

MINUTES
BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas met in a Special Called Workshop Commissioners Meeting on Thursday, July 24, 2008 at noon in the Council Chambers of City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meeting Act. The following Commissioners were present:

Carl Law	Mayor
Mike Tugman	Commissioner
Billy T. Elder	Commissioner
Charlene Lewis	Commissioner
Scott Dolan	Commissioner
Jim Phillips	Commissioner
Charlie McCullough	Commissioner

Other's present were: Mike Slye, City Manager; Trish Holley, City Secretary; Dale Lewis, Director of Administration; Michael Whaley, Director of Public Works; Mike Tracey, Chief of Police; Rodney Roberts, Parks & Recreation Director; Greg Neal, EMT Supervisor; Debbie Walton, Librarian; George Jackson, Street Superintendent; John Hendrixson, Water Well Superintendent and Kelvin Parker, Water Superintendent.

Local resident attending: Cindy Guinn.

Item 1. Mayor Law called the meeting to order.

Item 2. Commissioner Tugman gave the invocation.

Item 3. Resolution Number 437 was presented in its entirety. A resolution to continue participation in the Atmos Cities Steering Committee.

Motion was made by Commissioner Tugman, seconded by Commissioner Phillips to approve Resolution Number 437 as read. Motion carried unanimously.

Item 4. Mike Slye, City Manager reviewed the agenda and briefly highlighted the Proposed 2009 Budget.

Item 5. Departmental Review: The following gave an overview of their department that included statistical data and requests for Fiscal-Year 2009 Proposed Budget.

EMT Department	Greg Neal
Fire Department	Rod Ryalls
City Hall	Dale Lewis
Police/Public Safety	Mike Tracey

Item 6. Public Works Review: The following gave an overview of their department that included statistical data and requests for Fiscal-Year 2009 Proposed Budget.

Street Department	George Jackson
Water Department	John Hendrixon
Water/Sewer Department	Kelvin Parker
Parks/Recreation Department	Rodney Roberts

Item 7. Recess for Dinner.

Item 8. Reconvene at 6:30 p.m. and open meeting. Local resident attending: Ted Kwas.

Item 9. Mr. Slye briefly reviewed the following contracts: River Creek Golf Course, IESI-Garbage Contract and Veolia-Wastewater Contract. No changes made to any contracts.

Item 10. Administrative Overview:
Personnel Review
Budget Calendar
Capital Improvement Program

Mr. Slye reviewed the personnel retirement schedule with the Council to inform them of current and pending retirement eligibility dates for city personnel. He then reviewed with the Council this year's budget calendar and the requirement to hold two separate public hearings because of the proposed increase in the upcoming budget revenues. Finally, Mr. Slye reviewed the proposed Capital Improvement Program. After lengthy discussion and prioritization, the proposed program was discarded and an entire new proposed Capital Improvement Program built based on the Council's priorities. Several decision points were discussed: proposed ad valorem rate, a proposed \$100/month increase cap on all full-time employee salaries, based on performance and hire anniversary month, and a new automated computer-aided dispatch and records software program for the Police Department.

The final proposed Capital Improvement Budget totals \$691,600 in equipment and capital projects for FY09.

Item 11. Mr. Slye briefly thanked the staff and Commissioners for the time spent reviewing the proposed 2009 Budget. He stated that the proposed budget is one that can be managed and executed to benefit Burkburnett while minimizing the tax rate.

Item 12. The Commissioners had no comment.

Item 13. There being no further business the meeting was adjourned.

Carl Law, Mayor

ATTEST:

Trish Holley, City Clerk

July 24, 2008