

MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas met in a special called meeting/workshop on August 6, 2015 at 12:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Bill Lindenborn	Mayor Pro-Tem
Frank Ducos	Commissioner
Don Hardy	Commissioner
Marguerite Love	Commissioner
Mike Tugman	Commissioner

Commissioner Brewster was not present.

Others present: Mike Whaley, City Manager; Trish Holley, Director of Administration; Gordon Smith, Director of Public Works; Janelle Dolan, City Clerk; Ed Stahr, Police Chief; Rod Ryalls, Fire Chief; and Chris Ekrut and Matthew Garrett , NewGen Strategies & Solutions.

Item 1. Mayor Law called the meeting to order and welcomed the visitors.

Item 2. Invocation was given by Commissioner Hardy.

Item 3. The Pledge of Allegiance was led by Commissioner Lindenborn.

Item 4. Mike Whaley, City Manager, addressed the Mayor and Commissioners and reviewed the assessment of the Facility Master Plan/Police Department provided by Bundy, Young, Sims & Potter, Inc. The estimated project total is \$4,155,000.00. This does not include the cost of any land. No action was taken.

Item 5. Mr. Whaley addressed the Mayor and Commissioners and reviewed the FY 2016 Budget which included a review of the Water Fund and the General Fund. The Water Fund Review included the following decision points: water consumption based on 334 million gallons, adjusting the water rate based on deficit of \$229,383/Wichita Falls rate increase or cover with Sewer surplus of \$263,387. If decision made to adjust water rates: increase base rate or volumetric rate or combination of both and late fee adjustment. Other decision points were capital purchases of \$198,000 and changes to any employee benefits. The General Fund Review included the following decision points: sales tax anticipated at \$1,400,000; setting proposed tax rate; capital purchases of \$56,500

(depending on tax rate); and changes to employee benefits. Mr. Whaley stated a decision had to be made today on the employee's HRA card benefit as the deadline is approaching to notify the insurance provider.

Motion was made by Commissioner Lindenborn, seconded by Commissioner Hardy to leave the employee HRA card as is which includes a \$600 yearly allowance. Motion carried unanimously.

Item 6. Mr. Whaley provided the following Budget Workshop Calendar:

Tuesday, August 11 th @ noon	Final Budget Workshop
Monday, August 17 th @ 7:00	BOC (Set dates for Public Hearings)
Thursday, August 27 th	Deadline for Proposed Tax Rate Notice
Thursday, September 10 th @ 6:00	Budget Hearing
Thursday, September 17 th @ 6:00	Budget Hearing
Monday, September 21 st @ 7:00	BOC Meeting (Adopt Tax Rate)

Item 7. No Commissioner Comments.

Item 8. Motion was made by Commissioner Tugman, seconded by Commissioner Hardy to adjourn. Motion carried unanimously.

Carl Law, Mayor

ATTEST:

Janelle Dolan, City Clerk