

## **AGENDA**

Notice is hereby given pursuant to Texas Government Code, Chapter 551, that the **Board of Commissioners of Burk Burnett** will conduct a meeting open to the public to be held on **Tuesday, January 20, 2026, at 6:00 p.m.** at the **City Hall-Council Chambers, 501 Sheppard Road, Burk Burnett, Texas**, to consider the following agenda items. The Board of Commissioners may discuss and take action on any item on this agenda.

### **RIGHT TO ENTER INTO EXECUTIVE SESSION**

If during the course of the meeting and discussion of any items covered by this notice, the Board of Commissioners for the City of Burk Burnett determines that a Closed or Executive Session is required, then such closed meeting will be held as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices, Personnel or Audit) and 551.087 (Economic Development), and 551.089 (Deliberations regarding security devices or security audits, critical infrastructure, information resources technology).

### **PUBLIC COMMENTS ON AGENDA ITEMS**

All persons desiring to address a specific agenda item must submit a "**Public Comments**" form to the City Clerk before the reading of the agenda item. Comments will be limited to three (3) minutes with a maximum of a two (2) minute extension following approval by a majority of the Commissioners.

#### **ITEM 1. DECLARATION OF A QUORUM AND CALL MEETING TO ORDER**

#### **ITEM 2. INVOCATION**

#### **ITEM 3. PLEDGE OF ALLEGIANCE**

#### **ITEM 4. PERSONAL/AUDIENCE COMMENTS**

The Board of Commissioners invites citizens to speak on any topic. Please fill out a "**Public Comments**" form and submit the form before 6:00 p.m. to the City Clerk. Public comments are limited to five (5) minutes, with a possible two (2) minute extension following the approval by a majority vote of the Commissioners. The Mayor may adjust time limits to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Board of Commissioners is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City's existing policy on that issue.

#### **ITEM 5. CONSENT AGENDA**

- A. Approval of Minutes from the December 15, 2025, Workshop Meeting**
- B. Approval of Minutes from the December 15, 2025, Regular Meeting**
- C. Approval of Minutes from the January 6, 2026, Special-Called Meeting**
- D. Approval of Resolution Number 794, to authorize submission to the Criminal Justice Grant**
- E. Approval of Resolution Number 795, to authorize submission to the Active Attack Response Equipment Grant**

**ITEM 6.** Update and discussion regarding water and wastewater services by Veolia.

**ITEM 7.** Presentation by Dan King, Fire Chief, regarding Public Safety Drone Program.

*The following hearings were held open from the Board of Commissioners Meeting held on November 17, 2025.*

**ITEM 8. PUBLIC HEARING:** Discuss properties found to be substandard and dangerous according to the Local Government Code 214.001 and Chapter 150, Building Regulations of the Code of Ordinances of the City of Burk Burnett, Section 150.35 – 150.99.

**A. 106 S WIGHAM (PROPERTY ID:122533)**

LEGAL DESCRIPTION: LOT 23 & 10' OF LOT 22 BLK 2 BUCKNER  
1 structure

**B. 1121 SHEPPARD RD (PROPERTY ID:119247)**

LEGAL DESCRIPTION: .4 AC RRVL BLK 4 & .17 AC A-322 C WINTERS TOTAL  
0.57 ACRES ORIGINAL TOWN, BB  
1 structure

**ITEM 9.** Discuss and take any action necessary regarding properties found to be substandard and dangerous according to the Local Government Code 214.001 and Chapter 150, Building Regulations of the Code of Ordinances of the City of Burk Burnett, Section 150.35 – 150.99.

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**ITEM 10.** Discuss and take any action necessary regarding a lease agreement between the City of Burk Burnett and Wichita County for office space located within the Fire Administration Building at 108 E Williams Drive.

**ITEM 11.** Discuss and take any action necessary to approve the Statement of Work with Syntrio Solutions, LLC.

**ITEM 12.** Discuss and take any action necessary regarding Ordinance Number 1106, ordering the 2026 General Election.

**AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 2, 2026 TO ELECT A COMMISSIONER FOR PLACE 5 AND A COMMISSIONER FOR PLACE 6; DESIGNATING THE POLLING PLACE AND PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION.**

**ITEM 13.** Discuss and take any action necessary regarding the Joint Election Contract for Election Services between the City of Burk Burnett and Wichita County.

**ITEM 14.** Discuss and take any action necessary regarding Ordinance Number 1107,  
AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF  
BURKBURNETT, TEXAS AMENDING THE FISCAL YEAR 2026 CAPITAL  
IMPROVEMENT FUND; FINDING AND DETERMINING THAT THE MEETING AT WHICH  
THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

**ITEM 15.** Burkburnett Development Corporation (BDC) Report - update and discussion by Travis Haggard, BDC Director, regarding current and new development projects.

**ITEM 16.** Assistant City Managers' Report - update and discussion by Lindsey McNabb-Fox, Assistant City Manager, and Dusty Burkybile, Assistant City Manager, regarding city administration, operations, events, and projects.

**ITEM 17. EXECUTIVE SESSION**

In accordance with Texas Government Code, Section 551.001, et seq., the Board of Commissioners will recess into Executive Session (closed meeting) in accordance with the authority contained therein to discuss the following:

**§ 551.074:** Discuss the appointment, employment, evaluation, reassignment, duties, discipline, dismissal of, or to hear a complaint against the public officer or employee: City Manager.

**ITEM 18. RECONVENE**

The Board of Commissioners will now adjourn Executive Session and reconvene into regular Open Session pursuant to the provisions of Chapter 551 Texas Government Code, and take action, if any, on matters discussed in Closed Executive Session.

**ITEM 19. COMMISSIONERS' COMMENTS**

Pursuant to Government Code Section 551.0415, City Commissioner Members may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or another citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality and
- Announcements involving an imminent threat to the public health and safety of people in the municipality have arisen after the posting of the agenda.

**ITEM 20. ADJOURNMENT**

### Taxpayer Impact Statement

(Required under Texas Government Code 551.043 as amended by HB 1522, effective September 1, 2025)

This notice informs taxpayers of the potential impact of the proposed budget and tax rate for Fiscal Year 2025-2026, comparing the amount paid under the no-new-revenue tax rate with the proposed tax rate.

<b>Taxpayer Impact Statement</b>			
<b>Property Tax Due on Median Valued Homestead</b>			
<b>2024 Rate vs 2025 Adopted Rate vs 2025 No New Revenue Rate</b>			
	<b>Rate per \$100 of Median-Valued Value</b>	<b>Homestead Property</b>	<b>Tax Due</b>
<b>2024 Adopted Tax Rate (FY 2025)</b>	<b>\$0.640382</b>	<b>\$186,255</b>	<b>\$ 1,193</b>
<b>2025 Adopted Tax Rate (FY 2026)</b>	<b>\$0.678251</b>	<b>\$199,039</b>	<b>\$ 1,350</b>
<b>2025 No New Revenue Rate</b>	<b>\$0.606198</b>	<b>\$ 199,039</b>	<b>\$ 1,207</b>

### CERTIFICATION

I, Nikki Tepfer, City Clerk for the City of Burkburnett, Texas, do hereby certify that I posted this Notice of Meeting and Agenda on the glass front door of the City Hall, facing the outside a place convenient and readily accessible to the general public at all times and to the City website, <https://www.burkburnett.org/> at 4:30 pm on January 12 2026, in compliance with the Open Meetings Act Chapter 551. The said Notice was posted and remained so posted continuously for at least three (3) business days preceding the scheduled time of said meeting.



Nikki Tepfer, City Clerk

Posted 01/13/2026 @ 4:30 pm

Public Participation is solicited without regard to race, color, religion, sex, age, national origin, disability, or family status. In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodation to participate in this proceeding or those requiring language assistance (free of charge) should contact the City Clerk's office at 940-569-2263 no later than 72 hours prior to the meeting. This facility is wheelchair-accessible, and accessible parking spaces are available. Concerning any item, the Board of Commissioners may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.