

**CITY OF BURKBURNETT
VARIANCE APPLICATION**

Office Use Only

Case No: _____

Date Rec: _____

Receipt No. _____

PROPERTY ADDRESS: _____

LEGAL DESCRIPTION: _____

LOT (S) BLOCK SECTION SUBDIVISION

ZONING DISTRICT: _____ PRESENT USE: _____

SPECIFIC REQUEST: _____

COMPLETE ITEMS 1-4 BELOW:

1. State special circumstances peculiar to the land, structure, or building which necessitates such request. _____

2. Demonstrate that the special conditions and circumstances are not a result of the actions of the applicant. _____

3. State how literal interpretation of the provisions of this ordinance deprives the applicant of the rights enjoyed by others in the district. _____

4. State how granting the variance would not confer upon the applicant any special privilege which is denied by the ordinance to land, structure, or buildings in the district. _____

I hereby certify that all information contained herein is true and correct, and that all submission requirements have been met.

APPLICANT'S SIGNATURE

DATE

APPLICANT'S NAME: _____

PHONE NUMBER: _____

ADDRESS: _____

OFFICE USE ONLY

This application for a Variance is hereby:

Approved []

Disapproved []

Conditionally Approved []

based on the Board of Adjustment's action on _____. DATE*

* The Applicant shall obtain a building permit within 180 days from the date of approval.

DIRECTOR OF DEVELOPMENT SERVICES

DATE

INSTRUCTIONS FOR VARIANCE

1. Submit completed application at least 21 days prior to the Zoning Board of Adjustments meeting date along with the prescribed fee.

The Zoning Board of Adjustments will meet _____
in the Council Chambers, City Hall, 501 Sheppard Road, Burkburnett, Texas, 76354.

2. Submit site plan drawn to scale.
3. Pay Variance Fee: \$133.00

NOTIFICATION

Development Services Department staff will notify property owners within 200 feet of the site and publish in the official local newspaper at least ten (10) days prior to the Planning and Zoning Commission meeting.

IF YOU HAVE FURTHER QUESTIONS, PLEASE CALL THE DEVELOPMENT SERVICES DEPARTMENT AT (940) 569-2263