

MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas met in a regular meeting on Monday, September 15, 2014 at 7:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Bill Lindenborn	Mayor Pro Tem
Randy Brewster	Commissioner
Frank Ducos	Commissioner
Don Hardy	Commissioner
Marguerite Love	Commissioner
Michael Tugman	Commissioner

Others present: Mike Whaley, City Manager; Trish Holley, Director of Administration; Janelle Dolan, City Clerk; Ed Stahr, Police Chief; Deana Sheriff, Economic Development Director and Rod Ryalls, Fire Chief.

Item 1. Mayor Law called the meeting to order and welcomed the visitors.

Item 2. Invocation was given by Commissioner Ducos.

Item 3. The Pledge of Allegiance was led by Commissioner Brewster.

Item 4. Consent Agenda.

- A. Approval of minutes from August 6, 2014 Special Called Budget Meeting, and August 18, 2014

Motion was made by Commissioner Love, seconded by Commissioner Lindenborn to approve Consent Agenda 4. Motion carried unanimously.

Item 5. Deana Sheriff, Burkburnett Development Corporation (BDC) Executive Director, addressed the Mayor and Commissioners and presented a balanced budget for Fiscal Year 2015.

Motion was made by Commissioner Ducos, seconded by Commissioner Hardy to approve the Fiscal Year 2015 BDC budget as presented. Motion carried unanimously.

Item 6. Ms. Sheriff addressed the Mayor and Commissioners and reviewed the BDC Fiscal Year 2014 Annual Report and Projection of Goals for Fiscal Year 2015.

Item 7. Ms. Sheriff addressed the Mayor and Commissioners and stated as provided in the BDC by-laws, the Board of Commissioners appoints the Board of Directors for the BDC. Directors Keith Myers, Scott Dolan, and Bob Franklin have reached their term limits. Randy Brewster is unable to serve on the BDC Board due to his service as a City Commissioner. Additionally, Russell Miller and Steve Schelter have resigned their positions on the Board. Jeff Briscoe, John Robertson, Jeff Kindt, Brint Richter, and Matt Patterson have agreed to serve another term. The BDC met on September 9, 2014 and the BDC Board recommends the following:

- Voting members on the BDC Board:
 - John Robertson (current Voting member)
 - Jeff Briscoe (current Voting member)
 - Danny Cremeens (current Ex-Officio member)
 - Jerry Johnson (current Ex-Officio member)
 - Mel Feller (current Ex-Officio member)
 - Teresa Brantley (current Ex-Officio member)
 - Jeff Kindt (current Ex-Officio member)
- Ex-Officio non-voting members:
 - Matt Patterson (current Ex-Officio member)
 - Brint Richter (current Ex-Officio member)
 - Josh Andrajack (new member)
 - John Erickson (new member)
 - Ted Kwas (new member)
 - Dale Lewis (new member)
 - Casey McCleskey (new member)
 - Les McNeal (new member)

Motion was made by Commissioner Love, seconded by Commissioner Brewster to approve the BDC recommendation as stated.

Ayes: Commissioners Lindenborn, Brewster, Ducos, Hardy, Love and Tugman

Abstained: Mayor Law

Motion passed.

Item 8. Ordinance Number 859 was presented. Caption of same being:

AN ORDINANCE ADOPTING THE FISCAL YEAR OPERATING BUDGET OCTOBER 1, 2014 – SEPTEMBER 30, 2015 FOR THE CITY OF BURKBURNETT, TEXAS AND APPROPRIATING THE SEVERAL SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED, AND PROVIDING AN EFFECTIVE DATE.

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Motion was made by Commissioner Lindenborn, seconded by Commissioner Hardy to approve Ordinance Number 859 as presented. Motion carried unanimously.

Item 9. Ordinance Number 860 was presented. Caption of same being:

AN ORDINANCE ADOPTING THE FISCAL YEAR CAPITAL IMPROVEMENT BUDGET OCTOBER 1, 2014 - SEPTEMBER 30, 2015 FOR THE CITY OF BURKBURNETT, TEXAS AND APPROPRIATING THE SEVERAL SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN NAMED, AND PROVIDING AN EFFECTIVE DATE.

Motion was made by Commissioner Brewster, seconded by Commissioner Ducos to approve Ordinance Number 860 as presented. Motion carried unanimously.

Item 10. Ordinance Number 861 was presented. Caption of same being:

AN ORDINANCE LEVYING AN ANNUAL AD VALOREM TAX FOR THE YEAR 2014. SETTING SPECIFIC TAX RATES, APPLICABLE TO ALL REAL, PERSONAL AND MIXED PROPERTY SITUATED WITHIN THE CITY OF BURKBURNETT CITY LIMITS; SETTING THE DUE DATE AND PROVIDING FOR PENALTIES AND INTEREST ON DELINQUENT TAXES.

Motion was made by Commissioner Tugman, seconded by Commissioner Brewster that the property tax rate be increased by the adoption of a tax rate of 0.673262, which is effectively a 6.03 percent increase in the tax rate and to approve Ordinance Number 861. Motion carried unanimously.

Item 11. Ordinance Number 862 was presented. Caption of same being:

AN ORDINANCE SUPERSEDING ORDINANCE NUMBER 856 OF THE CITY OF BURKBURNETT, TEXAS PRESENTLY CODIFIED AS CHAPTER 53, WATER IN THE CODE OF ORDINANCES, SPECIFYING THE EFFECTIVE DATE; DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLICAS REQUIRED BY LAW.

Motion was made by Commissioner Lindenborn, seconded by Commissioner Ducos to approve Ordinance Number 862 as presented. Motion carried unanimously.

Item 12. Ordinance Number 863 was presented. Caption of same being:

AN ORDINANCE SUPERSEDING ORDINANCE NUMBER 766 OF THE CITY OF BURKBURNETT, TEXAS PRESENTLY CODIFIED AS CHAPTER 52, SEWERS IN THE CODE OF ORDINANCES, SPECIFYING THE EFFECTIVE DATE;

DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

Motion was made by Commissioner Hardy, seconded by Commissioner Ducos to approve Ordinance Number 863 as presented. Motion carried unanimously.

Item 13. Ordinance Number 864 was presented. Caption of same being:

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AMENDING APPENDIX J OF THE WATER CONSERVATION PLAN; ESTABLISHING CRITERIA FOR THE DROUGHT CONTINGENCY PLAN; PROVIDING PENALTIES, SEVERABILITY AND AN EFFECTIVE DATE.

Motion was made by Commissioner Ducos, seconded by Commissioner Lindenborn to approve Ordinance Number 864 as presented. Motion carried unanimously.

Item 14. Mike Whaley, City Manager, addressed the Mayor and Commissioners and reported there are four places up for re-election on the TML Intergovernmental Risk Pool which handles Worker's Compensation, Property, and Liability Insurance. The terms are for six (6) years and the names are listed on the ballot provide in their packet.

Motion was made by Commissioner Tugman, seconded by Commissioner Lindenborn to recommend the following candidates for the TML Intergovernmental Risk Pool: Place 1 – Robert T. Herrera; Place 2 – John W. Fullen; Place 3 – George Shackelford; and Place 4 – Peter Vargas. Motion carried unanimously.

Item 15. Review of monthly reports.

- A. Administration- Trish Holley, Director of Public Administration, reported on the last sales tax payment received. The total for the year is \$12,000 less than last year. Flu shots will be available at City Hall on October 9 at 8:30.
- B. Public Works
 - Family Aquatic Center- Mr. Whaley reported wood siding installed on the pump house and the tin roof should be installed this week. Iron work installed this week on the zero depth entry pool, and electrical wiring inside the bathhouse is being installed. Mr. Whaley stated he is looking for a date for the Commissioners along with the Parks and Recreation Board to do a walk through.
 - Water Wells- Mr. Whaley stated the City has received interim approval from TCEQ and 9 wells were activated on September 10.
 - Effluent/Reuse Water Vending- Mr. Whaley reported the reuse water vending machine is currently being installed. Fees for the new vending machine will be discussed on the October agenda.

- Community Development Block Grant (CDBG)-Mr. Whaley reported this project is scheduled for 130 calendar days. This project includes 51 services and 7 additional fire hydrants.
 - Cheryl Water Line Replacement-Mr. Whaley reported this project was recently completed. It included replacing 2 inch water lines with 6 inch lines. Clean-up will be happening this week.
 - Street Maintenance Update- Mr. Whaley reported the City is currently getting ready for a chip seal project for September 17th & 18th, some of the streets included in that project are Cardinal, Matador, Chaparral, and Quail Run. A micro seal project will occur on September 20th and 21st on Glendale and College Streets.
- C. Public Safety/Fire Department-Rod Ryalls, Fire Chief, reported the Volunteer Fire Department received a \$8,000 grant. Ed Stahr, Police Chief, reported the Police Department received a \$21,000 grant.
- D. Economic Development
- Prospect Update- Ms. Sheriff reported Polished Nails has a new owner and Dominoes is due to open at the end of the month.
 - Neighborhood Reinvestment Grant Program- Ms. Sheriff provided update on this program and the applicants.

Item 16. There were no public comments.

Item 17. City Manager's report.

- TML Announcements- Mr. Whaley provided the dates for the TML conference being held in Houston on October 1 – October 3.
- Friendship Festival- Mr. Whaley reported the Boomtown Glow Run is scheduled for October 24 and the Friendship Festival is scheduled for October 25.

Item 18. Commission comments.

Item 19. Motion was made by Commissioner Tugman, seconded by Commissioner Lindenborn to adjourn. Motion carried unanimously.

Carl Law, Mayor

ATTEST:

Janelle Dolan, City Clerk