

MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas met in a regular meeting on Monday, February 17, 2014 at 7:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Josh Andrajack	Commissioner
Randy Brewster	Commissioner
Don Hardy	Commissioner
Marguerite Love	Commissioner
Michael Tugman	Commissioner

Mayor Pro Tem Lindenborn was not present.

David Medanich, First Southwest Company was present.

Others present: Chester Nolen, Interim City Manager; Mike Whaley, Assistant City Manager; Trish Holley, Director of Administration; Janelle Dolan, City Clerk; Ed Stahr, Police Chief; and Deana Sheriff, Economic Development Director.

Item 1. Mayor Law called the meeting to order and welcomed the visitors.

Item 2. Invocation was given by Rev. Richard Kirkham, Pastor of St. Jude Catholic Church.

Item 3. The Pledge of Allegiance was led by Commissioner Hardy.

Item 4. Consent Agenda.

A. Approval of Minutes from January 20 Workshop and January 20, 2014

Motion was made by Commissioner Love, seconded by Commissioner Brewster to approve Consent Agenda 4 with the following correction to the minutes from January 20, 2014: Item 10. B. Mr. Whaley *reported* there will be a preconstruction (FAC) meeting next week. Motion carried unanimously.

Item 5. Ordinance Number 851 was presented. Caption of same being:

AN ORDINANCE AUTHORIZING THE ISSUANCE OF “CITY OF BURKBURNETT, TEXAS, TAX NOTES, SERIES 2014”; SPECIFYING THE TERMS AND FEATURES OF SAID NOTES; LEVYING A CONTINUING DIRECT ANNUAL AD VALOREM TAX FOR THE PAYMENT OF SAID NOTES; AND RESOLVING OTHER MATTERS INCIDENT AND RELATED TO THE ISSUANCE, SALE, PAYMENT AND DELIVERY OF SAID NOTES, INCLUDING THE APPROVAL AND EXECUTION OF A PAYING AGENT/REGISTRAR AGREEMENT AND A PURCHASE AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

Motion was made by Commissioner Tugman, seconded by Commissioner Brewster to approve Ordinance Number 851 as presented. Motion carried unanimously.

Item 6. Motion was made by Commissioner Tugman, seconded by Commissioner Andrajack to approve the reappointments of the following individuals to serve on the Parks and Recreation Board: Mark Swope, Jeremy Duff, Rodney McCleskey Jr. and Cory Brinkley. Motion carried unanimously.

Item 7. Resolution Number 555 was presented in its entirety. A resolution ordering a general election to be held on May 10, 2014 to elect four (4) City Commissioners.

Motion was made by Commissioner Brewster, seconded by Commissioner Hardy to approve Resolution Number 555 with the following change: three commissioners to four commissioners in the caption. Motion carried unanimously.

Item 8. Resolution Number 556 was presented in its entirety. A resolution adopting an internal grievance procedure for complaints alleging any action prohibited by the U.S. Department of Housing and Urban Development regulations for Section 3.

Mike Whaley, Assistant City Manager, addressed the Mayor and Commissioners and reported this is a new requirement by the State for the Community Development Block Grant. Mr. Whaley stated it requires the contractor to ensure disadvantaged individuals are allowed to apply for any positions that may be open for the project and passing of this resolution satisfies the City’s responsibility to Section 3 policy of the CDBG to facilitate this requirement.

Motion was made by Commissioner Hardy, seconded by Commissioner Andrajack to approve Resolution Number 556 as presented. Motion carried unanimously.

Item 9. Motion was made by Commissioner Tugman, seconded by Commissioner Andrajack to approve the permit application for the Taste of the Town and the Lions Club to use the Community Center on April 27, 2014. . Motion carried unanimously. Commissioners Tugman and Brewster both disclosed at this time they are members of the Lions Club.

Item 10. Mayor Law closed the meeting at 7:09 p.m. and opened the Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code; the Board of Commissioners may convene in Executive Session regarding the following matters:

SECTION 551.074(a)-Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

1) Assistant City Manager Evaluation Report

Item 11. Mayor Law reconvened the regular meeting at 7:45 p.m. No action was taken.

Item 12. Review of monthly reports.

A. Administration-

B. Public Works-

C. Public Safety-

D. Economic Development-Deana Sheriff reported she is working on some projects for the revitalization of the downtown district and Tractor Supply Company is scheduled to open March 15.

Item 13. Public comments.

The following addressed the Mayor and Commissioners:

Brenda Miller, 1406 Shady Lane – Pioneer Crossings

Item 14. City Manager's report.

Item 15. Commission comments.

Item 16. Motion was made by Commissioner Tugman, seconded by Commissioner Hardy to adjourn. Motion carried unanimously.

Carl Law, Mayor

ATTEST:

Janelle Dolan, City Clerk

Minutes, February 17, 2014