

**MINUTES  
BOARD OF COMMISSIONERS**

The Board of Commissioners of the City of Burkburnett, Texas met in a special called meeting on Monday, February 24, 2014 at 6:30 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meeting Act. The following Commissioners were present:

Carl Law	Mayor
Bill Lindenborn	Mayor Pro-Tem
Josh Andrajack	Commissioner
Randy Brewster	Commissioner
Don Hardy	Commissioner
Marguerite Love	Commissioner
Mike Tugman	Commissioner

Rick Sims, Bundy, Young, Sims & Potter, Inc.

Others present: Chester Nolen, Interim City Manager; Mike Whaley, Assistant City Manager; Trish Holley, Director of Administration; Janelle Dolan, City Clerk; Ed Stahr, Police Chief; and Deana Sheriff, Economic Development Director.

Item 1. Mayor Law called the meeting to order.

Item 2. Invocation was given by Commissioner Brewster

Item 3. The pledge was led by Commissioner Andrajack.

Mayor moved up Item 8.

Item 8. Mayor Law closed the meeting at 6:31 p.m. and opened the Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code; the Board of Commissioners may convene in Executive Session regarding the following matters:

SECTION 551.074(a)-Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

1) Employment of Public Works Director

Item 9. Mayor Law reconvened the regular meeting at 6:47 p.m.

Motion was made by Commissioner Tugman seconded by Commissioner Andrajack for the Board of Commissioners to give advice and consent to Chester Nolen to hire Gordon Smith as the new public works director. Motion passed unanimously.

Item 4. Mike Whaley, Assistant City Manager, introduced Rick Sims with Bundy, Young, Sims, & Potter, Inc. Mr. Sims addressed the Mayor and Commissioners and discussed potential design and locations of entry signs. Mr. Sims reviewed the various locations for the entry signs on the North and South entry ways to the City. Mr. Sims provided a design rendition that showed the word Burkburnett in front of two oil derricks with the letters being about 3 feet tall.

Motion was made by Commissioner Brewster, seconded by Commissioner Lindenborn to not make a decision on the design and location tonight but have Mr. Sims continue gathering information to review at a later date. Motion carried unanimously.

Item 5. Rick Sims discussed the Facility Master Plan with the Mayor and Commissioners. Mr. Sims provided information on what buildings would benefit from making improvements and or renovations and those that would not. It was the consensus of the Board of Commissioners that Mr. Sims continue working on the Facility Master Plan and a work session be scheduled in the future.

Commissioner Brewster left at 7:32 pm.

Item 6. Resolution Number 557 was presented in its entirety. An application for participation in Texas Short Term Asset Reserve Program (TexSTAR) that provides additional investment options emphasizing safety and liquidity. Chester Nolen, Interim City Manager, addressed the Mayor and Commissioners and stated that Resolution 557 and Resolution 558 provide some new investment options as the City recently sold some new debt. Mr. Nolen stated both programs Texas Short Term Asset Reserve Program (TexSTAR) and Local Government Investment Cooperative (LOGIC) are administered by First Southwest Company and JPMorgan Asset Management. Mr. Nolen stated that approval of application of participation with TexStar and LOGIC does not bind the City of Burkburnett to invest any public funds.

Motion was made by Commissioner Andrajack to approve Resolution Number 557 as presented. No second made. Motion failed.

Item 7. Resolution Number 558 was presented in its entirety. An application for participation in Local Government Investment Cooperative (LOGIC) that

provides additional investment options emphasizing safety, liquidity, and diversification.

Motion was made by Commissioner Andrajack, seconded by Commissioner Love to approve Resolution Number 558 as presented.

Ayes: Mayor Pro Tem Lindenborn, Commissioners Andrajack, Hardy and Love

Nays: Mayor Law and Commissioner Tugman

Absent: Commissioner Brewster

Motion carried.

Item 10. City Manager Comments.

Item 11. Council comments.

Item 12. Motion was made by Commissioner Tugman, seconded by Commissioner Lindenborn to adjourn. Motion carried unanimously.

Carl Law, Mayor

**ATTEST:**

Janelle Dolan, City Clerk