

**CITY OF BURKBURNETT  
REZONING APPLICATION**

Office Use Only

Case No. \_\_\_\_\_

Date Rec. \_\_\_\_\_

Receipt No. \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

LEGAL DESCRIPTION: \_\_\_\_\_  
\_\_\_\_\_

LOT(S)

BLOCK

SECTION

SUBDIVISION

AREA IN ACRES \_\_\_\_\_

PRESENT ZONING CLASSIFICATION \_\_\_\_\_ PROPOSED ZONING \_\_\_\_\_  
\_\_\_\_\_

PRESENT USE \_\_\_\_\_  
\_\_\_\_\_

PROPOSED USE \_\_\_\_\_

REASON FOR REQUEST \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAME OF APPLICANT \_\_\_\_\_  
\_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
\_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ ALTERNATE NUMBER \_\_\_\_\_  
\_\_\_\_\_

I hereby certify that all information contained herein is true and correct, and that all required submissions (see reverse) have been submitted.

SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_  
\_\_\_\_\_

SIGNATURE OF PROPERTY OWNER \_\_\_\_\_ DATE \_\_\_\_\_  
\_\_\_\_\_

NOTE: SEE REVERSE SIDE FOR INSTRUCTIONS

Attach PUD application for a Planned Unit Development

PERMIT (To be completed by the Development Services Department)



- The rezoning request is hereby approved based on Ord. No. \_\_\_\_\_.
- ☐ The rezoning request is hereby disapproved by City Council on \_\_\_\_\_.

\_\_\_\_\_  
Development Services Director

\_\_\_\_\_  
Date

# INSTRUCTIONS FOR REZONING APPLICATION

## SUBMISSION REQUIREMENTS

Submit 2 copies of the following:

1. Map of area proposed for rezoning.
2. Vicinity map showing property lines, streets, existing and proposed zoning.

## PROCEDURE

1. Submit completed application at least 21 days prior to the Planning & Zoning Commission meeting date along with the prescribed fee (see below). The Planning & Zoning Commission meets the First Monday of every month in the Council Chambers, City Hall, 501 Sheppard Road, Burkburnett, Texas 76354.
2. Appear before the Planning and Zoning Commission on meeting date. The Commission will make a recommendation to the City Council.
3. Appear before the City Council on the scheduled meeting date. The Council will review and act on the rezoning application.

## NOTIFICATION

Development Services Department staff will notify property owners within 200 feet of the site and publish in the official local newspaper at least ten (10) days prior to the Planning and Zoning Commission meeting.

Note: Upon denial of a request for an amendment or change by the City Council, no identical request may be submitted within twelve (12) months from the date of the original request unless the applicant can show that substantial changes affecting the property have occurred.

## FEES

Up to 5 acres:	\$199.50
5 acres or more:	\$199.50 + \$10.00 per acre
Planned Unit Development (PUD):	\$665.00 + \$10.00 per acre

If you have further questions, please call the Development Services Department at (940) 569-2263.