

MINUTES

BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burkburnett, Texas met in a special called Budget Workshop/Meeting on Thursday, July 29, 2010 at Noon in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meeting Act. The following Commissioners were present:

Carl Law	Mayor
Charlene Lewis	Mayor Pro-Tem
Bill Lindenborn	Commissioner
Ted Kwas	Commissioner
Josh Andrajack	Commissioner
Chase Thornton	Commissioner
Raymond Holland	Commissioner

Other's present: Mike Slye, City Manager; Trish Holley, City Clerk; Mike Whaley, Director of Public Works; Don Ives, Director of Administration/Comptroller; Mike Tracy, Police Chief; Rodney Roberts, Parks & Recreation Director; George Jackson, Street Superintendent; John Hendrixson, Water Well Superintendent; Kelvin Parker, Water/Sewer Superintendent; Greg Neal, EMT Superintendent and Fire Chief Rod Ryalls.

Other's present: Clay Gahagan, Robert Stewart, Keith Myers, Ruth Bridges, Carol Murray, Don Pellikan and Glen Hutchinson.

Jeff Bromley representing Burkburnett Informer Star was present.

Item 1. Mayor Law called the meeting to order and welcomed the visitors.

Item 2. Invocation was given by Commissioner Thornton.

Item 3. The Pledge of Allegiance was led by Mayor Law.

Item 4. Mike Slye, City Manager addressed the Mayor and Commissioners. Mr. Slye stated the Burkburnett Rotary Club had approached the City regarding a new Welcome to Burkburnett sign at the I44 underpass entrance. Mr. Slye turned the floor over to Mr. Don Pellikan, Vice President of the Burkburnett Rotary Club.

Mr. Pellikan stated the Rotary Club members would like permission to erect a new Welcome to Burkburnett sign at the I44 entrance. Mr. Pellikan reported the Rotary Club

has made contact with the Texas Department of Public Safety and will erect the sign in accordance with the State regulations for signs. Mr. Pellikan stated Texas Department of Public Safety will supply the breakaway parts and help with the labor of installing the sign.

Motion was made by Commissioner Holland, seconded by Commissioners Lindenborn/Kwas to approve the Burkburnett Rotary Club new Welcome to Burkburnett sign at the I44 entrance to Burkburnett. Motion carried unanimously.

Item 5. Mike Slye, City Manager briefly highlighted the Proposed 2011 Maintenance and Operations Budget.

Item 6. Contract(s) update.

- River Creek Golf Course Expires December 31, 2012
- IESI, Inc. Expires September 30, 2012

Mr. Slye reported IESI, Inc. has a recycling program that could be put into place here in Burkburnett by September. The program would cost \$1.47 per resident; this is something you might want to consider in the future.

- Veolia-Wastewater Expires June 30, 2011

Item 7. Departmental Review:

- Public Works-Mike Whaley, Director of Public Works introduced the following: George Jackson, Street Superintendent, Kelvin Parker, Water/Sewer Superintendent and John Hendrixson-Water Wells Superintendent.

Mr. Whaley gave an overview of each department and their budget needs/requests.

- Parks & Recreation-Rodney Roberts review his department and budget needs/requests.
- Public Safety

Fire Department-Fire Chief Rod Ryalls addressed the Mayor and Commissioners and gave a brief overview of last year's statistics and this year's budget needs/requests. Chief Ryalls and the board previewed a new fire truck for potential purchase.

EMS Department-Greg Neal addressed the Mayor and Commissioners and gave a brief overview of the department's needs.

Chief Mike Tracey addressed the Mayor and Commissioners. Chief Tracey gave a report on the Police Department and their budget needs.

The Board of Commissioners dismissed at 5:30 p.m. and will resume at 6:15 p.m.

- Administration
Ad Valorem Tax Rate analysis was discussed.
Personnel Benefits-Mr. Slye reported the proposed budget includes-the Police Department Step Pay Plan; no COLA for employees; Health Insurance; no retirement changes; and two raises-Mike Whaley and Trish Holley, Management Staff that did not get increases last year, but took on additional duties.
- Capital Improvements
The Mayor and Commissioners discussed Capital Improvements. After much discussion, the board agreed the CIP should include a New Fire Truck; Gilbert-Carnes water project, 1 police car, 1 ½ ton pickup truck, sewer jet machine and a repeater cable.

The Mayor and Commissioners discussed the following-Boys & Girls Club funding, completion of the street bond, North Water Tower painting, exploratory water wells.

- Mike Slye briefly highlighted the Court Security Fund, Court Technology Fund, Hotel Occupancy Fund and the Tax Increment Fund.

Item 8. Budget Calendar overview.

Mr. Slye reported if any increase to the ad valorem tax, public hearings would be required, if no increase, at the September meeting, the budgets and the ad valorem tax rate would be presented and approved at that meeting.

Item 9. Commissioner Comments

Commissioner Andrajack stated it had been a very productive evening.

Commissioner Kwas thanked Glen Hutchinson for staying for the entire meeting.

Commissioner Lindenborn stated it had been productive; a lot work went into preparing the documents and numbers to present to us for our consideration.

Commissioner Lewis stated she had learned a lot in this meeting.

Commissioner Holland thanked Glen Hutchinson for staying; productive meeting and good presentation; learned a lot tonight and hope we can make some headway.

Commissioner Thornton thanked the staff for the work they did, very productive event and have a lot to accomplish; everyone should be proud of what they did tonight for our city in our work here tonight.

Mayor Law asked how many RFP for City Attorney's had been turned in (1 at the time) and when the deadline was (8-6-10). Mayor Law stated that this had been his 4th budget workshop and the best of the four. Tomorrow at the Burkburnett Library at 10 am everyone is invited to wish Debbie Walton the best in her new job adventure, hope you all can attend.

Item 10. Motion was made by Commissioner Thornton, seconded by Commissioner Holland/Andrajack to adjourn. Motion carried unanimously.

Carl Law, Mayor

ATTEST:

Trish Holley, City Clerk