

## ***MINUTES***

### ***BOARD OF COMMISSIONERS***

The Board of Commissioners of the City of Burkburnett, Texas met in a regular called meeting on Monday, February 19, 2007 at 7:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meeting Act. The following Commissioners were present:

Bill Vincent	Mayor
Lee Potts	Commissioner
Mike Tugman	Commissioner
Billy T. Elder	Commissioner
Scott Davison	Commissioner
Scott Dolan	Commissioner

Commissioner Charlene Lewis was absent.

Other's present were: Mike Slye, City Manager; Trish Holley, City Secretary; Dale Lewis, Director of Administration; Michael Whaley, Director of Public Works; Curtis Salyer, Chief of Police; Rod Ryalls, Fire Chief and Jeff Bromley representing Burkburnett Informer Star.

Local residents: Thomas Watson, Jim Phillips, Carl Law and Cindy Guinn.

Item 1. Mayor Vincent called the meeting to order and welcomed the visitors.

Item 2. Invocation was given by Commissioner Potts.

Item 3. Presentation of Proclamation to Dude and Francis Smith. Commissioner Tugman read and presented the Proclamation honoring the Smith's for their longtime cowboy career. The Smith's received a standing ovation.

Item 4. No Citizens/Visitors Comments to Commissioners.

Item 5. Mayor Vincent reviewed the items under the Consent Agenda.

A. Approval of the minutes from January 15, 2007.

Motion was made by Commissioner Potts, seconded by Commissioner Davison to approve Consent Agenda Item 5-A. Motion carried unanimously.

Item 6. The Commissioners reviewed the annual Racial Profiling. No action taken.

Item 7. Resolution Number 416 was presented. A resolution ordering a general election is held May 12, 2007 to elect three (3) Commissioners.

Motion was made by Commissioner Tugman, seconded by Commissioner Elder to approve Resolution Number 416 as presented. Motion carried unanimously.

Item 8. Resolution Number 417 was presented. A resolution opposing HB 651; supporting repeal of gas reliability infrastructure program (GRIP) statute and joining cities for reasonable gas rates.

Motion was made by Commissioner Elder, seconded by Commissioner Potts to approve Resolution Number 417 as presented. Motion carried unanimously.

Item 9. Motion was made by Commissioner Tugman, seconded by Commissioner Elder to approve the following changes to the City of Burkburnett Personnel Handbook as follows:

Repeal Language in Educational Assistance and Replace with:

A regular full time employee, who, in order, to improve his or her job skills, knowledge, and abilities directly related to their position, may with prior approval, be granted reimbursement of tuition and mandatory fees by the City Manager. This benefit is limited to obtaining required certifications or licenses required by a regulating authority, and professional designations approved by the City Manager.

Addendum to Sick Leave Policy:

H. The City does not encourage its employees to be at work if they are ill or injured. Those employees, however, who do not use sick leave during the full calendar year, will earn a “floating” compensatory day off during the following year at management’s discretion.

Motion carried unanimously.

Item 10. Resolution Number 418 was presented. A resolution supporting the North Texas Drug Task Enforcement Agency.

Motion was made by Commissioner Tugman, seconded by Commissioner Potts to approve Resolution Number 418 as presented.

Ayes: Mayor Vincent, Commissioners: Tugman, Dolan, Elder and Potts.

Nays: Commissioner Davison

Abstained: None

Item 11. Resolution Number 419 was presented. A resolution authorizing an interlocal agreement with Wichita Appraisal District to provide digital images of all properties within said city limits/boundaries installed on computers of authorized users.

Motion was made by Commissioner Tugman, seconded by Commissioner Elder to approve Resolution Number 419 as presented.

Ayes: Mayor Vincent, Commissioners: Tugman, Elder and Potts.  
Nays: Commissioners Dolan and Davison.  
Abstained: none

Item 12. Resolution Number 420 was presented. A resolution authorizing participation in the Atmos Cities Steering Committee.

Motion was made by Commissioner Elder, seconded by Commissioner Potts to approve Resolution Number 420 as presented. Motion carried unanimously.

Item 13. Motion was made by Commissioner Davison, seconded by Commissioner Potts to authorize City Manager to hire a custodian as a full time employee of the City and to hire an Emergency Management Director effective immediately. Motion carried unanimously.

Item 14. Resolution Number 421 was presented. A resolution authorizing participation in the Steering Committee of Cities served by TXU.

Motion was made by Commissioner Tugman, seconded by Commissioner Dolan to approve Resolution Number 421 as presented. Motion carried unanimously.

Item 15. The Commissioners reviewed the monthly reports.

Item 16. Mike Slye, City Manager addressed the Commissioners. Mr. Slye reported the Bishop Road Project is complete and the Water Storage Tanks have been inspected.

Mr. Slye reported two candidates Carl Law and Jim Phillips have filed to run for City Commissioner and are here with us tonight. The filing deadline is March 12<sup>th</sup>.

Mr. Slye stated the Burkburnett Senior Living center-Stoneleaf would not be pursued any further; a Town Hall meeting will be held on March 1<sup>st</sup> to inform the citizens the procedures for the upcoming East Sycamore Project.

In closing Mr. Slye stated the Centennial Banquet was a success, 2006 fiscal year audit is complete, the Region 5 Meeting will be held this Thursday at 6:30 p.m. at the Community Center and on March 31, the city and county will be holding an auction.

Item 17. Commissioner Davison stated General Devereaux Mentioned the banquet and the professional manner it was presented.

Commissioner Potts stated he enjoyed the banquet and that it started the Centennial Celebration off right.

Commissioner Dolan asked about the painting progress on the one million gallon storage tank. Mr. Slye reported next week they would put primer on it.

Commissioner Elder stated the Centennial Banquet was great and asked about the City Managers report regarding the garbage fund. Mr. Slye gave a brief explanation on the garbage account.

Commissioner Tugman stated he was sorry he had missed the last two meetings, and that he would like to welcome Mike Whaley. Commissioner Tugman congratulated Mayor Vincent on receiving the “Citizen of the Year” award and that he enjoyed the banquet.

Mayor Vincent thanked those that came tonight and congratulated Dude and Francis Smith. Mayor Vincent stated he was surprised to be honored as “Citizen of the Year” and thanked those that helped make that possible.

Item 12. Motion was made by Commissioner Potts, seconded by Commissioner Elder to adjourn. Motion carried unanimously.

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Bill Vincent, Mayor

**ATTEST:**

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Trish Holley, City Secretary