

**MINUTES**  
**BOARD OF COMMISSIONERS**

The Board of Commissioners of the City of Burkburnett, Texas met in a special called meeting on December 9, 2013 at 7:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meeting Act. The following Commissioners were present:

Carl Law	Mayor
Bill Lindenborn	Mayor Pro-Tem
Josh Andrajack	Commissioner
Randy Brewster	Commissioner
Don Hardy	Commissioner
Marguerite Love	Commissioner
Michael Tugman	Commissioner

Others present: Chester Nolen, Interim City Manager; Mike Whaley, Assistant City Manager; Trish Holley, Director of Administration; Janelle Dolan, City Clerk and Ed Stahr, Police Chief.

Item 1. Mayor Law called the meeting to order.

Item 2. Invocation was given by Commissioner Hardy.

Item 3. The pledge was led by Commissioner Lindenborn.

Item 4. Mike Whaley, Assistant City Manager, addressed the Mayor and Commissioners and stated two bids were received for the New Well Field package. LBG-Guyton completed the bid tabulation and the low bidder was Zack Burkett Co. DBA Water Well Drilling and Service of Graham, Texas with a total bid of \$370,485. Mr. Whaley stated Water Well Drilling and Service did submit a correction to their bid for Part 3 Item 4 which increased their total bid by \$30,800. Mr. Whaley stated this correction did not affect the low-bidder status.

Motion was made by Commissioner Hardy, seconded by Commissioner Lindenborn to approve the bid submitted by Zack Burkett DBA Water Well Drilling and Service to complete the wells. Motion carried unanimously.

Item 5. Mr. Whaley addressed the Mayor and Commissioners and stated he received a quote from Flowpoint Environmental Services for an automated punch-key code water vending system which would allow the City to set parameters for

consumption. Mr. Whaley stated the quote total is \$43,632.38. Mr. Whaley stated there will also be additional costs for piping, concrete costs for pads and approaches which the City will be installing with an approximate cost of \$3500.00 for a total cost of \$47,132.38. Mr. Whaley stated City Staff recommends utilizing a portion of the revenue bonds for these costs.

Motion was made by Commissioner Lindenborn, seconded by Commissioner Andrajack to approve the quote and finance with existing revenue bonds the water vending system. After more discussion Commissioner Lindenborn withdrew his motion and requested this item be put on the agenda of the next scheduled council meeting.

Item 6. Mr. Whaley addressed the Mayor and Commissioners and stated the agreement before them is in response to a previous agreement between the former owners of 106 S. Red River Expressway (old Walmart property) now currently owned by Lee Brumfield and 100 S. Red River (old Safeway Stores Inc.) which is now owned by the City. Mr. Whaley stated within the former agreement there were stipulations pertaining to parking lot ratio requirements. Mr. Whaley stated this is an amendment to the old agreement which would eliminate the previous requirements. Mr. Whaley stated the current site plan does meet the parking requirements set forth by the Zoning Ordinance. Mr. Whaley reported attorneys for property owner, Lee Brumfield, Tractor Supply Company and the City attorney have reviewed the amendment and find no reason that would prohibit the City from agreeing to the amended document.

Motion was made by Commissioner Tugman, seconded by Commissioner Lindenborn to approve the amendment to easements with covenants and restrictions affecting the land occupied by the old Walmart. Motion carried unanimously.

Item 7. City Manager Comments

- Mr. Nolen announced the City Christmas Party will begin at 6pm.

Item 8. Council comments.

Item 9. Motion was made by Commissioner Tugman, seconded by Commissioner Lindenborn to adjourn. Motion carried unanimously.

Carl Law, Mayor

**ATTEST:**

Janelle Dolan, City Clerk

*Minutes, December 9, 2013*