

MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas met in a special called final budget workshop meeting on Wednesday, August 15, 2007 at 1:30 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meeting Act. The following Commissioners were present:

Lee Potts	Mayor
Mike Tugman	Mayor Pro-Tem
Charlene Lewis	Commissioner
Billy T. Elder	Commissioner
Carl Law	Commissioner
Jim Phillips	Commissioner

Commissioner Scott Dolan was absent.

Other's present were: Mike Slye, City Manager; Trish Holley, City Secretary; Dale Lewis, Director of Administration; Michael Whaley, Director of Public Works; Mike Tracey, Chief of Police; Kelly Bolen, BDC Director and Jeff Bromley representing Burkburnett Informer Star.

Local resident Keith Myers attended the meeting.

Item 1. Mayor Potts called the meeting to order and welcomed the visitors.

Item 2. Invocation was given by Commissioner Law.

Item 3. Mayor Potts reviewed the items under the Consent Agenda.

- A. Approval of the minutes from July 9, 2007.
- B. Approval of the minutes from July 16, 2007.
- C. Approval of the minutes from August 2, 2007.

Mike Slye, City Manager addressed the Commissioners. Mr. Slye asked for Item 3C be removed and placed on the next meeting agenda.

Motion was made by Commissioner Tugman, seconded by Commissioner Lewis to approve Consent Agenda Items 3 A-B. Motion carried unanimously.

Item 4. Mike Slye, City Manager presented the Hotel Occupancy Tax Budget and Hotel/Motel Tax Fund Request Form. Mr. Slye briefly reviewed the budget and

explained what the monies can be used for. Mr. Slye explained the Burkburnett High School Boys & Girls Basketball Program requested the same amount of funds (\$2,000.00) last year to help sponsor a basketball tournament.

Motion was made by Commissioner Elder, seconded by Commissioner Phillips to approve the Hotel Occupancy Tax Budget in the amount of \$57,000.00 and the Burkburnett High School Basketball Program request of \$2,000.00 Motion carried unanimously.

Item 5. Mr. Slye presented a working document for a proposed Sign Ordinance. After much discussion, it was the consensus to start over in looking for a sign ordinance that will be tailored to our city.

Item 6. Mr. Slye presented a proposed Storm Drainage Utility Ordinance. Mr. Slye reported the ordinance will be published for three consecutive weeks in the local newspaper and presented for final approval on September 17th. The effective date will be October 1, 2007. Caption of same being:

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS (the "CITY") ESTABLISHING: A STORMWATER DRAINAGE SYSTEM, CERTAIN FEES AND CHARGES FOR PROPERTY BENEFITED BY THE SYSTEM, CERTAIN EXEMPTIONS FROM THE SYSTEM, FINANCIAL PROCEDURES FOR ADMINISTERING THE SYSTEM, AND AN APPEAL PROCESS; AND PROVIDING FOR SEVERABILITY.

Item 7. Mr. Slye reported staff is currently working with IESI on the final details of the garbage contract. Mr. Slye stated the contract would be presented for approval on September 17th and become effective October 1, 2007.

Item 8. Mr. Slye reported no changes have been made to the proposed 2008 Fiscal Year Budget and will be presented in September with no increase in the effective tax rate.

Item 9. Mr. Slye reported the Texas Municipal League Region 5 meeting is Thursday in Iowa Park. Mr. Slye stated the South Tower is complete and back online and will be cleaned up this next week.

In closing, Mr. Slye stated some concern has been voiced due to Burkburnett not having a Safe Zone Ordinance in place for registered sex offenders. Mr. Slye reported the city usually has between 12-13 offenders; the number has grown to 21 offenders. Mr. Slye reported the police department continues to monitor the offenders and do not think an ordinance is needed at this time, unless directed otherwise.

Item 10. Commissioner Elder asked if staff would be cleaning up the front of City Hall?

Mr. Slye stated he would take care of the problem.

Commissioner Phillips asked for an update on the East Sycamore Street Project.

Mr. Slye reported the north side is almost complete with curbing and gutter. As soon as the seal coat is down, the contractor will begin on the South side. The completion date was 300 days, however, the contract allowed for bad weather and the rain has delayed the completion date.

Commissioner Lewis asked Mike Tracey, Police Chief is he was satisfied with not having a safe zone ordinance?

Chief Tracey reported that he was satisfied; Officer Lahoma Vaughn continually monitors the registered offenders at their residence and job location.

Item 11. Motion was made by Commissioner Elder, seconded by Commissioner Tugman to adjourn. Motion carried unanimously.

Lee Potts, Mayor

ATTEST:

Trish Holley, City Secretary