

MINUTES

Board of Commissioners

The Board of Commissioners of the City of Burkburnett, Texas met in a special called workshop meeting on Monday, December 13, 2010 at 9:30 a.m. in the Council Chambers of the City Hall, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the public with notice being given in compliance with the Open Meeting Act. The following Commissioners were present:

Carl Law	Mayor
Bill Lindenborn	Commissioner
Ted Kwas	Commissioner
Josh Andrajack	Commissioner
Chase Thornton	Commissioner
Raymond Holland	Commissioner

Commissioner Charlene Lewis was absent.

Others present: Don Ives, Interim City Manager; Jean Shotts, City Attorney and Ron Holifield, Strategic Government Resources.

Item 1. Mayor Law called the meeting to order.

Item 2. Invocation was given by Mayor Law.

Item 3. The Pledge of Allegiance was led by Commissioner Lindenborn.

Item 4. The Board of Commissioners discussed with Ron Holifield and Jean Shotts the process in the executive search firm's recruitment of hiring a city manager.

Discussion included: Contract and/or Employment Agreement and Severance Package
Continue the search of city manager with the executive search firm
City Manager Profile

No action was taken.

Item 6. Council comments:

Commissioner Andrajack stated this has been a good morning.

Commissioner Lindenborn thanked the Mayor for mentioning Sheppard Air Force Base needs to be in the City Manager Profile.

Commissioner Holland stated he had learned a lot this morning, very interesting, good game plan in place. I agree with the Mayor and Commissioner Lindenborn that Sheppard Air Force Base needs to be listed in the City Manager Profile.

Commissioner Thornton thanked Ron Holifield and Jean Shotts for their work during this process and agreed with the Mayor regarding the Profile and education requirements; looking forward to the process.

Item 7. Motion was made by Commissioner Lindenborn, seconded by Commissioner Thornton to adjourn. Motion carried unanimously.

Carl Law, Mayor

ATTEST:

Trish Holley, City Clerk