

## ***MINUTES***

### ***BOARD OF COMMISSIONERS***

The Board of Commissioners of the City of Burkburnett, Texas met in a special called meeting on September 6, 2016 at 6:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Bill Lindenborn	Mayor Pro-Tem
Randy Brewster	Commissioner
Frank Ducos	Commissioner
Jeremy Duff	Commissioner
Marguerite Love	Commissioner
Michael Tugman	Commissioner

Others present: Mike Whaley, City Manager; Trish Holley, Director of Administration; Janelle Dolan, City Clerk; and Ed Stahr, Police Chief.

Item 1. Mayor Law called the meeting to order and welcomed the visitors.

Item 2. Invocation was given by Commissioner Ducos.

Item 3. The Pledge of Allegiance was led by Commissioner Tugman.

Mayor moved up Items 6, 7 and 8.

Item 6. Mayor Law closed the regular meeting at 6:01 p.m. and opened the “Budget Hearing” to discuss:

- a) Proposed City Operating Budget for Fiscal Year 2016-2017
- b) Proposed Property Tax Rate for Fiscal Year 2016-2017

Mike Whaley, City Manager, addressed the Mayor and Commissioners. Mr. Whaley presented a balanced budget and reviewed the proposed tax rate is \$0.727067/per \$100 (M&O- \$0.525861 and I&S- \$.201206) which is an increase in the M&O of \$0.007044 over last year’s M&O rate and an increase of \$0.026761 in the I&S rate for a total increase of \$0.033805.

Item 7. Mayor Law closed the “Budget Hearing” at 6:02 p.m. and re-opened the Commissioners meeting.

Item 8. No action was taken.

Item 4. Mr. Whaley addressed the Mayor and Commissioners and presented a balanced budget for Fiscal Year 2017.

Motion was made by Commissioner Love, seconded by Commissioner Lindenborn to approve the Fiscal Year 2017 BDC budget as presented. Motion carried unanimously.

Item 5. Mr. Whaley addressed the Mayor and Commissioners and stated that the following have been provided to them: the table from the HDR agreement that was on the previous agenda along with a table that includes the estimated cost that will be paid to the title company for land and title work. The table in the agreement is accurate and reflects only the costs that will be paid directly to HDR. The second table reflects the cost for title work and land with an estimated total of \$56,639.50.

Total estimated cost and fund balances are listed below:

HDR Cost reflected in the agreement:	\$150,365.00
Title and land purchase cost:	<u>\$ 56,639.50</u>
Total Cost	\$207,004.50

TXDOT reimbursement fund:	\$150,000.00
Gresham Rd Fund:	<u>\$ 75,000.00</u>
Total Funds Available	\$225,000.00

Motion was made by Commissioner Love, seconded by Commissioner Ducos to approve the Professional Service Agreement with HDG Engineering, Inc.

Ayes: Mayor Law; Commissioners Ducos, Duff, Lindenborn, Love and Tugman  
Nays: Commissioner Brewster  
Motion carried.

Item 9. City Manager Comments.

- Boomtown Rodeo - September 9 and 10
- SAFB Open House Air Show 2016 – Sept 17<sup>th</sup> and 18<sup>th</sup>
- SAFB 75<sup>th</sup> Anniversary and ENJJPT’s 35<sup>th</sup> Anniversary Dinner – Sept 21<sup>st</sup> MPEC
- TML Region 5 Meeting – Sept 22 at 6:00 pm, MPEC
- Boomtown Glow Run 5K and Friendship Festival – Sept 30 and Oct 1
- TML Annual Conference - Oct 4-7, Austin

Item 10. No Commissioner Comments.

Item 11. Motion was made by Commissioner Tugman, seconded by Commissioner Duff to adjourn. Motion carried unanimously.

Carl Law, Mayor

**ATTEST:**

Janelle Dolan, City Clerk