

## ***MINUTES***

### ***BOARD OF COMMISSIONERS***

The Board of Commissioners of the City of Burkburnett, Texas met in a regular meeting on Monday, June 20, 2011 at 7:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Carl Law	Mayor
Charlene Lewis	Mayor Pro-Tem
Bill Lindenborn	Commissioner
Josh Andrajack	Commissioner
Chase Thornton	Commissioner
Raymond Holland	Commissioner
Randy Brewster	Commissioner

Others present: Tim James, City Manager; Trish Holley, Director of Administration, Janelle Dolan, City Clerk; Michael Whaley, Public Works Director; and Mike Tracey, Chief of Police.

Jeff Bromley representing Burkburnett Informer Star was present.

Item 1. Mayor Law called the meeting to order and welcomed the visitors.

Item 2. Invocation was given by Dr. Eddie Sirmons, Pastor of Providence Baptist Church.

Item 3. The Pledge of Allegiance was led by Commissioner Holland.

Item 4. Consent Agenda

A. Approval of minutes: May 16, May 19 and May 20, 2011

Motion was made by Commissioner Lewis, seconded by Commissioner Holland to approve Consent Agenda 4. Motion carried unanimously.

Item 5. Tony DiSanto, NTS area sales manager, addressed the Mayor and Commissioners. Mr. DiSanto provided a progress update for NTS. They will begin taking orders the following week. NTS plans on opening two service areas every two weeks. That could be expedited to four service areas every two weeks

in the future. Commissioner Andrajack asked if a pricing model was available yet. Mr. DiSanto said it should be posted in a few days in their office on Third Street.

Item 6. Mike Whaley, Public Works Director, addressed the Mayor and Commissioners. He reported the Helena Chemical Company Expansion site plan has been reviewed and approved by City Staff and the Planning and Zoning Commission. He stated it is the recommendation of the City Staff that the site plan be approved. Motion was made by Commissioner Thornton, seconded by Commissioner Andrajack to approve the site plan for Helena Chemical Company Expansion. Motion carried unanimously.

Item 7. Ordinance Number 804 was presented. Caption of same being:

**AN ORDINANCE APPOINTING DAN TOMPKINS AS MUNICIPAL JUDGE FOR THE UNEXPIRED PORTION OF A TWO-YEAR TERM COMMENCING ON THE EFFECTIVE DATE OF THIS ORDINANCE AND ENDING SEPTEMBER 30, 2011; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

Motion was made by Commissioner Holland, seconded by Commissioner Thornton to approve Ordinance Number 804 as presented. Motion carried unanimously.

Item 8. Motion was made by Commissioner Thornton, seconded by Commissioner Lindenborn, to approve the reappointments of the following individuals to serve a three year term on the Planning and Zoning Commission: Howard Locklin and Jerry Coker.

Ayes: Mayor Law, Commissioners: Lindenborn, Thornton, Holland, Andrajack and Brewster.

Nay: Commissioner Lewis

Motion carried.

Item 9. Motion was made by Commissioner Andrajack, seconded by Commissioner Holland to approve the reappointments of the following individuals to serve a two year term on the Zoning Board of Adjustments: David Nix and Lyn Seebo. Motion carried unanimously.

Item 10. Ordinance Number 805 was presented. Caption of same being:

**AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS AMENDING ZONING ORDINANCE NUMBER 589, BY ADDING THE SYMBOL "S" TO THE USE CHART, SECTION 27.2 ALLOWING A SINGLE FAMILY DWELLING**

**DETACHED BY SPECIFIC USE PROVISION IN A COMMERCIAL/BUSINESS DISTRICT; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW.**

Motion was made by Commissioner Brewster, seconded by Commissioner Lindenborn to approve Ordinance Number 805 as presented.

Ayes: Mayor Law, Commissioners: Lindenborn, Thornton, Holland, Andrajack and Brewster.

Nay: Commissioner Lewis

Motion carried.

Item 11. Review of monthly reports.

A. Administration

(1) Financial and personnel reports- Trish Holley reported that City Hall is now fully staffed. She also reported that sales tax had increased again.

B. Public Works-Michael Whaley reviewed the following:

(1) Street Bond update

(2) I-44 Project update

C. Public Safety-Chief Tracey reported that he received notification that day that the Police Department had received final approval for a Homeland Security grant which was being used to purchase a backup generator for the community center.

Item 12. Public Comments.

Becky Trammell, 911 Kathryn, Burkburnett, presented the Mayor and Commissioners with a certificate from the Texas Historical Commission certifying Burkburnett Memorial Cemetery is recorded as a Historic Texas Cemetery.

John "Jack" McMullen, 1202 E. Third, Burkburnett, discussed public pool and lodging ordinance.

Item 13. City Manager's report.

A. July 4<sup>th</sup> Celebration-Tim James, City Manager, reviewed the July 4<sup>th</sup> activities.

Item 14. Council comments.

Item 15. Motion was made by Commissioner Thornton, seconded by Commissioner Lindenborn to adjourn. Motion carried unanimously.

Carl Law, Mayor

**ATTEST:**

Janelle Dolan, City Clerk