

MINUTES
BOARD OF COMMISSIONERS

The Board of Commissioners of the City of Burk Burnett, Texas, met in a Special Meeting on Tuesday, January 6, 2026, at 4:00 p.m. at the City Hall-Council Chambers, 501 Sheppard Road, Burk Burnett, Texas. The meeting was open to the public, with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

Lori Kemp	Mayor
Cory Brinkley	Commissioner, Place 1
Matt Patterson	Commissioner, Place 2
Susan Mitchell	Commissioner, Place 3
Michael Richter	Mayor Pro-Tem, Commissioner, Place 4
Carl English	Commissioner, Place 5

Commissioner Bill Lindenborn was absent.

Others present were Lindsey McNabb-Fox, Assistant City Manager; Dusty Burkybile, Assistant City Manager; Donald Miller, Police Chief; Mike Alpers, Development Services Director; Shae Krc, Deputy City Clerk; and Nikki Tepfer, City Clerk.

ITEM 1. DECLARATION OF A QUORUM AND CALL MEETING TO ORDER

Mayor Kemp declared a quorum and called the meeting to order at 4:01 p.m.

ITEM 2. INVOCATION

Commissioner Brinkley gave the invocation.

ITEM 3. PLEDGE OF ALLEGIANCE

Mayor Kemp led the Pledge of Allegiance.

ITEM 4. PERSONAL/AUDIENCE COMMENTS

The Board of Commissioners invites citizens to speak on any topic. Please fill out a "**Public Comments**" form and submit the form before 7:00 p.m. to the City Clerk. Public comments are limited to five (5) minutes, with a possible two (2) minute extension following the approval by a majority vote of the Commissioners. The Mayor may adjust time limits to accommodate more or fewer speakers. Unless the item is specifically noted on this agenda, the Board of Commissioners is required under the Texas Open Meetings Act to limit its response to a statement of specific factual information or reciting the City's existing policy on that issue.

No public comments.

ITEM 5. Discuss and take any action necessary to approve the Statement of Work with Syntrio Solutions, LLC.

Item tabled.

ITEM 6. EXECUTIVE SESSION

In accordance with Texas Government Code, Section 551.001, et seq., the Board of Commissioners will recess into Executive Session (closed meeting) in accordance with the authority contained therein to discuss the following:

§ 551.074: Discuss the appointment, employment, evaluation, reassignment, duties, discipline, dismissal of, or to hear a complaint against the public officer or employee: City Manager.

Mayor Kemp closed the Special Called Meeting and opened Executive Session at 4:05 p.m.

ITEM 7. RECONVENE

The Board of Commissioners will now adjourn Executive Session and reconvene into regular Open Session pursuant to the provisions of Chapter 551 Texas Government Code, and take action, if any, on matters discussed in Closed Executive Session.

Mayor Kemp closed the Executive Session and reopened the Special Called Meeting at 5:23 p.m.

No Action Taken.

ITEM 8. COMMISSIONERS' COMMENTS

Pursuant to Government Code Section 551.0415, City Commissioner Members may make a report about items of Community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolences;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or another citizen, except that a discussion regarding a change in the status of the person's public office of public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality and
- Announcements involving an imminent threat to the public health and safety of people in the municipality have arisen after the posting of the agenda.

No comments made.

ITEM 9. ADJOURNMENT

With no further business, the meeting adjourned at 5:24 p.m.

Lori Kemp, Mayor

ATTEST:

Nikki Tepfer, City Clerk