

**MINUTES
BOARD OF COMMISSIONERS**

The Board of Commissioners of the City of Burkburnett, Texas met in a special called meeting on Tuesday, September 6, 2011 at 7:00 p.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meeting Act. The following Commissioners were present:

Carl Law	Mayor
Charlene Lewis	Mayor Pro-Tem
Bill Lindenborn	Commissioner
Josh Andrajack	Commissioner
Raymond Holland	Commissioner
Randy Brewster	Commissioner

Commissioner Thornton was not present.

Others present: Tim James, City Manager; Trish Holley, Director of Administration, Michael Whaley, Public Works Director; Janelle Dolan, City Clerk; Mike Tracey, Chief of Police; and Rodney Roberts, Director of Parks/Recreation.

Item 1. Mayor Law called the meeting to order.

Item 2. Mayor Law closed the regular meeting and opened the “Budget Hearing” to discuss the Fiscal Year 2012 City Operating Budget.

Tim James, City Manager addressed the Mayor and Commissioners. Mr. James briefly highlighted the Fiscal Year 2012 Operating Budget. Mr. James presented a budget in the amount of \$9,421,534 expenses and \$9,434,206 in revenues, leaving an unappropriated balance of \$12,672. Mr. James stated the budget is based on an ad valorem tax rate of \$0.5785820 per one hundred dollars. Mr. James stated the proposed budget does include increases in water, sewer, and garbage rates to offset the increases from the service providers.

Item 3. Mayor Law closed the “Budget Hearing” and re-opened the Commissioners meeting.

Item 4. No action was taken.

Item 5. City Manager’s report.

A. Budget Status- Second Public Hearing scheduled for September 12, 2011 at 7 pm.

Item 6. Council comments.

Item 7. Motion was made by Commissioner Holland, seconded by Commissioner Brewster to adjourn. Motion carried unanimously.

Carl Law, Mayor

ATTEST:

Janelle Dolan, City Clerk