

MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas met in a special called meeting on January 26, 2015 at 12:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Bill Lindenborn	Mayor Pro-Tem
Randy Brewster	Commissioner
Frank Ducos	Commissioner
Marguerite Love	Commissioner
Michael Tugman	Commissioner

Commissioner Hardy was not present.

Others present: Mike Whaley, City Manager; Trish Holley, Director of Administration; Janelle Dolan, City Clerk; Ed Stahr, Police Chief; and Deana Sheriff, Economic Development Director.

Item 1. Mayor Law called the meeting to order and welcomed the visitors.

Item 2. Invocation was given by Commissioner Brewster.

Item 3. The Pledge of Allegiance was led by Commissioner Tugman.

Item 4. Resolution Number 575 was presented in its entirety. A resolution of support for JES Development for River Terrace affordable housing. Mike Whaley, City Manager, addressed the Mayor and Commissioners and reported this is a resolution confirming the support of the Board of Commissioners for JES Development Company who has applied to the Texas Department of Housing and Community Affairs (TDHCA) for 2015 Housing Tax Credits to build a 58-65 unit affordable rental housing project, to be known as "River Terrace".

Motion was made by Commissioner Brewster, seconded by Commissioner Lindenborn to approve Resolution Number 575 as presented. Motion carried unanimously.

Item 5. Mr. Whaley addressed the Mayor and Commissioners and reported City Staff has been working with Councilman-Hunsaker to set a proposal for Pre-Opening Services and Assessment Services. The specific pre-opening services include the following:

Organizational Development and Staff Recruitment Support; Operational Development Support; Aquatic Operating Templates; Facilities Training; and Grand Opening Support.

Motion was made by Commissioner Lindenborn, seconded by Commissioner Ducos to accept the services proposal from Counsilman-Hunsaker for \$55,000. Motion carried unanimously.

Item 6. Rick Sims, Bundy, Young, Sims & Potter, Inc., made a presentation to the Mayor and Commissioners on the Oil Derrick Entry Signs on I-44 which included pictures of potential locations for the entry signs. No action taken.

Item 7. Rick Sims, Bundy, Young, Sims & Potter, Inc., addressed the Mayor and Commissioners regarding the Facility Master Plan for the Police Department. Mr. Sims used this time to gather information from City Staff and the Board of Commissioners and will compile the information. At the next meeting a review will be completed.

Item 8. No City Manager comments.

Item 9. No Commissioner Comments.

Item 10. Motion was made by Commissioner Tugman, seconded by Commissioner Lindenborn to adjourn. Motion carried unanimously.

Carl Law, Mayor

ATTEST:

Janelle Dolan, City Clerk