

**MINUTES  
BOARD OF COMMISSIONERS  
WORKSHOP SESSION**

The Board of Commissioners of the City of Burkburnett, Texas met in a Budget Workshop/Meeting on Thursday, August 15, 2013 at 4:30 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meeting Act. The following Commissioners were present:

Carl Law	Mayor
Bill Lindenborn	Mayor Pro-Tem
Josh Andrajack	Commissioner
Randy Brewster	Commissioner
Don Hardy	Commissioner
Marguerite Love	Commissioner
Mike Tugman	Commissioner

Others present: Chester Nolen, Interim City Manager; Trish Holley, Director of Administration, Michael Whaley, Public Works Director; Mike Tracey, Chief of Police and Ed Stahr, Lieutenant Police Department and Kelly Carter, Assistant Fire Chief.

Item 1. Mayor Law called the meeting to order.

Item 2. Invocation was given by Commissioner Tugman.

Item 3. The Pledge of Allegiance was led by Commissioner Love.

Item 4. Chester Nolen, Interim City Manager, addressed the Mayor and Commissioners and stated the City needs to establish a bank account at Fidelity Bank for \$2.2 million from the waterworks and sewer bond proceeds. Mr. Nolen stated the closing on the property has been rescheduled for August 22<sup>nd</sup>.

Motion was made by Commissioner Tugman seconded by Commissioner Andrajack to approve establishing a bank account at Fidelity Bank. Motion carried unanimously.

Item 5. Mr. Nolen addressed the Mayor and Commissioners and provided copy of the proposed FY 2014 Budget. Mr. Nolen presented a budget which included the following summary:

General, Solid Waste & Storm Funds Balanced	
Total Revenues	\$6,462,594
Total Expenses	<u>\$6,462,594</u>
Net	-

Water, Wastewater & Water Wells Funds Balanced	
Total Revenues	\$3,671,364
Total Expenses	<u>\$3,671,364</u>
Net	-

I&S Debt Service	
Total Revenues	\$771,213
Total Expenses	<u>\$766,713</u>
Net	<b>\$4,501</b>

Capital Fund	
Total Revenues	\$407,760
Total Expenses	<u>\$398,442</u>
Net	<b>\$9,318</b>

Grant Fund	
Total Revenues	\$275,000
Total Expenses	<u>\$275,000</u>
Net	-

Municipal Court Security/Technology Fund	
Total Revenues	\$4,500
Total Expenses	<u>\$2,500</u>
Net	<b>\$2,000</b>

Hotel Occupancy Fund	
Total Revenues	\$88,575
Total Expenses	<u>\$26,000</u>
Net	<b>\$62,575</b>

Tax Increment Fund	
Total Revenues	\$86,669
Total Expenses	<u>\$35,300</u>
Net	\$51,369

Item 5. City Manager Comments.

Item 6. Council comments.

Item 7. Motion was made by Commissioner Lindenborn seconded by Commissioner Tugman to adjourn. Motion carried unanimously.

Carl Law, Mayor

**ATTEST:**

Janelle Dolan, City Clerk