

## ***MINUTES***

### ***BOARD OF COMMISSIONERS***

The Board of Commissioners of the City of Burkburnett, Texas met in a special called meeting/workshop on August 11, 2015 at 12:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

|                 |               |
|-----------------|---------------|
| Carl Law        | Mayor         |
| Bill Lindenborn | Mayor Pro-Tem |
| Randy Brewster  | Commissioner  |
| Frank Ducos     | Commissioner  |
| Don Hardy       | Commissioner  |
| Marguerite Love | Commissioner  |
| Mike Tugman     | Commissioner  |

Others present: Mike Whaley, City Manager; Trish Holley, Director of Administration; Gordon Smith, Director of Public Works; Janelle Dolan, City Clerk; Ed Stahr, Police Chief; Rod Ryalls, Fire Chief; and Gary Robinett, Economic Development Director.

Item 1. Mayor Law called the meeting to order and welcomed the visitors.

Item 2. Invocation was given by Commissioner Tugman.

Item 3. The Pledge of Allegiance was led by Commissioner Brewster.

Item 5. Mr. Whaley addressed the Mayor and Commissioners and reviewed the FY 2016 Budget which included a review of the Water Fund, General Fund, and Solid Waste Fund. The Water Fund Review included several rate options. Staff was given direction to increase the base rate by \$2.00; the first rate block from \$6.14 to \$6.61 per 1,000 gallons and each additional rate block would increase \$.10 per 1,000 gallons. The late fee would also be increased from \$2.00 to 10% of the unpaid bill. The General Fund Review included a review of the tax rate. Mr. Whaley stated he is proposing a \$.02 tax increase to \$.693262/\$100.00. The Solid Waste Review included discussion on adjusting the rate to offset a \$36,000 deficit. This would include a \$.72 increase to residential rates to make up deficit of \$36,103 or a \$.84 increase minus senior accounts to make up the deficit.

Motion was made by Commissioner Lindenborn, seconded by Commissioner Tugman to set the proposed tax rate with a \$.02 increase. Motion carried unanimously.

Motion was made by Commissioner Lindenborn, seconded by Commissioner Love to increase all residential garbage rates by \$.72. Motion carried unanimously.

Commissioner Tugman requested Residential Curbside Recycling be put on the next agenda.

Item 5. Mr. Whaley provided the following Budget Workshop Calendar:

|   |                                       |
|---|---------------------------------------|
| Monday, August 17 <sup>th</sup> @ 7:00      | BOC (Set dates for Public Hearings)   |
| Thursday, August 27 <sup>th</sup>           | Deadline for Proposed Tax Rate Notice |
| Thursday, September 10 <sup>th</sup> @ 6:00 | Budget Hearing                        |
| Thursday, September 16 <sup>th</sup> @ 6:00 | Budget Hearing                        |
| Monday, September 21 <sup>st</sup> @ 7:00   | BOC Meeting (Adopt Tax Rate)          |

Item 7. No Commissioner Comments.

Item 8. Motion was made by Commissioner Tugman, seconded by Commissioner Brewster adjourn. Motion carried unanimously.

Carl Law, Mayor

**ATTEST:**

Janelle Dolan, City Clerk