

AGENDA

Notice is hereby given pursuant to Texas Government Code, Chapter 551, that the **Board of Commissioners of Burk Burnett** will conduct a meeting open to the public to be held on **Tuesday, February 17, 2026, at 6:00 p.m.** at the **City Hall-Council Chambers, 501 Sheppard Road, Burk Burnett, Texas**, to consider the following agenda items. The Board of Commissioners may discuss and take action on any item on this agenda.

RIGHT TO ENTER INTO EXECUTIVE SESSION

If during the course of the meeting and discussion of any items covered by this notice, the Board of Commissioners for the City of Burk Burnett determines that a Closed or Executive Session is required, then such closed meeting will be held as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices, Personnel or Audit) and 551.087 (Economic Development), and 551.089 (Deliberations regarding security devices or security audits, critical infrastructure, information resources technology).

PUBLIC COMMENTS ON AGENDA ITEMS

All persons desiring to address a specific agenda item must submit a "**Public Comments**" form to the City Clerk before the reading of the agenda item. Comments will be limited to three (3) minutes with a maximum of a two (2) minute extension following approval by a majority of the Commissioners.

ITEM 1. DECLARATION OF A QUORUM AND CALL MEETING TO ORDER

ITEM 2. INVOCATION

ITEM 3. PLEDGE OF ALLEGIANCE

ITEM 4. PERSONAL/AUDIENCE COMMENTS

The Board of Commissioners invites citizens to speak on any topic. Please fill out a "**Public Comments**" form and submit the form before 6:00 p.m. to the City Clerk. Public comments are limited to five (5) minutes, with a possible two (2) minute extension following the approval by a majority vote of the Commissioners. The Mayor may adjust time limits to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Board of Commissioners is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City's existing policy on that issue.

ITEM 5. CONSENT AGENDA

- A. Approval of Minutes from the January 13, 2026, Special-Called Meeting**
- B. Approval of Minutes from the January 20, 2025, Workshop Meeting**
- C. Approval of Minutes from the January 20, 2025, Regular Meeting**
- D. Approval of Minutes from the January 29, 2026, Special-Called Meeting**
- E. Approve the Antero Contract Agreement with the City of Burk Burnett, Texas, for the Grant Application, Grant Administration, and Project by the Texas General Land Office (GLO) for the Resilient Communities Program (RCP) Project.**

F. Resolution Number 796, regarding continued participation in the Oncor Cities Steering Committee (OCSC).

A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AND AUTHORIZING THE PAYMENT OF TEN CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC.

G. Approval of Resolution Number 797, regarding a date correction in the Employee Vacation Restoration and Retention Policy.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, ADOPTING AN EMPLOYEE RETENTION POLICY TO ADDRESS VACATION LEAVE ACCRUAL DISCREPANCIES FOR EMPLOYEES HIRED PRIOR TO JANUARY 1, 2021; PROVIDING FOR A THREE-YEAR PHASED RESTORATION OF VACATION LEAVE; AND ESTABLISHING AN EFFECTIVE DATE.

H. Approval of Resolution Number 798, regarding the 02-17-2025 Revised City of Burkburnett Personnel Policy Handbook.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AMENDING THE CERTIFICATION PAY SECTION OF THE EMPLOYEE HANDBOOK AND PROVIDING THAT THE CITY MANAGER IS AUTHORIZED TO MAKE NON-SUBSTANTIVE UPDATES TO THE EMPLOYEE HANDBOOK; AND ESTABLISHING AN EFFECTIVE DATE.

I. Approval of Resolution Number 799, to authorize submission to the FY2027 Statewide Emergency Radio Infrastructure Grant.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR (OOG), PUBLIC SAFETY OFFICE (PSO), CRIMINAL JUSTICE DIVISION (CJD) FOR THE FY 2027 STATEWIDE EMERGENCY RADIO INFRASTRUCTURE PROGRAM, DESIGNATING THE MAYOR TO ACT ON THE CITY'S BEHALF IN ALL MATTERS RELATED TO THE GRANT; AND PROVIDING FOR AN EFFECTIVE DATE.

ITEM 6. Update and discussion regarding water and wastewater services by Veolia.

ITEM 7. FIRST READING: Resolution Number 800.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AUTHORIZING THE BURKBURNETT DEVELOPMENT CORPORATION'S EXPENDITURE OF UP TO FORTY FIVE THOUSAND DOLLARS (\$45,000) FOR BUSINESS-RELATED EXPENSES; PROVIDING FOR TWO SEPARATE READINGS IN COMPLIANCE WITH SECTION 505.158, TEXAS LOCAL GOVERNMENT CODE; AND PROVIDING AN EFFECTIVE DATE.

ITEM 8. Discuss and take any action necessary regarding Resolution Number 801, a Resolution of support.

A RESOLUTION OF SUPPORT OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS SUPPORTING THE BURKBURNETT ROYAL GARDENS, LLC's PROPOSED DEVELOPMENT OF AFFORDABLE RENTAL HOUSING KNOWN AS BURKBURNETT ROYAL GARDENS, TO BE LOCATED AT PARCEL 462606, LEGALLY DESCRIBED AS 16.62 AC A-3 S ANDERSON IN THE CITY OF BURKBURNETT, WICHITA COUNTY, FINDING AND DETERMINING THIS MEETING WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

ITEM 9. Discuss and take any action necessary to appoint the following applicants to the Cemetery Board:

- A. Brenda Whaley
- B. Ted Kwas
- C. Brian Smith
- D. Paula Smith
- E. Denise Kirkpatrick
- F. James (Jim) Sherrill
- G. Cameron Cunningham

ITEM 10. Discuss and take any action necessary to appoint the following applicants to the Parks and Recreation Board:

- A. Christopher Grant
- B. Larry Lange

ITEM 11. Discuss and take any action necessary to appoint applicant Carl Lamb to the Planning and Zoning Board.

ITEM 12. Discuss and take any action necessary regarding the expenditure of Tax Increment Financing (TIF) Funds, in the amount of \$120,340.00, for the Clint Robinson Storage Project on 20 acres of frontage property on I-44, Parcel # 119366.

ITEM 13. Discuss and take any action necessary regarding the Joint Election Contract for Election Services between the City of Burkburnett and Wichita County.

ITEM 14. Burkburnett Development Corporation (BDC) Report - update and discussion by Travis Haggard, BDC Director, regarding current and new development projects.

ITEM 15. Assistant City Managers' Report - update and discussion by Lindsey McNabb-Fox, Assistant City Manager, and Dusty Burkybile, Assistant City Manager, regarding city administration, operations, events, and projects.

ITEM 16. EXECUTIVE SESSION

In accordance with Texas Government Code, Section 551.001, et seq., the Board of Commissioners will recess into Executive Session (closed meeting) in accordance with the authority contained therein to discuss the following:

§ 551.074: Discuss the appointment, employment, evaluation, reassignment, duties, discipline, dismissal of, or to hear a complaint against the public officer or employee: City Manager.

ITEM 17. RECONVENE

The Board of Commissioners will now adjourn Executive Session and reconvene into regular Open Session pursuant to the provisions of Chapter 551 Texas Government Code, and take action, if any, on matters discussed in Closed Executive Session.

ITEM 18. COMMISSIONERS' COMMENTS

Pursuant to Government Code Section 551.0415, City Commissioner Members may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or another citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality and
- Announcements involving an imminent threat to the public health and safety of people in the municipality have arisen after the posting of the agenda.

ITEM 19. ADJOURNMENT

Taxpayer Impact Statement

(Required under Texas Government Code 551.043 as amended by HB 1522, effective September 1, 2025)

This notice informs taxpayers of the potential impact of the proposed budget and tax rate for Fiscal Year 2025-2026, comparing the amount paid under the no-new-revenue tax rate with the proposed tax rate.

Taxpayer Impact Statement			
Property Tax Due on Median Valued Homestead			
2024 Rate vs 2025 Adopted Rate vs 2025 No New Revenue Rate			
	Rate per \$100 of Median-Valued Value	Homestead Property	Tax Due
2024 Adopted Tax Rate (FY 2025)	\$0.640382	\$186,255	\$ 1,193
2025 Adopted Tax Rate (FY 2026)	\$0.678251	\$199,039	\$ 1,350
2025 No New Revenue Rate	\$0.606198	\$ 199,039	\$ 1,207

CERTIFICATION

I, Nikki Tepfer, City Clerk for the City of Burk Burnett, Texas, do hereby certify that I posted this Notice of Meeting and Agenda on the glass front door of the City Hall, facing the outside a place convenient and readily accessible to the general public at all times and to the City website, <https://www.burkburnett.org/> at 3:35 pm on February 10, 2026, in compliance with the Open Meetings Act Chapter 551. The said Notice was posted and remained so posted continuously for at least three (3) business days preceding the scheduled time of said meeting.



Nikki Tepfer, City Clerk

Posted 2/10/2026 @ 3:35 pm

Public Participation is solicited without regard to race, color, religion, sex, age, national origin, disability, or family status. In accordance with the Americans with Disabilities Act, persons with disabilities needing special accommodation to participate in this proceeding or those requiring language assistance (free of charge) should contact the City Clerk's office at 940-569-2263 no later than 72 hours prior to the meeting. This facility is wheelchair-accessible, and accessible parking spaces are available. Concerning any item, the Board of Commissioners may take various actions, including but not limited to rescheduling an item in its entirety or for particular action at a future date or time.