

MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas met in a special called meeting on January 25, 2016 at 12:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Bill Lindenborn	Mayor Pro-Tem
Randy Brewster	Commissioner
Don Hardy	Commissioner
Frank Ducos	Commissioner
Marguerite Love	Commissioner
Mike Tugman	Commissioner

Others present: Mike Whaley, City Manager; Trish Holley, Director of Public Works; Gordon Smith, Director of Public Works; Janelle Dolan, City Clerk; Francene Neff, Utility Billing Supervisor; and Chris Eckrut, NewGen Strategies & Solutions.

Item 1. Mayor Law called the meeting to order and welcomed the visitors.

Item 2. Invocation was given by Commissioner Lindenborn.

Item 3. The Pledge of Allegiance was led by Commissioner Hardy.

Item 4. Mike Whaley, City Manager, addressed the Mayor and Commissioners and stated as discussed in budget workshops, there was a need to set a meeting in January to review the performance of the water fund. There has also been some concerns brought to staff's attention regarding both commercial customers and irrigation customers. Chris Eckrut, NewGen Strategies & Solutions, addressed the Mayor and Commissioners. He provided a regional rate comparison update; update on the FY2015 financial performance; and provided options for potential rate action. Mr. Eckrut stated that although financial performance is improving, there is still a long way to go.

Mr. Whaley stated that staff is presenting two options that reduce the higher end of our rate blocks that would help relieve some of the financial burden on those two categories of customers. This would have a negative financial impact to the City. The thought, especially with our irrigation customers, is that by lowering the rate some, they would be encouraged to continue watering. Two ordinances have been prepared, one with option 1 and one with option 2 as presented. If an ordinance to reduce the rates is passed, our

customers will see a reduction on the March bill which covers the usage from February 6th to March 6th. The Board of Commissioners also has the option to do nothing and leave the current rates in place.

Item 5. Mr. Whaley addressed the Mayor and Commissioners and reported the 2014 Tax Note Bond Fund Balance is \$637,410. The original scope of work for the water well project was reduced from 28 to 18 wells which left the remaining balance. Mr. Whaley reported the following information on the city's water meters. The meters have a battery shelf life of approximately 10 years. They were put in the system in 2003. Over the last few years they have started to fail. Staff has addressed this issue with a meter change out program with the water department and utilized funds from the operating budget to accomplish this. However, with the increasing failure rate of the meters, it will become impossible to continue to keep up with the failure rate solely using operating budget dollars and in-house labor. The City has been working with our meter provider and consultant, HydroPro Solutions on a proposal. They have presented a proposal to change out 2,772 ¾ inch meter registers and 108 one inch meters for **\$500,940.00**. We have a total of 4,565 meters in the system, 4,290 residential and 275 commercial. In addition to the meters staff have already replaced, this would take care of the majority of the meters in our system. There would be a few larger meters (1 1/2 inch and larger) that we would continue to replace in-house through the operating budget.

Secondly, staff has been working with Tonka Water on a quote for replacing the resin at the Water Treatment Plant (WTP). The WTP consists of four large vessels filled with specific resins. The resins control the removal of nitrates and hardness from the water treated through the plant. The current resin has been in operation at the WTP since its construction in 2001. The life of the resin has been extended, largely due to the reduction of production during the drought over the past five years. However, the recent audit performed by Tonka Water on the resin performance suggests we replace the resin in all four vessels. The need to do so is compounded by the fact that the City is anticipating increased production capability with the additional wells and will be increasing treatment as we move towards our peak season. The quote to replace resin in all four vessels is **\$210,000**. This includes equipment necessary to remove resin and disposal cost. The City currently has \$75,000 budgeted for resin replacement.

Motion was made by Commissioner Lindenborn, seconded by Commissioner Hardy to use the remaining bond fund balance in addition to the \$75,000 currently budgeted for resin replacement to purchase the water meters and the resin replacement. Motion carried unanimously.

Item 6. No action taken.

Item 7. City Manager comments.

Item 8. No Commissioner comments.

Item 9. Motion was made by Commissioner Brewster, seconded by Commissioner Hardy to adjourn. Motion carried unanimously.

Carl Law, Mayor

ATTEST:

Janelle Dolan, City Clerk