

## ***MINUTES***

### ***BOARD OF COMMISSIONERS***

The Board of Commissioners of the City of Burkburnett, Texas met in a special called meeting on March 5, 2015 at 12:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Bill Lindenborn	Mayor Pro-Tem
Don Hardy	Commissioner
Frank Ducos	Commissioner
Marguerite Love	Commissioner
Mike Tugman	Commissioner

Commissioner Brewster was not present.

Others present: Mike Whaley, City Manager; Gordon Smith, Director of Public Works; Janelle Dolan, City Clerk; and Ed Stahr, Police Chief.

Item 1. Mayor Law called the meeting to order and welcomed the visitors.

Item 2. Invocation was given by Commissioner Ducos.

Item 3. The Pledge of Allegiance was led by Commissioner Lindenborn.

Item 4. Gordon Smith, Director of Public Works, addressed the Mayor and Commissioners and stated at the February 16, 2015 Board of Commissioners meeting Mr. Robert Gossett was given two weeks to get a plan together, liability insurance and any other requirements necessary to proceed with the demolition of 216 E. Third Street. If Mr. Gossett met those requirements within those two weeks he could go forward with the demolition. Mr. Smith reported on March 4, 2015, City Staff received the Certificate of Liability Insurance and a general description of a demolition process. The general descriptive is not complete, it refers to an Attachment B and no Attachment B was supplied. The letter provided to Mr. Gossett after February 16, 2015 City Commissioners meeting clearly states that the following needs to be provided:

1. A documented plan for demolition of the remaining structure while maintaining structural integrity of the adjacent structures.
2. Proof of Financial Responsibility to complete the plan in a timely manner (schedule).
3. Insurance requirements to obtain a demo permit.

City Staff research finds the packet presented by Ms. Gossett is lacking adequate information on Item 1 and Item 2. The only timeline presented is the Insurance Certificate which is dated for 1 year.

The following addressed the Mayor and Commissioners:  
Misty Gossett, 1211 Vaughn Rd, Burkburnett

Motion was made by Commissioner Lindenborn, seconded by Commissioner Ducos to approve the demolition of 216 E. Third Street, at the estimated value of \$8,200 to begin demolition as soon as possible.

Ayes: Commissioners Lindenborn and Ducos  
Nays: Mayor Law; Commissioners Hardy and Tugman  
Abstained: Commissioner Love  
Motion failed.

Further discussion held.

Motion made by Commissioner Tugman, seconded by Commissioner Hardy to give City Staff the authority to negotiate with the Gossetts in a timeframe the City feels is adequate.

Ayes: Mayor Law; Commissioners Ducos, Hardy, and Tugman  
Nay: Commissioner Lindenborn  
Abstained: Commissioner Love  
Motion carried.

Item 5. No City Manager comments.

Item 6. Commissioner comments.

- Commissioner Ducos thanked the Street Department for their hard work during the bad weather.
- Mayor Law announced the Library's book sale started today.

Item 7. Motion was made by Commissioner Tugman, seconded by Commissioner Lindenborn to adjourn. Motion carried unanimously.

Carl Law, Mayor

**ATTEST:**

Janelle Dolan, City Clerk