

## ***MINUTES***

### ***GOLF COMMITTEE MEETING***

The Golf Committee of the City of Burk Burnett, Texas, met in a Regular Meeting on February 18, 2022, at 10:00 a.m. at City Hall-Council Chambers, 501 Sheppard Road, Burk Burnett, Texas.

Golf Committee Members Present: Frank Ducos, Bill Elder, Scott Lobaugh, Jim Phillips, Mayor Pro-Tem Marguerite Love, and Matt Patterson

Golf Committee Members Absent: Commissioner Mike Tugman

River Creek Park Golf Course: Scott Anderson and Don Hammonds

Others Present: Lawrence Cutrone, City Manager; and Mike Whaley, Director of Public Works

#### **ITEM 1. CALL MEETING TO ORDER**

Chairperson Matt Patterson called the meeting to order at 10:00 a.m.

#### **ITEM 2. Approval of the MINUTES from the October 21, 2021 Meeting.**

Bill Elder made a motion, seconded by Jim Phillips, to accept the October 21, 2021 meeting minutes. Motion carried unanimously.

#### **ITEM 3. Approval of the CURRENT FINANCIALS, including payments, outstanding loan balance, and money market balance.**

Lawrence Cutrone, City Manager, presented the financial update:

Money Market: \$64,751

Line of Credit Balance: \$37,246.07 (anticipated to be paid off this fiscal year)

Budgeted Revenue: \$72,000

Received as of 2/9/2022: \$9,000

Budgeted for Maintenance Expenses: \$20,000

Expensed as of 2/9/2022: \$0

Bill Elder made a motion, seconded by Jim Phillips, to approve the financials. Motion carried unanimously.

#### **ITEM 4. Discuss and take any action necessary regarding the 2022 ACTIVITY, including rounds, membership, tournaments, and benefit tournaments.**

There was no discussion or action taken.

#### **ITEM 5. Discuss and take any action necessary regarding the FINANCING POTENTIAL PROJECTS.**

Chairperson Patterson stated that the Committee is still working on the green replacement, water lines, and ponds numbers. Lawrence Cutrone, City Manager, mentioned that he is recommending to the Board of Commissioners (BOC) to consider funding the Irrigation Pond (\$325,000) on this upcoming budget. For the next budget cycle, if this project gets funded, Mr. Cutrone mentioned that he would recommend that the BOC consider funding the Prescott Project (\$420,000). Scott

Anderson addressed the Committee with his concerns regarding the aging irrigation system, cosmetic issues under the pavilion, and the privacy fence around the maintenance building. These concerns and cost estimates will be presented at the next meeting.

**ITEM 6. Discuss and take any action necessary regarding DEVELOPING A MASTER PLAN.**

Chairperson Patterson moved the discussion of this agenda item to before Agenda Item 4.

Scott Anderson presented the proposal from Steve Wolford to review the Greens renovation and what improvements could be made to the golf course. It is anticipated that Mr. Wolford will provide the Committee with 5-15 proposals of what could be done. There is no commitment to what he presents; it is just an outside view of the property and the improvements that could be made. The cost of this review is \$17,500 (normal cost: \$25,000).

Bill Elder made a motion, seconded by Frank Ducos, to approve the \$17,500 to develop the Master Plan. Motion carried unanimously.

**ITEM 7. COMMITTEE MEMBERS' COMMENTS**

There were no comments.

**ITEM 8. ADJOURNMENT**

There being no further business, Chairperson Patterson thanked everyone, and the meeting adjourned.

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Matt Patterson, Chairperson

**ATTEST:**

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Margie Poole, City Clerk