The Board of Commissioners of the City of Burkburnett, Texas, met in a Regular Meeting on Monday, May 20, 2024 at 7:00 p.m. at the City Hall-Council Chambers, 501 Sheppard Road, Burkburnett, Texas. The meeting was open to the Public, with notice being given in compliance with the Open Meetings Act. The following Commissioners were present:

- Cory Brinkley, Commissioner, Place 1
- Matt Patterson, Commissioner Place 2
- Susan Mitchell, Commissioner, Place 3
- Michael Richter, Mayor Pro-Tem, Commissioner, Place 4
- Marguerite Love, Commissioner, Place 5
- Bill Lindenborn, Commissioner, Place 6

Others present were Fred Tillman, City Manager; Dan King, Fire Chief; Donald Miller, Chief of Police; Captain Shane Culp; Travis Haggard, Executive Director, Burkburnett Development Corporation (BDC); Melinda Dyer, Director of Community Planning; Trish Holley, Director of Administration; Lindsey McNabb-Fox, Finance Director; Shae Krc, Municipal Court Clerk; Nikki Tepfer, Deputy City Clerk; and Margie Poole, City Clerk.

Mayor Kemp was absent

**ITEM 1. CALL MEETING TO ORDER:**
Mayor Pro-Tem Richter called the meeting to order at 7:00 p.m.

**ITEM 2. INVOCATION**
Mark Simons, Pastor of Jan Lee Baptist Church, gave the invocation.

**ITEM 3. PLEDGE OF ALLEGIANCE**
Mayor Pro-Tem Richter led the Pledge of Allegiance.

**ITEM 4. CONSENT AGENDA**
Approval of Minutes from the April 15, 2024 Regular Meeting
Approval of Minutes from the May 13, 2024 Special-Called Meeting

Commissioner Love made a motion, seconded by Commissioner Mitchell, to approve the Consent Agenda. Motion passed, with Commissioner Patterson abstaining.

**ITEM 5. PERSONAL/AUDIENCE COMMENTS**
Adri Bayless, Gary Bayless, and John Naas addressed the Commissioners with their respective public comments.

**ITEM 6. Oath of Office for the newly elected City Commissioners.**
Margie Poole, City Clerk, administered the Oath of Office to Commissioner Cory Brinkley, Place 1, and Commissioner Matt Patterson, Place 2. Commissioners Brinkley and Patterson took their respective places on the dais.

**ITEM 7. Oath of Office for newly appointed City Clerk and Deputy City Clerk.**
Margie Poole, City Clerk, administered the Oath of Office to City Clerk Nikki Tepfer and Deputy City Clerk Shae Krc.
Mayor Pro-Tem Richter moved Agenda Item 8 to follow Agenda Item 13.

**ITEM 8.** Discuss and take any action necessary to elect the Mayor Pro-Tem for the ensuing year in compliance with Article 4, Section 7 of the City Charter.

Margie Poole, City Clerk, opened the floor for nominations for Mayor Pro-Tem. Commissioner Love made a motion, seconded by Commissioner Mitchell, to nominate Commissioner Michael Richter as Mayor Pro-Tem.

Ayes (3): Commissioner Love, Commissioner Mitchell, and Commissioner Richter

Nays (3): Commissioner Lindenborn, Commissioner Patterson, and Commissioner Brinkley

Motion fails.

Commissioner Lindenborn made a motion, seconded by Commissioner Patterson, to nominate Commissioner Cory Brinkley as Mayor Pro-Tem.

Ayes (3): Commissioner Lindenborn, Commissioner Patterson, and Commissioner Brinkley

Nays (3): Commissioner Love, Commissioner Mitchell, and Commissioner Richter

Motion fails.

Commissioner Patterson made a motion, seconded by Commissioner Lindenborn, to table the item until all Members were present. Motion carried unanimously.

**ITEM 9. PUBLIC HEARING:** Mayor Pro-Tem Richter closed the Regular Meeting and opened the Public Hearing at 7:14 p.m. to discuss the following Planning and Zoning cases:

A. Case 2024-05: Rezoning request for 906 West Kramer Road, Burkburnett, Texas, from Commercial Business to Multi-Family.

B. Amend Zoning Ordinance Number 589 to allow for residential temporary occupancy in travel trailers and/or recreational vehicles.

Christine Gil, Richard Miller, Mariam Torres, Brina Mitchell, Guy Hedges, Les Akins, Kaylee Gilbert, Randy Clark, Cathy Rodgers, Tara Lee Hedges, Gary Bayless, Brian Adams, and Josh Stimpson addressed the Commissioners with their comments regarding Case 2024-05.

The City Manager addressed Item B, stating that the vote on Ordinance Number 589 will be moved to the next meeting.

**ITEM 10.** Mayor Pro-Tem Richter closed the Public Hearing and re-opened the Regular Meeting at 7:50 p.m. to discuss and take any action necessary regarding:

**Ordinance Number 1060.**

AN ORDINANCE AMENDING THE BASIC ZONING ORDINANCE NUMBER 589 OF THE CITY OF BURKBURNETT, TEXAS BY CHANGING THE ZONING AND CLASSIFICATION OF THE FOLLOWING PROPERTY: 906 W KRAMER; 0.71 ACRES, BLOCK 1, LOT 3, JAN LEE TOWN 1, PROPERTY ID 108947, FROM COMMERCIAL BUSINESS (CB) TO MULTI-FAMILY (MF) PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Commissioner Mitchell made a motion, seconded by Commissioner Lindenborn, to deny Ordinance Number 1060. Motion passed unanimously.
Ordinance Number 1061.
AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE CITY OF BURKBURNETT, TEXAS, AMENDING THE ZONING ORDINANCE NUMBER 589 BY AMENDING, DELETING, AND ADDING REGULATIONS FOR RECREATIONAL VEHICLE TEMPORARY RESIDENTIAL OCCUPANCY; PROVIDING A REPEAL CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Commissioner Mitchell made a motion, seconded by Commissioner Lindenborn, to table this item until the June 2024 Meeting. Motion passed unanimously.

ITEM 11. Discuss and take any action necessary on the Memorandum of Understanding (MOU) between the Burkburnett Independent School District Police Department (BISD PD) and the Burkburnett Police Department (BPD).

After an introduction by Fred Tillman, City Manager, and a staff presentation by Donald Miller, Chief of Police, Commissioner Mitchell made a motion, seconded by Mayor Pro-Tem Richter, to approve the Memorandum of Understanding (MOU) for one year. Motion carried unanimously.

ITEM 12. BURKBURNETT DEVELOPMENT CORPORATION REPORT

Travis Haggard, Executive Director, Burkburnett Development Corporation (BDC), presented the report to the Mayor and Commissioners.

ITEM 13. CITY MANAGER'S REPORT

Fred Tillman, City Manager, presented the report to the Mayor and Commissioners.

ITEM 14. COMMISSIONERS’ COMMENTS

Commissioner Love thanked Tim Pemberton for his willingness to help put out flags for the Memorial weekend. Commissioner Lindenborn welcomed Matt Patterson back to the Board and acknowledged Commissioner Brinkley’s re-election. He also thanked Tim Pemberton for all he did.

ITEM 15. ADJOURNMENT

Commissioner Love made a motion, seconded by Commissioner Brinkley, to adjourn. Motion carried unanimously, and the meeting adjourned at 8:30 p.m.

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Lori Kemp, Mayor

ATTEST:

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Margie Poole, City Clerk