

**MINUTES  
BOARD OF COMMISSIONERS  
WORKSHOP SESSION**

The Board of Commissioners of the City of Burkburnett, Texas met in a Budget Workshop/Meeting on Monday, February 20, 2012 at 4:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meeting Act. The following Commissioners were present:

Carl Law	Mayor
Charlene Lewis	Mayor Pro-Tem
Josh Andrajack	Commissioner
Chase Thornton	Commissioner
Raymond Holland	Commissioner
Randy Brewster	Commissioner
Bill Lindenborn	Commissioner

Others present: Tim James, City Manager; Trish Holley, Director of Administration, Michael Whaley, Public Works Director; Janelle Dolan, City Clerk; Mike Tracey, Chief of Police; and Rodney Roberts, Director of Parks/Recreation.

Item 1. Mayor Law called the meeting to order.

Item 2. Tim James, City Manager addressed the Mayor and Commissioners. He discussed the FY 2013 Long-Range Plan.

The FY 2012 Budget Status (as of 1-31-12) was reviewed.

- Revenues (General Fund)
  - Budget - \$4,754.656
  - Current - \$2,463,812 (51.8%)
- Expenditures (General Fund)
  - Budget - \$4,757.949
  - Current - \$1,638.189 (34.3%)
- Revenues (Water Fund)
  - Budget - \$2,316,000
  - Current - \$633,003 (27.3%)
- Expenditures (Water Fund)
  - Budget - \$2,313.149

- Current - \$782,561 (33.8%)
- Revenues (Sewer Fund)
  - Budget - \$954,700
  - Current -\$310,782(32.5%)
- Expenditures (Sewer Fund)
  - Budget -\$947,177
  - Current - \$386,027 (40%)

The following was discussed at length: capital projects, street bond projects, equipment purchases, and wish list items.

The following Long-Range Planning Categories were discussed in depth:

- Planning/Development
- Transportation
- Utilities
- Facilities
- Parks/Recreation
- Economic Development
- Public Safety
- Tourism/Unique Community Assets
- Personnel
- Budget

Mr. James concluded with Long-Range Planning helps guide current decisions. Projects and priorities will be discussed at the next budget workshop in conjunction with preliminary budget line items.

No action was taken.

Item 3. Council comments.

Item 4. There being no further business the meeting was adjourned.

Carl Law, Mayor

**ATTEST:**

Janelle Dolan, City Clerk