetery

Item 6. Consider and act upon the appointment of the following individuals to serve on the Burkburnett Memorial Cemetery Committee: Paula Smith and Kathy Patterson.

Item 7. Consider and act upon the Tax Increment Finance Board recommendation to secure debt for a sewer utility project within the TIF Zone.

Item 8. Ordinance Number 782. An ordinance establishing regulations governing the operation of lodging establishments in Burkburnett.

Item 9. Consider and act upon the following members for the Burkburnett Senior Citizen's Activity Center: 1)approve Becky Trammell-President, Marilyn Keck-Vice President; 2) approve the following to serve as Board Members-Margit Bale, Don Freeman, Mike Crowley, Deanna Schroeder; Russell Roberts and Charlie McCullough; 3) approve the removal of the following from the Board of Directors-Albert Alexander, Kenneth Alexander, Billy Bob Manzel, Pat Dollar, Ruth Menz, Cissie Neal, Susan Rozzell and Dan Schaffner.

Item 10. Commissioners Lewis & Lindenborn request: Consider and act upon architectural fees incurred for the Community Center renovation design work-Ordinance Number 784. An ordinance amending the Fiscal Year 2010 Budget.

Item 11. Commissioner Kwas request: Consider and act upon clarification for the following: City Manager's duties in regard to the advice and consent (City Charter Article

IV, Section 5 (c) regarding the hiring process for a City Comptroller and re-organizing the Organization Chart- Resolution Number 485. A resolution defining city manager's duties in regard to the 'advice and consent' per City Charter Article IV, Section 5 (c).

Item 12. Commissioner Thornton request: Ordinance Number 783. An ordinance establishing and creating a Child Safe Zone Area in the city limits of Burkburnett.

Item 13. Resolution Number 484. A resolution for continued participation with the Steering Committee of Cities served by OnCor and payment for such participation.

Item 14. Commissioner Kwas request: to discuss and act on possible conflict of interest during the consideration of Planning & Zoning Commission Case Number 2010-82 application of 111 North Avenue C meeting on May 17, 2010.

Item 15. Recess to "Executive Session" pursuant to the Texas Open Meetings Act, Section 551.074 (a) (1) to consider the appointment or employment of the current Director of Administration on a part time basis following his retirement.

Item 16. Reconvene to regular session and take action, if any on matters discussed in Executive Session.

Item 17. Commissioner Thornton request: discuss hiring an audit firm to audit the city's books according to the City Charter.

Item 18. Review of monthly reports.

Item 19. Personal Audience Comments to Commissioners/Comments on Agenda Items.

Please fill out an "Appearance Before City Commissioners" form in order to address the Commissioners and turn the form in prior to Personal Audience Comments to City Clerk, Trish Holley.

Personal Audience Comments are limited to five minutes and Comments on Agenda Items are limited to three minutes. Time limits can be adjusted by the Mayor as to accommodate more or fewer speakers.

The purpose of this item is to allow citizens an opportunity to address the City Commissioners on issues that are not the subject of a public hearing. Any item requiring a Public Hearing will allow citizens or visitors to speak at the time that item appears on this agenda as indicated as a "Public Hearing". Items that are the subject matter jurisdiction of the City Commissioners include City policy and legislative issues. Issues regarding daily operational or administrative matters should first be dealt with at the administrative level by calling City Hall at 940-569-2263 during business hours.

Item 20. City Manager's report.

A. SECO Grant update.

B. HES (Hazardous Elimination Safety) Project update.

Item 21. Council comments.

Item 22. Adjournment.

I, Trish Holley, City Clerk for the City of Burkburnett, Texas do hereby certify that I posted this agenda on the glass front door of the City Hall, facing the outside at 2:30 am on Friday, June 18, 2010 in compliance with the Open Meeting Act Chapter 551.

Trish Holley posted at 2:30 p
Trish Holley, City Clerk 6-18-10

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office at (940) 569-2263 for further information.