

MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas met in a special called meeting/workshop on August 8, 2016 at 1:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Randy Brewster	Commissioner
Frank Ducos	Commissioner
Jeremy Duff	Commissioner
Marguerite Love	Commissioner
Mike Tugman	Commissioner

Commissioner Lindenborn was not present.

Others present: Mike Whaley, City Manager; Trish Holley, Director of Administration; Gordon Smith, Director of Public Works; Janelle Dolan, City Clerk; and Ed Stahr, Police Chief.

Item 1. Mayor Law called the meeting to order and welcomed the visitors.

Item 2. Invocation was given by Commissioner Brewster.

Item 3. The Pledge of Allegiance was led by Commissioner Duff.

Item 4. Mr. Whaley addressed the Mayor and Commissioners and reviewed the FY General Fund 2017 Budget. Mr. Whaley presented a proposed General Fund budget in the amount of \$5,192,763 expenses and \$5,087,829 in revenues. This will leave a projected unfunded balance of (\$104,934). The proposed budget did not include any capital requests (except current lease commitments). The General Fund Review included the following decision points: sales tax anticipated at \$1,350,000; setting proposed tax rate; capital purchases requests of \$668,369; personnel request; retiree benefit request; and changes to employee benefits. Mr. Whaley also reviewed the Boomtown Bay Family Aquatic Center (BFAC) Fund. Discussion was held on the possibility of applying the \$50,000 annual payment from the Burkburnett Development Corporation to the BFAC annual bond payment. The Storm Water Utility Fund and potential projects were reviewed. Mr. Whaley also presented a request from the Golf Course Committee. They are requesting to reduce the amount of the loan payment from \$67,000 to \$36,000 in FY 2017. They will use \$36,000 for a tree replacement program and maintenance. It was the

consensus of the Board of Commissioner to reduce the payment on the loan and start the tree replacement program.

Item 5. Mr. Whaley provided the following Budget Workshop Calendar:

August 9, 2016 at 1 pm is the next scheduled budget workshop. There was discussion on a potential date for an additional workshop. It was the consensus of the board to meet on August 18, 2016 if necessary.

Item 6. No Commissioner Comments.

Item 7. Motion was made by Commissioner Tugman, seconded by Commissioner Duff to adjourn. Motion carried unanimously.

Carl Law, Mayor

ATTEST:

Janelle Dolan, City Clerk