

## ***MINUTES***

### ***BOARD OF COMMISSIONERS***

The Board of Commissioners of the City of Burkburnett, Texas met in a regular meeting on Monday, January 16, 2012 at 7:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Charlene Lewis	Mayor Pro-Tem
Bill Lindenborn	Commissioner
Chase Thornton	Commissioner
Josh Andrajack	Commissioner
Raymond Holland	Commissioner
Randy Brewster	Commissioner

Others present: Tim James, City Manager; Janelle Dolan, City Clerk; and Mike Tracey, Chief of Police.

Item 1. Mayor Law called the meeting to order and welcomed the visitors.

Item 2. Invocation was given by Jonathon Warrior, Associate Pastor of The River Assembly of God Church.

Item 3. The Pledge of Allegiance was led by Commissioner Lewis.

Item 4. Consent Agenda.

A. Approval of minutes: December 13, 2011 and December 19, 2011

Motion was made by Commissioner Thornton, seconded by Commissioner Holland to approve Consent Agenda 4. Motion carried unanimously.

Item 5. Resolution Number 519 was presented. A resolution declaring support for the Overland Property Group for low income apartment units.

Matt Gillam, Overland Property Group, made a presentation to the Commissioners.

Motion was made by Commissioner Andrajack, seconded by Commissioner Thornton to approve Resolution 519 as presented. Motion carried unanimously.

Item 6. Mayor Law closed the meeting at 7:38 p.m. and opened the Executive Session pursuant to the Texas Open Meetings Act, Chapter 551 of the Texas Government Code; the Board of Commissioners may convene in Executive Session regarding the following matters: A. Section 551.074(a) Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

(1) Evaluation of City Manager, Tim James.

Item 13. Mayor Law reconvened the regular meeting at 8:58 p.m. No action was taken.

Item 14. Review of monthly reports.

- A. Administration
- B. Public Works
- C. Public Safety

Item 15. Public Comments

Item 16. City Manager's report.

- A. Budget Status/Projects-The first budget planning session will be set in February.
- B. TIF Zone-Mr. James will be meeting with individual property owners in the TIF Zone. The City is trying to determine what will make the TIF zone more attractive for developers.
- C. Project Status
  - Drainage Master Plan-The City should be receiving the preliminary information from Corlett, Probst, and Boyd in February.
  - Cemetery Pavilion- A joint meeting will be set with the Cemetery Board and the Board of Commissioners in February to discuss the vision of the pavilion.
  - Street Bond-North Preston is the next project scheduled. The City should be receiving the summary plans next week.
  - Drainage Property-Samples were taken from the property last Friday. The City should receive the results in approximately two weeks.

Item 17. Commission comments.

Item 18. Motion was made by Commissioner Thornton, seconded by Commissioner Holland to adjourn. Motion carried unanimously.

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Carl Law, Mayor

**ATTEST:**

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Janelle Dolan, City Clerk